

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF  
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **17th day of November 2021 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

*James Colbert, Jr., County School Superintendent*



**The Board of Trustees  
November 17, 2021  
Agenda of Regular Meeting**

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held November 17, 2021, beginning at 1:00 p.m. in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston, Texas, 77022.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Illiana Gonzalez, Center for Grants Development
2. **Pledge of Allegiance to the US flag** - Yolanda Pyrtle, Research and Evaluation Institute
3. **Pledge of Allegiance to the Texas flag** - Yolanda Pyrtle, Research and Evaluation Institute
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **Reports and presentations** **6**
  - A. **Employee of the Month** - Natasha Truitt, Executive Director of Human Resources
  - B. **Superintendent Monthly Report** - James Colbert, Jr.
  - C. **Annual Division Update on Research and Evaluation Institute (REI)** - Darlene Breaux, Director **7**
  - D. **Annual Division Update on Center for Grants Development (CGD)** - Gayla Rawlinson, Director **23**
  - E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
  - F. **Report of Board Committees** - Committee Chairs
  - G. **Monthly Financial Reports through 10/31/2021** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services **35**

H.	<b>Presentation of 2021 ASBO International Award - Dr. Jesus Amezcua, Assistant Superintendent for Business Services</b>	<b>37</b>
6.	<b>ACTION ITEMS - CONSENSUS</b>	<b>39</b>
A.	<u>Consider ratification/approval of the following Business Services items:</u>	
1.	Disbursement Report	<b>40</b>
2.	Budget Amendment Report	<b>42</b>
3.	Monthly Investment Report for October 2021	<b>44</b>
B.	<u>Consider ratification/approval of the following Board Meeting Minutes:</u>	
1.	10/20/2021 Board Meeting	<b>47</b>
2.	10/20/2021 Called Board Meeting	<b>58</b>
C.	<u>Consider ratification/approval of the following grant awards:</u>	
1.	<b>Ratification and Approval of Memorandum of Understanding between HCDE Head Start/Early Head Start and Lee College</b> to collaborate and register HCDE Head Start/Early Head Start teaching staff in credit course work to obtain Child Development Associate (CDA) credentials by paying for virtual classes at San Jacinto Community College District using HCDE Head Start/Early Head Start training dollars for the period of 11/01/2021 through 10/31/2022.	<b>61</b>
2.	<b>Approval of funds totaling \$1,500,000 from the Texas Education Agency for CASE for Kids' Nita M. Lowey 21st Century Community Learning Center(s) Cycle 10, Year 4 grant</b> for the period 08/01/2021 through 07/31/2022; CASE for Kids anticipates serving 975 students with these grant funds.	<b>66</b>
D.	<u>Consider ratification/approval of the following Interlocal Contracts:</u>	
1.	<b>Approval of Interlocal (revenue) contracts for FY22 in the aggregate amount of \$96,000 between HCDE Educator Certification and Advancement (ECA) division and the Energized for Excellence Academy, Inc / Energized for STEM Academy, Inc Charter with the following campuses:</b> EC Campus #350 for the amount of \$9,600; ES Campus #364 for the amount of \$33,600; MS Campus #342 for the amount of \$22,400; MS Campus #390 for the amount of \$14,400; and HS Campus #321 for the amount of \$16,000 for the contract period of 11/17/2021 through 7/31/2022. Educator Certification and Advancement (ECA) will provide external T-TESS-based focused feedback observations of classroom teachers for their professional development.	<b>80</b>
2.	<b>Approval of Interlocal (revenue) contract with Alief ISD and the Center for Safe and Secure Schools Division</b> for safety audits over a two-year cycle (11/17/2021 through 06/30/2023) in an amount not to exceed \$73,025, servicing 57 sites.	<b>86</b>
3.	<b>Ratification of Interlocal Contract (expenditure) for FY22 CASE for Kids partnership grant</b> with Houston Independent School District in the aggregate amount of \$226,100 to serve 1,350 students for the period of 10/01/2021 through 07/31/2022.	<b>95</b>

- E. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:
1. **Approval of HCDE Interlocal Agreements with:** East Montgomery County Improvement District, New Caney, Texas; Operation Kindness, Carrollton, Texas; Roma ISD, Roma, Texas; Whitehouse ISD, Whitehouse, Texas-Signature Only; Mukilteo School District, Everett, WA; A + UP Charter School, Houston, Texas, and Edmonds School District, Lynwood, WA. **111**
- F. Consider ratification/approval of the following items for Internal Purchasing:
1. **Approval of Contract Award for job no. 21/056YR-03 Short Term Vocational Training Programs for Harris County Department of Education Adult Education Division with the following proposer(s):** A Better Day Foundation, LLC; EZ Kids Creativity Shell; Healthy Boundaries LLC, and Carole Marie Freelon dba Optimum Nurse Aid Skills Training for period of 11/17/2021 through 11/16/2026, subject to annual appropriations of funding. **145**
  2. **Approval of Contract Award for job no. 22/013DR for Local Food and Catering Services** to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Alonti Market Cafe and Catering; Boudreaux's Cajun Kitchen; Chick Fil A Crosstimbers 45; Domino's Pizza; Houston Cafe Inc.; Jason's Deli; Line Drive Logistics, LLC; Nusky's; and Sami's Cafe' for the period of 12/01/2021 through 11/30/2026. **164**
  3. **Approval of Contract Award for job no. 22/014EJ Addendum 1 - Educator Certification and Advancement (ECA) Division Services for Harris County Department of Education with the following proposer(s):** Believe in the Possibilities, DBA Shirley Rose-Gilliam; Mirella Ortiz Moreno; Pathway Education Group, LLC; and U-Bridge Project Consulting, LLC for the period of 12/01/2021 through 11/30/2026, subject to annual appropriations of funding. **222**
7. **ACTION ITEMS - NON-CONSENSUS**
- A. **Consider award of CSP# 21/073YR for new Highpoint East Middle School to C.A. Walker Construction in the amount of \$7,271,000**, including the base bid, Alternate 1A (Mitsubishi Variable Refrigerant Volume System), Alternate 6 (Replace Existing Wood Fence Along west Property Line with New Wood Fence), and Alternate 8 (Base Proposal Correction), and delegate authority to HCDE Superintendent or his designee to negotiate, finalize, and execute a construction contract with C.A. Walker Construction. **237**
  - B. **Consideration and Approval of a Resolution** Calling for the Defeasance and Redemption of Certain Harris County Department of Education Public Facility Corporation Lease Revenue Refunding Bonds, Series 2015; Directing the Redemption of Such Bonds; and Containing Other Matters Related Thereto and approval of related budget amendment. **241**
  - C. **Consider approval of amendment to Resolution** granting COVID leave days approved by the Board on August 18, 2021. **253**
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Obtain legal advice regarding proposed settlement and release agreement** relating to *Ethlokia Plumber ex rel. K.W. v. HCDE*, 4:20-cv-00672 (U.S. Dist. Ct. S. Dist. of Texas).

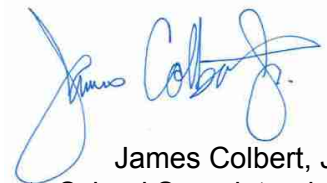
- B. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees, including, without limitation, the evaluation of the Superintendent.
- C. **Obtain** legal advice regarding legal effect of redistricting of Harris County Commissioners' precincts on HCDE precinct-based trustee positions.
- D. **Deliberate** the purchase, exchange, sale and/or value of real property(ies) and obtain legal advice regarding the same.
9. **RECONVENE** for possible action on items discussed in executive session
- A. **Consider approval of settlement and release agreement** relating to *Ethlokia Plumber ex rel. K.W. v. HCDE*, 4:20-cv-00672 (U.S. Dist. Ct. S. Dist. of Texas). **255**
10. **Discussion and possible action regarding future agenda items**
11. **INFORMATION ITEMS** **257**
- A. **Human Resources Information Items** **258**
1. Personnel **259**
2. Employee Count **261**
- B. **Submission of a \$5,000 grant request to the Oliver Foundation** to support HCDE Area I Head Start's school garden program at its Tidwell campus. Funding would benefit 28 unduplicated students and families.
- C. **Expenditure Interlocal contracts less than \$75,000:**
- Between CASE and Alief ISD, HUDL, \$16,000
  - Between CASE and KIPP Public Schools, HUDL, \$4,000
  - Between CASE and Pasadena ISD, HUDL, \$4,000
  - Between CASE and YES Prep Brays Oaks, HUDL, \$4,000
  - Between CASE and YES Prep North Central, HUDL, \$4,000
  - Between CASE and YES Prep Southeast, HUDL, \$4,000
- D. **Revenue contracts less than \$75,000 (Cumulative total \$335,771)**
- Between Teaching Learning Center and Dickinson ISD, RLA Critical Review, \$10,000
  - Between Teaching Learning Center and Galena Park ISD, Math Conference, \$3,500
  - Between Teaching Learning Center and Galena Park ISD, Cognitive Coaching, \$3,000
  - Between Teaching Learning Center and Lamar CISD, Content Impact Coaching, \$30,600
  - Between Teaching Learning Center and Lamar CISD, George Junior High Impact Coaching, \$30,600
  - Between Teaching Learning Center and Lamar CISD, Lamar Elem Dev Fractions, \$3,300
  - Between Teaching Learning Center and Lamar CISD, Navarro MS Impact Coaching, \$30,600
  - Between Teaching Learning Center and Lamar CISD, Wessendorff MS Impact Coaching, \$30,600
  - Between Teaching Learning Center and New Caney ISD, Porter Elem Coaching, \$6,000
  - Between School Division and Channelview ISD, Annual student contracts, \$31,250
  - Between School Division and Humble ISD, Annual student contracts, \$12,500
  - Between School Division and Lamar CISD, Annual student contracts, \$23,853

- Between School Division and Tarkington ISD, Amendment to Annual student contracts, \$47,706
- Between School-Based Therapy Services and Brazos ISD, Amendment to Occupational Therapy, \$22,454
- Between School-Based Therapy Services and Magnolia ISD, Physical Therapy, \$47,880
- Between School-Based Therapy Services and Varnett Charter, Occupational Therapy, \$1,928

E. **The target is 15% of the total amount for the Construction Small Business Program.** **262**  
 The following targets were met:

Project	Total amount of project	Total SBE	%
ABS East School	\$11,400,000	\$1,917,520	16.82
Adult Ed	\$14,840,000	\$5,064,578	34.12

12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, December 8, 2021, at 1:00 p.m.



James Colbert, Jr.  
 County School Superintendent

# Reports and Presentations



# Research & Evaluation Institute

Director | Dr. Darlene Breaux | November 2021



**Harris County**  
Department of  
**Education**



# Data Sources

# Stakeholder Deliverables

National Center for Educational Statistics

Dept. of Education

EBSCO

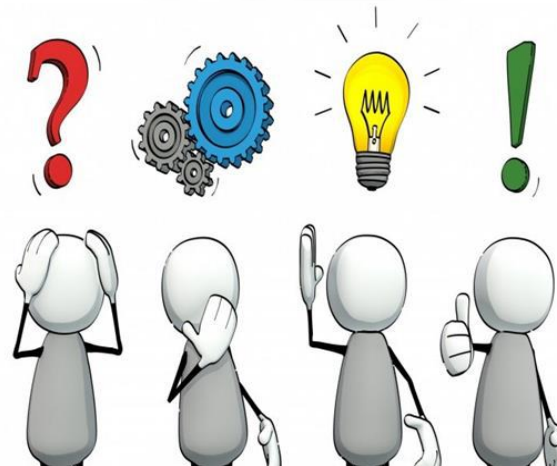
ISD's

TEA

Census

Other National Databases

# REI



**Accessible**  
**= Concise**  
**Customized**

# Accountability & Research

## 21 divisions/programs

- Service delivery
- Client satisfaction
- Outcomes
- Financial effectiveness

## Research

- Dashboards
- Partnerships
- Collaborations
- Special Projects



# Special Projects



## COVID-19

Status: **APPROVED**

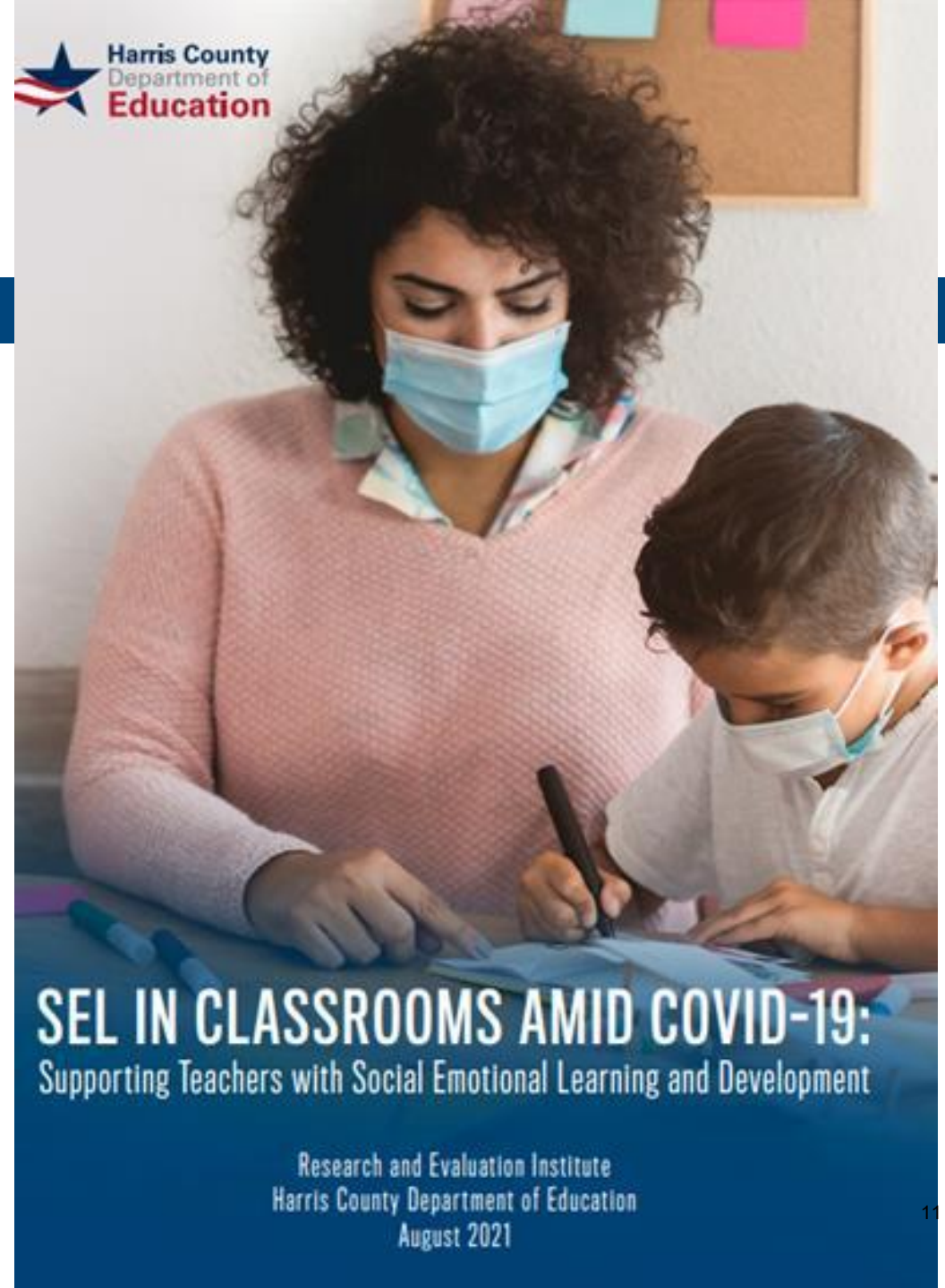
Date/Time: November 5, 2020 7:41 AM

Show this code at the front desk when your temperature is taken



# Research

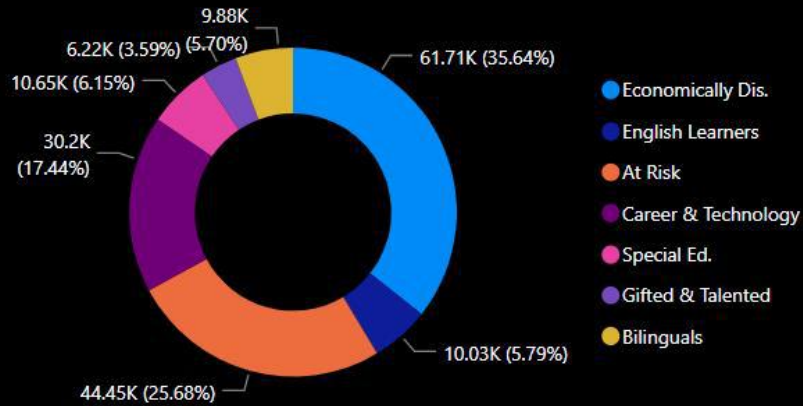
Understanding districts needs for guidance in the area of **Social and Emotional Learning**, HCDE's Research and Evaluation Institute provided a whitepaper of **Best Practices** as they navigate these new spaces.



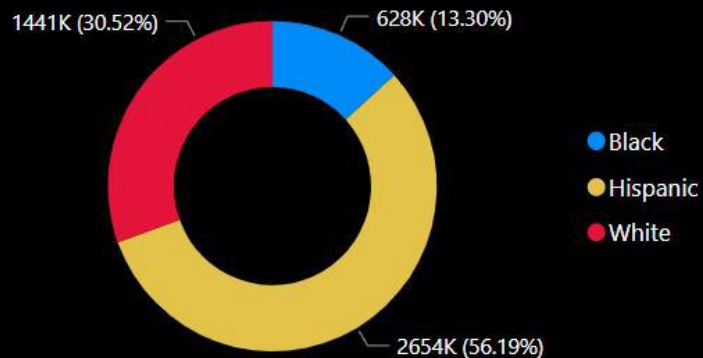
# Student Enrollment



Special Populations



Ethnicity



District Name

All

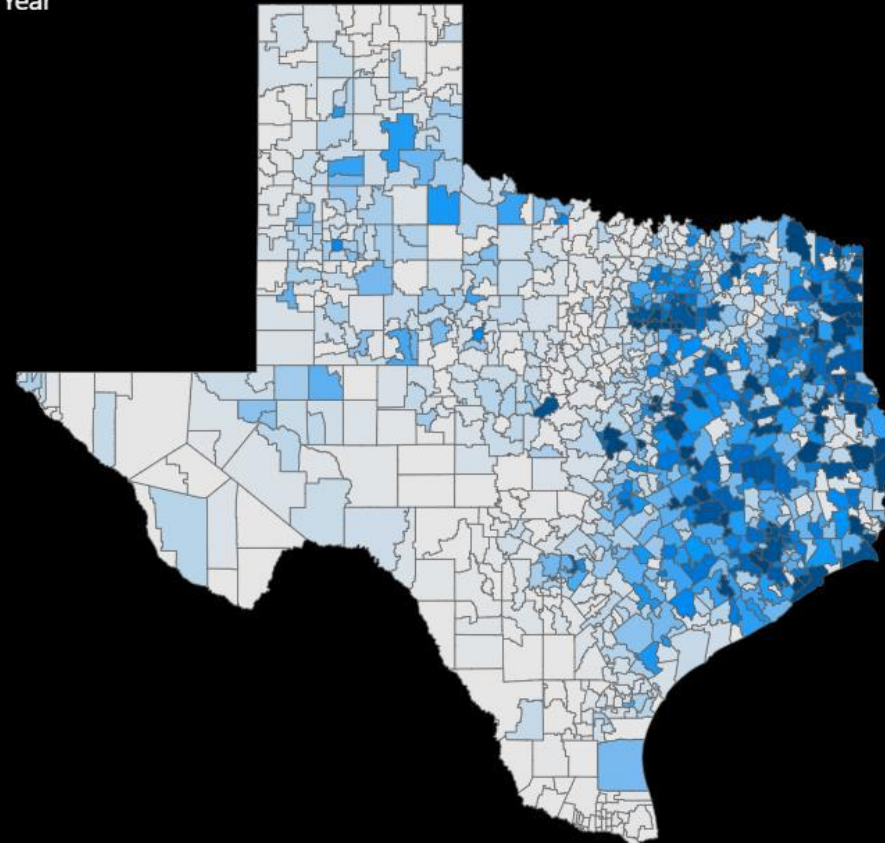
Total Student Enrollment

**5M**

Blue Color Shows Saturation of African American Students %



Year



2010

2011

2012

2013

2014

2015

2016

2017

2018

2019

# Internal Accountability

## Head Start



## CASE for Kids





# CLI Assessment Data Dashboard 2020-2021

## Age

- 3
- 4

## Language

- Bilingual
- English Only

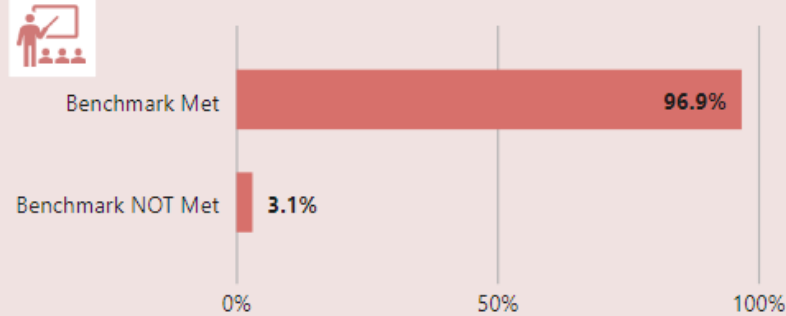
## Center

- Select all
- Barrett Station Head Start
- Baytown Head Start
- Channelview Head Start
- Compton Head Start
- Coolwood Head Start

## Classroom

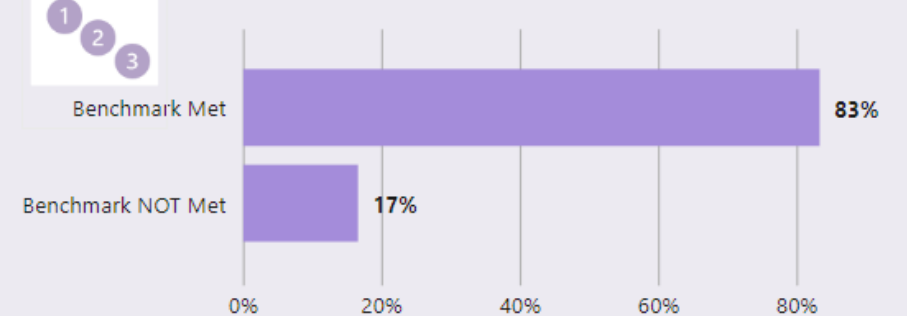
- Select all
- Armstrong's PK Class
- B Fisher's PK Class
- Barnes's PK Class
- Barnhart's PK Class

## Domain I-Social Emotional Behaviors



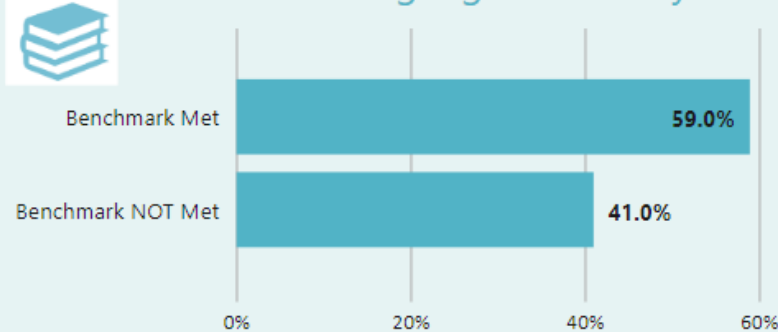
Benchmark Met	Benchmark NOT Met	Total Students
492	16	508

## Domain III-Mathematics



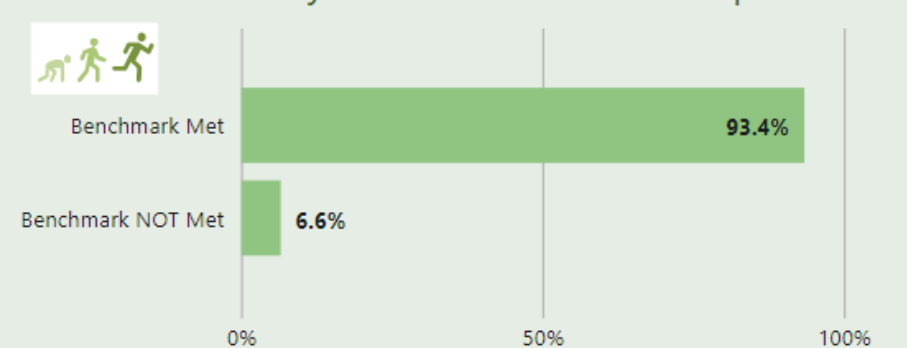
Benchmark Met	Benchmark NOT Met	Total Students
466	93	559

## Domain II-Language & Literacy



Benchmark Met	Benchmark NOT Met	Total Students

## Domain IV-Physical Health and Development



Benchmark Met	Benchmark NOT Met	Total Students

# Head Start Community Assessment



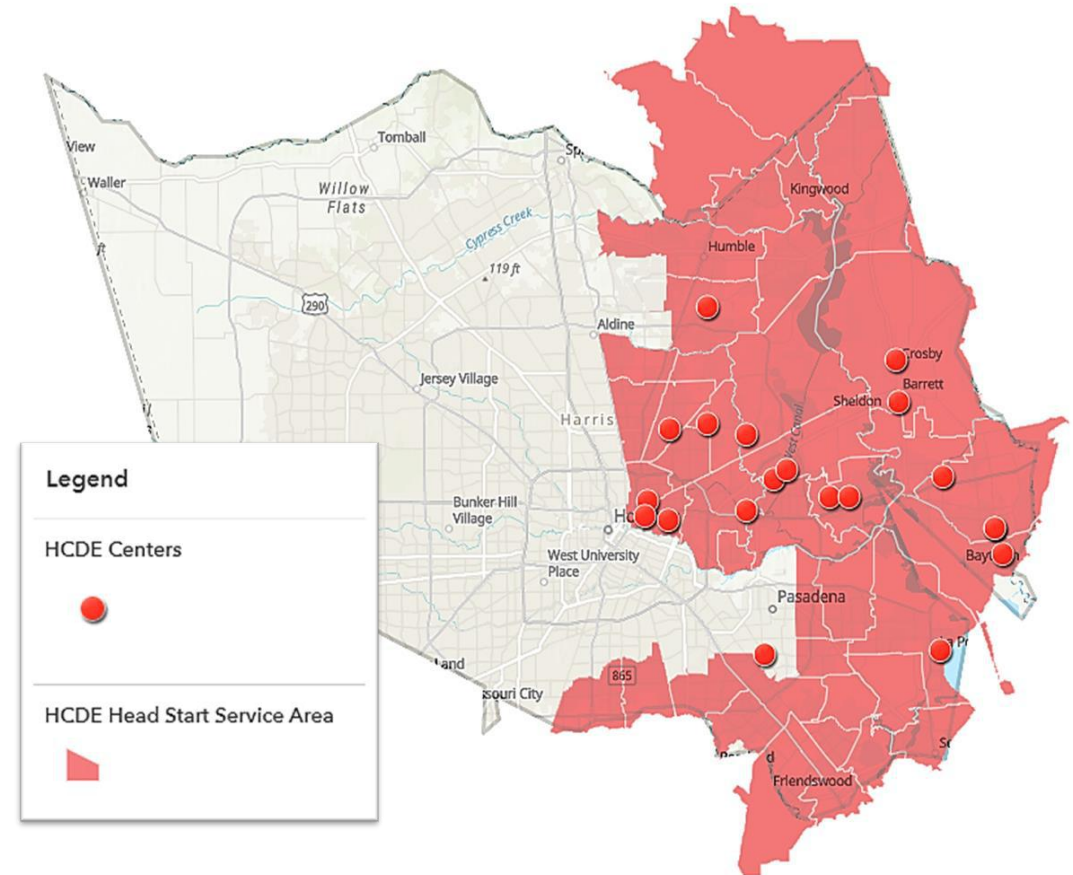
- Guide program planning, inform services, and evaluate needs as they relate to Head Start programming
- Identifies trends and conditions contributing to the need for Head Start services for young children and their families
- Multi-year planning process



# State of the Grantee

Based on the 2018-2019 year, HCDE served **1,578 students** from **1,476 families**.

- The most common race for students **White** and the most common ethnicity of EHS/HS students are **Hispanic or Latino**.
- **English** is the most common language spoken at home followed by **Spanish**.



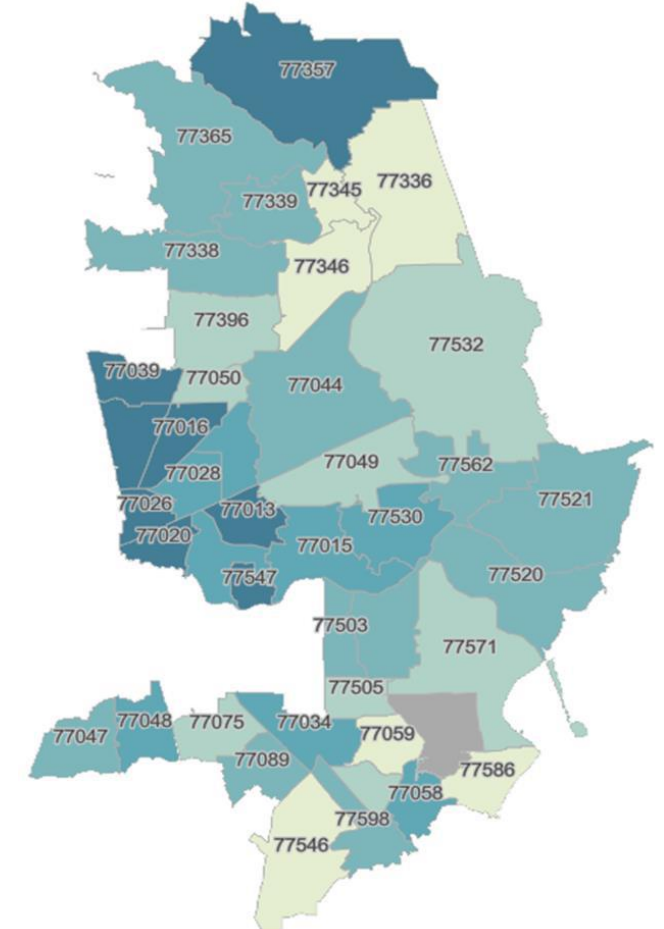
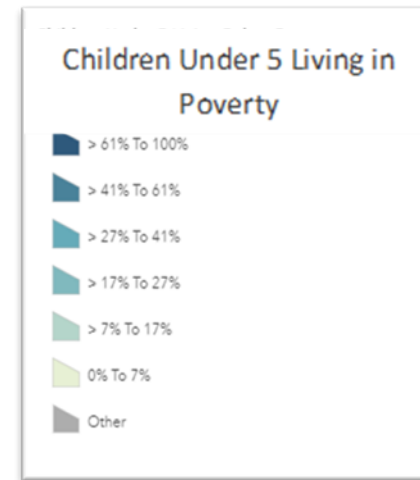
# Community Characteristics

In HCDE's service **23,761 children** under 5 live below poverty

In terms of distribution, approximately **7.6% of the total population** is under 5 and **11.5% of the population below poverty** is under age 5

Children under 5 living below poverty are...

- 23.6% Black or African American
- 65.5% White (including Hispanic or Latino)
- 58.0% Hispanic or Latino



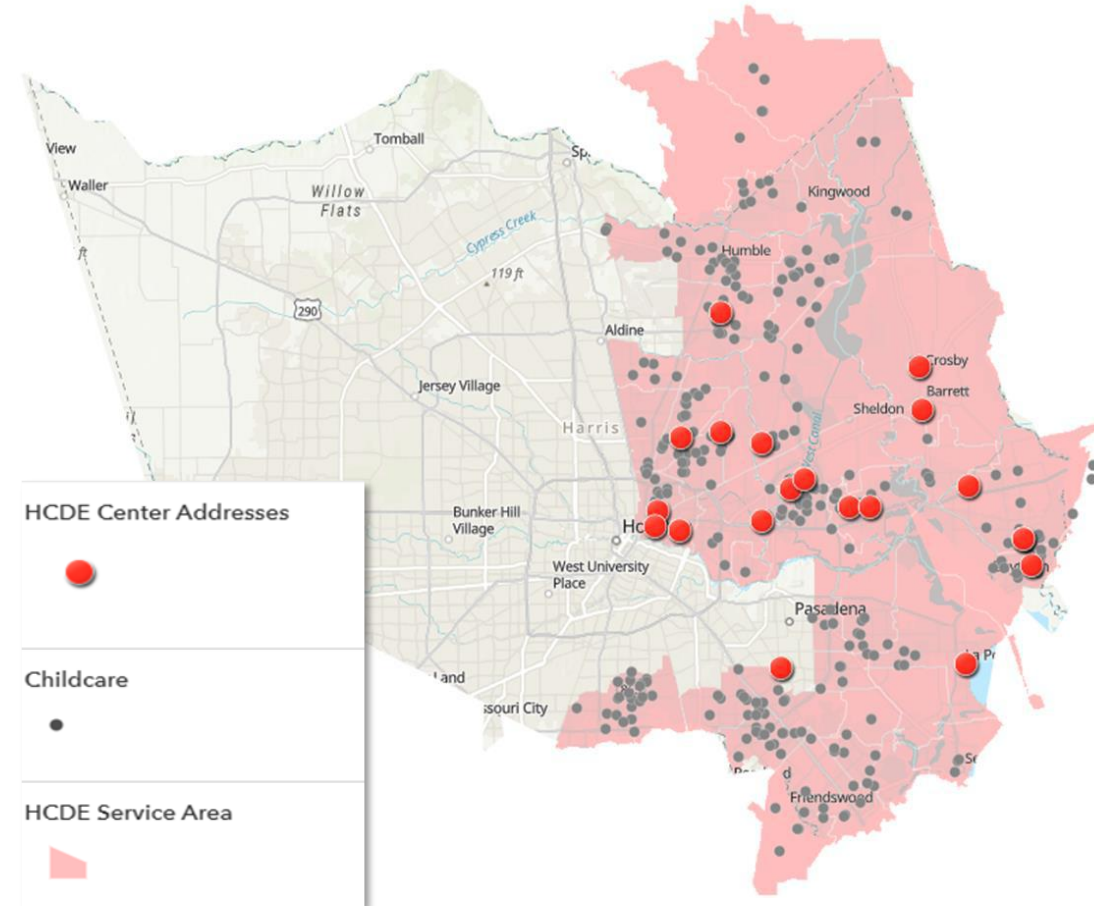
# Child Development Programs

An estimated **23,761 Head Start eligible children** reside in the service area

Of these children...

- **11,069** are enrolled in a public pre-k program.
- **4,031** are enrolled in subsidized childcare
- **1,421** are enrolled in Head Start & Early Head Start

*An estimated 7,240 children remained unserved.*

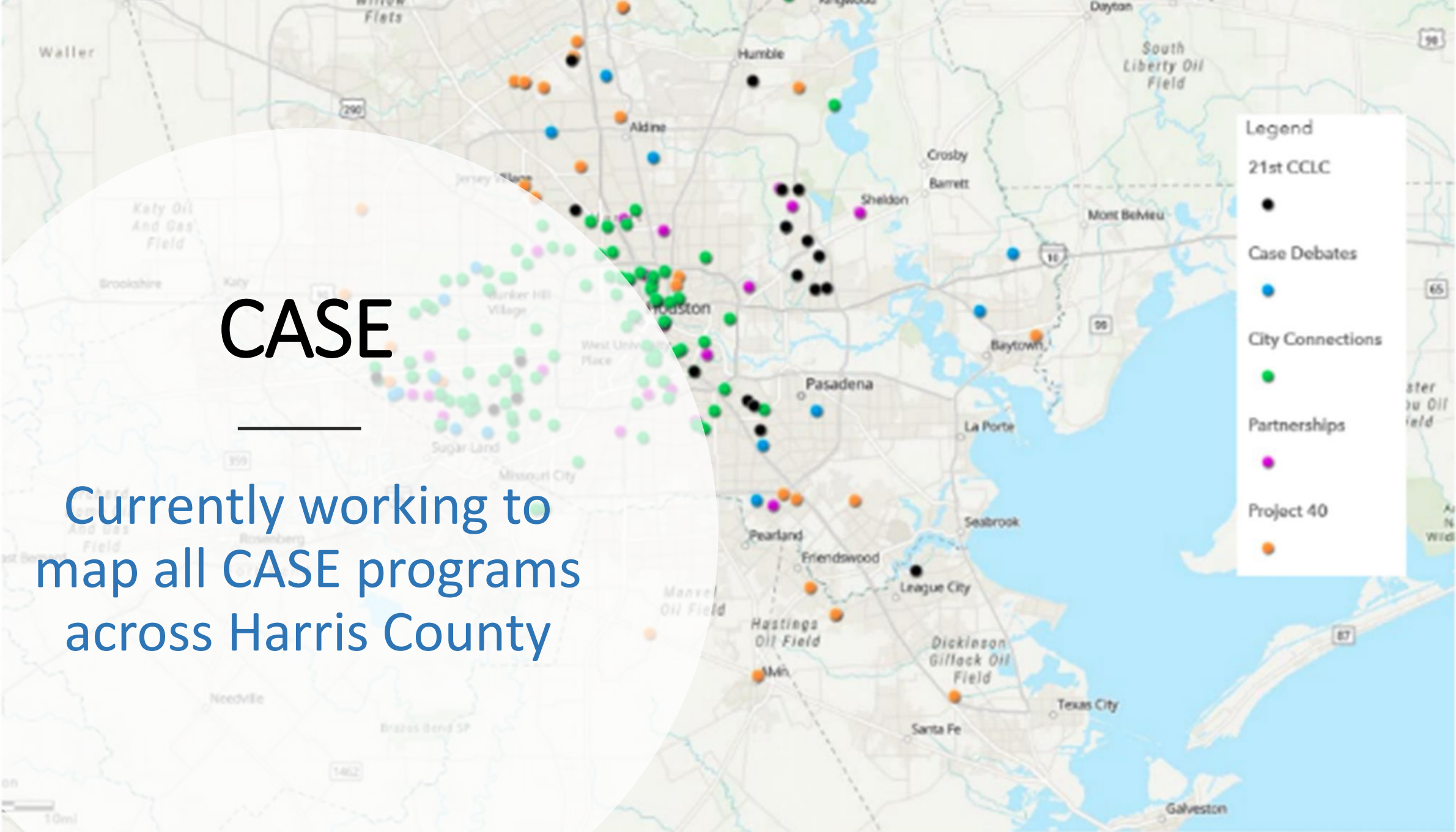


# CASE

Currently working to  
map all CASE programs  
across Harris County

Legend

- 21st CCLC ●
- Case Debates ●
- City Connections ●
- Partnerships ●
- Project 40 ●



# Client Satisfaction

HCDE employees expressed a 98% satisfaction with the services provided by REI.



# Challenges



Provide quality and **timely** deliverables for real-time, data-driven decision making.



**Balance** internal and external needs.



Develop **partnerships** that can enhance opportunities for high-impact research.



Increase our **visibility** in the educational research community.

# Contact Information

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Darlene Breaux, Ed.D.

Director Research and Evaluation  
Institute

Email: [dbreaux@hcde-texas.org](mailto:dbreaux@hcde-texas.org)

Phone: (713) 696-8291



# Center for Grants Development

Board Presentation

November 17, 2021

**SEE THE IMPACT**





# Center for Grants Development

## Who We Are

Gayla Rawlinson Maynard, GPC, Director

Joyce Akins, Manager

Vida L. Avery, Ph.D., Resource Development  
Specialist

Sharvon Pipkins Kamaya, Development Coordinator

Kristal Johnson, Development Associate

Illiana Gonzalez, Secretary

## About Us:



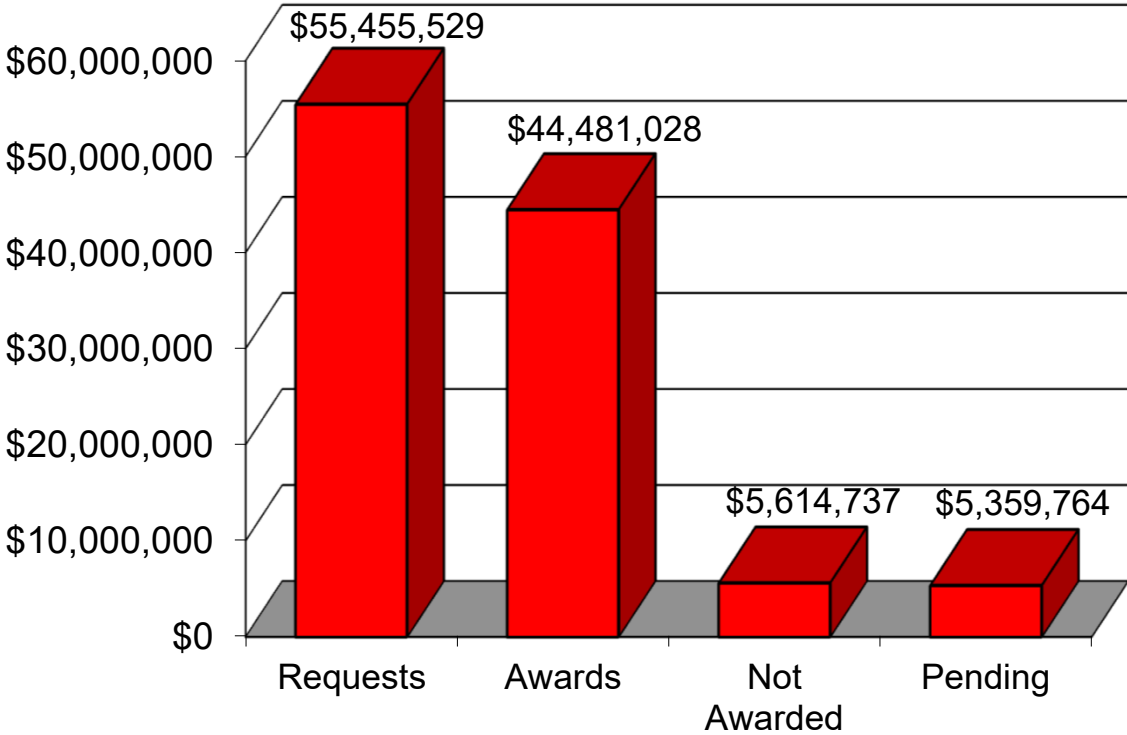
# Center for Grants Development

## Services Provided

- ❖ CGD works with HCDE divisions to initiate development strategies that bring together key stakeholders in the community as partners to generate public and private resources to support HCDE projects.
- ❖ CGD extends its grant assistance services to Harris County school districts and charters through announcement of district, school and teacher grants; review of Request for Proposals to assess feasibility of pursuing identified funding; training in grant-related topics; proposal review and comments; and coaching and mentoring of grants development staff.

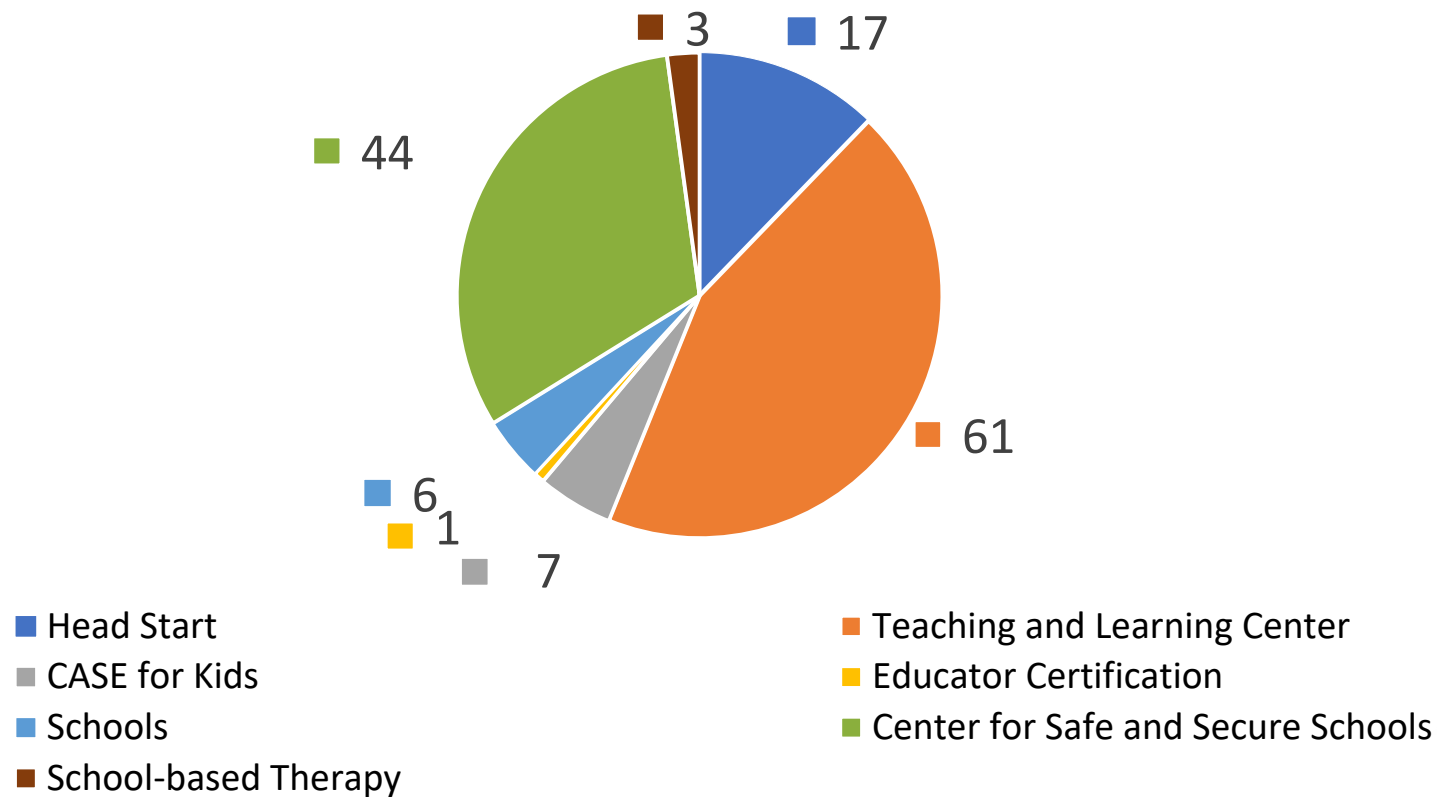
# Center for Grants Development

## Data Highlights (2020-2021 Requests and Awards)



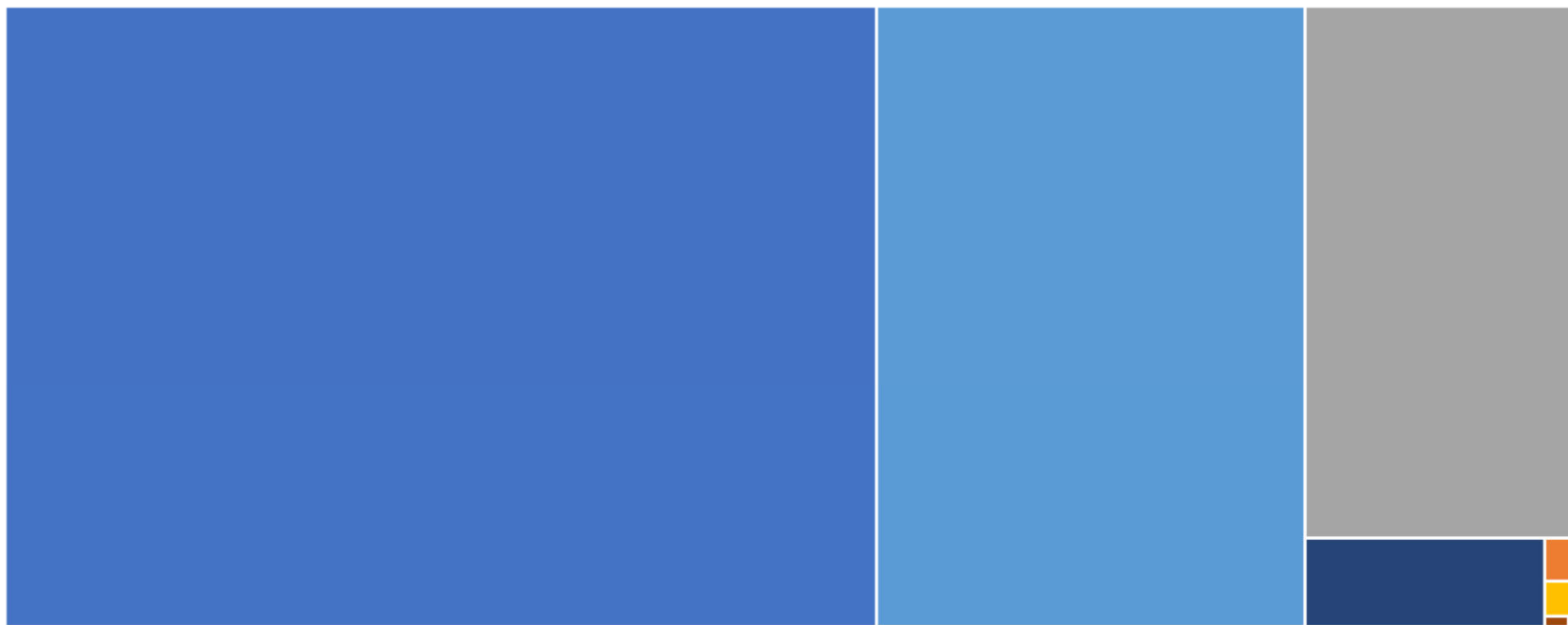
# Center for Grants Development

## Data Highlights (2020-2021: Number of Requests by Division)



# Center for Grants Development

## Data Highlights (2020-2021: Dollars Requested by Division)

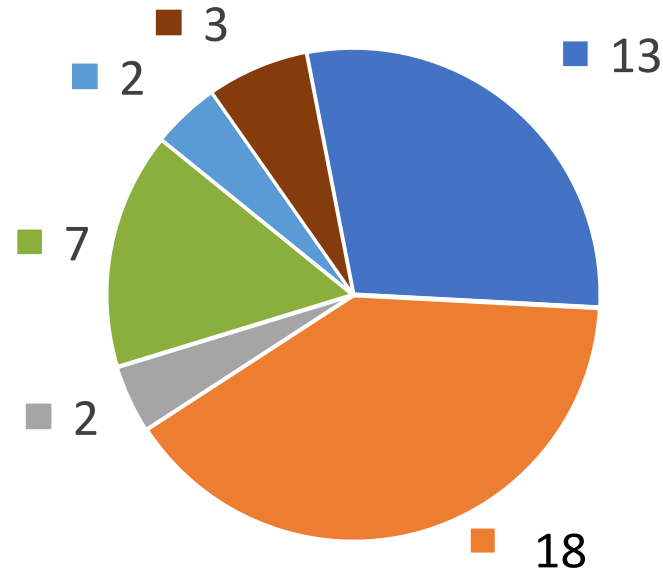


- Head Start
- Teaching and Learning Center
- CASE for Kids
- Research and Evaluation Institute
- Educator Certification
- Schools
- Center for Safe and Secure Schools
- School-based Therapy



# Center for Grants Development

## Data Highlights (2020-2021: Number of Awards by Division)



- Head Start
- CASE for Kids
- Schools

- Teaching and Learning Center
- Center for Safe and Secure Schools
- School-based Therapy



# Center for Grants Development

## Data Highlights (2020-2021: Dollars Awarded by Division)



■ Head Start ■ Teaching and Learning Center ■ CASE for Kids ■ Center for Safe and Secure Schools ■ School-based Therapy



# Center for Grants Development

## Division Staff Highlights

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Gayla Rawlinson Maynard, GPC, in her collaborative work with the Grant Professionals Association (GPA), worked as a mentor with four grant specialists across the country; she also serves as a Regional Representative of GPA for five states

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After serving eight years on the Association of Fundraising Professionals-Greater Houston Chapter's Board of Directors, Dr. Vida L. Avery, served her 3<sup>rd</sup> year on its Committee on Directorship; selected for the 2021 recipient of the M. Anne Murphy Award for Professional Advancement, National Philanthropy Day, Association of Fundraising Professionals, Greater Houston Chapter

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Kristal Johnson selected for the United Way Community Building Grants (CBG) Committee for a 7<sup>th</sup> term; it is her 3<sup>rd</sup> term on the CBG Site Visit Committee; this was her 5<sup>th</sup> year as a presenter for United Way's Nonprofit Connection Program; and 2<sup>nd</sup> term as a member of the Grant Professionals Association Professional Development Committee





# Center for Grants Development

## Key Highlights

- ❖ Joined **eight divisions** to submit **133 requests**
  - ❖ Government/public grant proposals
  - ❖ Corporate and foundation proposals
  - ❖ Applications for sponsorships/donations
  - ❖ School district bid proposals
- ❖ Served **4,190 clients** from **196 organizations** with shared funding research, grant-writing training, proposal reviews and technical consultations
- ❖ Held **seven** Quest for Grants Virtual Seminars; presented at **two** virtual meetings/ conferences
- ❖ Acknowledged over **55 donors** who contributed **\$62,484** cash
- ❖ and in-kind donations



## Trends

- Increased movement to online application submissions
- Have predetermined expectations of program design; implementation; and expertise of staff leading project
- Want to see a history of collaboration between entities prior to applying for funds
- Expect that applying organization has history of effective programs as evidenced by evaluation
- Require specific program measurements to define program success; in some cases, based on logic model



# Center for Grants Development

**SEE THE IMPACT**

**Questions?**

# Monthly Financial Report

Reports will be  
provided separately.



ASSOCIATION OF  
SCHOOL BUSINESS OFFICIALS  
INTERNATIONAL

This Meritorious Budget Award is presented to

# HARRIS COUNTY DEPARTMENT OF EDUCATION

for excellence in the preparation and issuance of its budget  
for the Fiscal Year 2021-2022.

The budget adheres to the principles and standards  
of ASBO International's Meritorious Budget Award criteria.



A handwritten signature in black ink, reading 'W. Edward Chabal'. The signature is written in a cursive style and is positioned above a horizontal line.

**W. Edward Chabal**  
President

A handwritten signature in black ink, reading 'David J. Lewis'. The signature is written in a cursive style and is positioned above a horizontal line.

**David J. Lewis**  
Executive Director

November 2, 2021

Jesus J. Amezcua, PhD  
Assistant Superintendent for Business Services  
Harris County Department of Education  
6300 Irvington Blvd  
Houston, TX 77022-5618

Dear Dr. Amezcua:

Congratulations! The Association of School Business Officials International (ASBO) is pleased to inform you that Harris County Department of Education's budget has received the Meritorious Budget Award (MBA). This award reflects your District's commitment to sound fiscal management and budgetary policies. We encourage you to use the [MBA recipient's logo](#) to share your District's achievement on your website and in presentation materials.

The MBA Review Team has provided comments for budget presentation improvement. You must respond to these comments in next year's MBA submission.

Congratulations to you and the members of your staff who worked so hard to earn this award. We look forward to your continued participation in the MBA program.

Sincerely,

A handwritten signature in black ink, appearing to read "David J. Lewis". The signature is fluid and cursive, with a large initial "D" and "L".

David J. Lewis  
Executive Director

# Action Items - Consensus



# Monthly Disbursement Report

Report will be  
provided separately.

# Monthly Budget Amendment Report

Report will be  
provided separately.

# Monthly Investment Report

Report will be  
provided separately.

# Minutes

**Regular Board Meeting**

**6.B.1.**

**Meeting Date:** November 17, 2021

**Title:**

**Submitted By:** Venetia Baldwin

**Recommended Action:** Approve

**HCDE Goal(s):**

**Additional Resource**

**Facilities/Technology**

**Personnel:**

**Approval Needed?:**

---

**Information**

**Posted Agenda Item:**

10/20/2021 Board Meeting

**Subject:**

**Rationale:**

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**Fiscal Impact**

**Attachments**

October 20, 2021 Board Meeting Minutes

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**Form Review**

Form Started By: Venetia Baldwin

Started On: 10/25/2021 04:30 PM

Final Approval Date: 10/25/2021



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**Regular Board Meeting**

**6.B.2.**

**Meeting Date:** November 17, 2021

**Title:**

**Submitted By:** Venetia Baldwin

**Recommended Action:** Approve

**HCDE Goal(s):**

**Additional Resource**

**Facilities/Technology**

**Personnel:**

**Approval Needed?:**

---

**Information**

**Posted Agenda Item:**

10/20/2021 Called Board Meeting

**Subject:**

**Rationale:**

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**Form Review**

Form Started By: Venetia Baldwin

Started On: 11/11/2021 01:10 PM

Final Approval Date: 11/11/2021

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Head Start  
Purchasing  
Purchasing Director  
Assistant Superintendent - Business  
Form Started By: Sharon McBride  
Final Approval Date: 11/03/2021

Venetia Peacock  
Edna Johnson  
Kendra Jackson  
Jesus Amezcua

10/25/2021 12:22 PM  
10/27/2021 04:16 PM  
10/28/2021 02:22 PM  
11/03/2021 04:49 PM  
Started On: 10/25/2021 12:15 PM



**MEMORANDUM of UNDERSTANDING**  
**Between Harris County Department of Education and Lee College**

This Memorandum of Understanding (“MOU”) is made and entered into by and between Harris County Department of Education (“HCDE”) and Lee College (“College”) for the purpose of the College providing instruction to HCDE’s Head Start staff members at HCDE’s expense, pursuant to the terms and conditions outlined herein.

**Whereas**, HCDE has been awarded one or more grants from the U.S. Department of Health and Human Services to operate Head Start and Early Head Start programs in the greater Houston area;

**Whereas**, Head Start regulations require Head Start and Early Head Start teachers and assistants to possess a Child Development Associate (“CDA”) credential;

**Whereas**, College offers classes necessary to obtain the CDA credential (“CDA credential classes”);

**Whereas**, HCDE desires to assist its Head Start and Early Head Start teachers and/or assistants with obtaining the CDA credential by paying for the CDA credential classes at College;

**Whereas**, HCDE and College desire to collaborate to register HCDE Head Start staff for CDA credential classes at the College;

**Now, therefore**, in consideration of the mutual covenants and conditions contained in this MOU and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The initial term of this MOU shall be from November 1, 2020 through October 31, 2021. This MOU shall automatically renew for up to three additional one-year terms, for a maximum total term of four years and one month, unless either party gives the other party prior written notice of at least thirty (30) days before the start of a renewal term of the party’s desire that this MOU not be automatically renewed. This MOU may be modified and amended only by mutual agreement of the Parties in writing, and any such modification or amendment shall be attached and become a part of this MOU as if set forth herein.
2. HCDE Responsibilities. HCDE and its Head Start Division shall be responsible for the following:
  - a. Designate Head Start staff members to enroll and to complete CDA credential classes at the College;
  - b. Pay College the tuition and fees as established by the College in its applicable current fee schedule for the CDA credential classes in which HCDE Head Start staff members designated by HCDE are enrolled;
  - c. Obtain consent forms compliant with the Family Educational Rights and Privacy Act from HCDE Head Start staff members enrolled in CDA credential classes with the College that permits authorized representatives of HCDE’s Head Start Division to access information from the College concerning education records and other personally identifiable information of students.
3. College Responsibilities. College shall be responsible for the following:
  - a. Provide HCDE Head Start staff members with course counseling;
  - b. Permit HCDE and HCDE’s Head Start Division to designate Head Start staff members to enroll and to complete CDA credential classes at the College;
  - c. Review transcripts, test scores, and other criteria for enrollment and eligibility in CDA credential classes at the College;
  - d. Enroll HCDE Head Start staff members designated by HCDE in CDA credential classes at the College;
  - e. Bill HCDE directly, after the official day of enrollment and no later than October 15<sup>th</sup> of each year during the term of this MOU, for the tuition for all classes in which HCDE Head Start staff members designated by HCDE are enrolled;
  - f. Award HCDE Head Start staff members who complete CDA credential classes with college credit and/or Continuing Professional Development credit;
  - g. Provide authorized representatives of HCDE Head Start with information concerning HCDE Head Start staff members enrolled in CDA credential classes with the College, including, without limitation, education records and other personally identifiable information of students, so long as the HCDE Head Start staff member student has completed a consent form under the Family Educational Rights and Privacy Act allowing such access.
  - h. All classes taught shall be subject to applicable College policies and practices.
4. Collaboration. HCDE Head Start and College representatives will meet to identify appropriate College classes that qualify for CDA certification. The Parties agree to correspond periodically, as needed, for the purposes of planning, monitoring, and



evaluation, as necessary. The Parties agree to perform (or procure the performance of) all further acts and things, and execute and deliver (or procure the execution and delivery of) such further documents, as may be required by law or as the other partner may reasonably require to implement and/or give effect to this MOU and the transactions contemplated by it.

5. **Termination.** Either party may terminate this MOU for convenience, at any time upon thirty (30) days prior written notice, provided that any Head Start staff member enrolled in a College course, including CDA credential class(es), will be permitted to complete the course(s), subject to College policies, and any tuition or fee refunds will be subject to College policies. Either party's right to terminate under this Article is in addition to all other remedies for noncompliance that are available to the terminating party under this Agreement or provided by law or equity.
6. **Acknowledgement of Federal Funding.** The source of funding for all payments made by HCDE pursuant to this MOU is federal funds from a U.S. Health and Human Services Head Start grant. College acknowledges that federal funds will be used to pay for all payments due under this MOU and that this MOU is subject to appropriation and approval of a Head Start Grant by the United States federal government. As such, if HCDE does not receive sufficient grant funding, HCDE may terminate this MOU without penalty or further obligation to College, at any time upon written notice to College.
7. **Relation of Parties.** It is the intention of the parties that College is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this MOU shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and College or HCDE and any of College's representatives.
8. **Forms.** College agrees that the certifications and disclosures included in the HCDE Vendor Certification Forms attached hereto as Exhibit A and incorporated by reference in this MOU for all purposes are true and correct.
9. **Access to Records.** The parties shall retain financial records, supporting documents, statistical records, and all other records pertinent to this MOU for a period of three years from the last day of the Term. The only exceptions to the aforementioned records retention requirements are the following:
  - a. If any litigation, dispute, or audit is started before the expiration of the three-year period, the records shall be retained until all litigation, dispute, or audit findings involving the records have been resolved and final action is taken.
  - b. Records for real property and equipment acquired with Federal funds shall be retained for three years after final disposition.
  - c. HHS, the Inspector General, Comptroller General of the United States, or any of their duly authorized representatives, have the right of timely and unrestricted access to any books, documents, papers, or other records of College that are pertinent to this MOU, in order to make audits, examinations, excerpts, transcripts, and copies of such documents. This right also includes timely and reasonable access to College's personnel for the purpose of interview and discussion related to such documents. The rights of access provided for in this MOU are not limited to the required retention period, but shall last as long as the records are retained.
10. **Compliance with Laws.** College agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances, as applicable, including, but not limited to, Title 2 CFR Part 200, Title 2 CFR Part 215, Title 2 CFR Part 220, Title 2 CFR Part 225, Title 2 CFR Part 230, Title 45 CFR Part 74, Title 45 CFR Part 75, Title 45 CFR Part 92, and Title 45 CFR Part 93. College certifies compliance with all provisions, laws, acts, regulations, rules, and ordinances in Exhibit A attached hereto and incorporated herein. Both HCDE and College agree to comply with all requirements of the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 CFR Part 99 (FERPA) and the Texas Public Information Act, Chapter 552 of the Texas Government Code. Either HCDE or College may object to disclosure of information and records under FERPA and/or the Texas Public Information Act. While in possession of FERPA records and data, only persons authorized to access FERPA-protected information of HCDE Head Start staff members enrolled in College classes will be granted access, in accordance with FERPA.
11. **No Waiver of Immunity.** Neither HCDE nor College waives or relinquishes any immunity or defense entitled to either Party by law. This non-waiver of immunity extends to the trustees, officers, directors, employees, and agents of HCDE and College.
12. **No Wavier.** No waiver of a breach of any provision in this MOU shall be construed to be a waiver of any breach of any other provision. No delay in acting with regard to any breach of any provision shall be construed to be a waiver of such breach.
13. **Notice.** Any notice required to be given under the provisions of this MOU shall be in writing and shall be duly served when it shall be hand-delivered to the addresses set out below, or shall have been duly deposited, duly registered or certified, return receipt requested, in a United States Post Office addressed to the Party at the following addresses:

To: **HCDE**  
Harris County Department of Education  
Attn: James Colbert, Jr., County School Superintendent  
6300 Irvington Boulevard  
Houston, Texas 77022

cc: Sarah W. Langlois  
Partner  
Karczenwski, Bradshaw, Spalding  
Nichols, Lamp, Langlois  
3700 Buffalo Speedway, Ste 560  
Houston, TX 77098


To: College  
Lee College  
Attn: Dr. Lynda Villanueva  
P.O. Box 818  
Baytown, TX 77522-0818  
Cc: Channell Cook

Any Party may designate a different address by giving the other Party ten (10) days prior written notice in the manner provided above.

14. No Assignment. No assignment of this MOU, or of any duty, obligation, performance, or payment hereunder, shall be made by either Party, in whole or in part, without the prior written consent of the other Party, such consent not to be unreasonably withheld.
15. Section Headings. The headings of sections contained in this MOU are for convenience only, and they shall not, expressly or by implication, limit, define, extend, or construe the terms or provisions of the sections of this MOU.
16. No Third-Party Beneficiaries. Nothing in this MOU shall be deemed or construed to create any third party beneficiaries or otherwise give any third party any claim or right of action against either HCDE or College.
17. Severability. If any provision of this MOU shall be determined to be invalid or unenforceable, the remaining provisions of this MOU shall not be affected thereby, and every provision of this MOU shall remain in full force and effect and enforceable to the fullest extent permitted by law.
18. Rights Cumulative. The rights and remedies provided in this MOU are cumulative and not exhaustive and are in addition to any other rights and remedies the partners may have at law or otherwise.
19. Entire Agreement. This MOU and any valid amendments to the MOU constitute the entire and complete understanding of HCDE and College and may not be modified in any manner without the express written consent of both parties, as provided herein.
20. Counterparts. This MOU may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and College have executed this Agreement to be effective on the date specified in Article 1. Term above:

Lee College



Dr. Lynda Villanueva

Lee College President

8/30/2020  
Date

Harris County Department of Education

  
James Colbert (Sep 17, 2020 14:20 CDT)

James Colbert, Jr.

County School Superintendent

Sep 17, 2020  
Date

**Regular Board Meeting**

**6.C.2.**

**Meeting Date:** November 17, 2021

**Title:** CASE for Kids Nita M. Lowey 21st Century Community Learning Center(s) Cycle 10, Year 4 Notice of Grant Award (NOGA) for FY 2022

**Submitted By:** Venetia Baldwin

**Recommended Action:** Approve

**HCDE Goal(s):** 2. Deliver value responsibly

**Additional Resource Personnel:**

**Facilities/Technology Approval Needed?:**

**Information**

**Posted Agenda Item:**

**Approval of funds totaling \$1,500,000 from the Texas Education Agency for CASE for Kids' Nita M. Lowey 21st Century Community Learning Center(s) Cycle 10, Year 4 grant for the period 08/01/2021 through 07/31/2022; CASE for Kids anticipates serving 975 students with these grant funds.**

**Subject:**

Approval of the TEA Nita M. Lowey 21st Century Community Learning Center(s) Cycle 10, Year 4 grant awarded to CASE for Kids.

**Rationale:**

The Texas Education Agency has granted funds for year four of a five-year 21st Century Community Learning Centers grant. These funds must be used to implement the five core components of the grant: (1) improve academic performance; (2) improve behavioral outcomes; (3) increase college and career readiness; (4) foster youth leadership; and (5) promote parent involvement. The following 10 centers from 2 districts and four charters were awarded as part of this TEA grant: George Sanchez High School in Association for the Advancement of Mexican Americans (AMAA) (Charter), North Shore Elementary, Tice Elementary and Williamson Elementary in Galena Park ISD, Promise Community School at Baker Ripley in Baker Ripley (Charter), Houston STEM and Early College High School in Raul Yzaguirre School for Success (Charter), C.E. King High School, C.E. King Middle School and Royalwood Elementary in Sheldon ISD, and Southwest Bissonnet Elementary School in Southwest Schools (Charter).

**Fiscal Impact**

**Attachments**

HCDE App Part 1 and 2  
NOGA

**Form Review**

Form Started By: Venetia Baldwin  
Final Approval Date: 11/08/2021

Started On: 11/08/2021 03:16 PM



2021-2022 Nita M. Lowey 21st Century Community Learning Centers, Cycle 10, Year 4 Application Due 5:00 p.m. CT, June 29, 2021

NOGA ID 226950267110022

Authorizing legislation ESEA of 1965, as amended by ESSA, Title IV, Part B (20 U.S.C. 7171-7176)

SUBMITTING THE APPLICATION

For TEA Use Only

This application must be submitted via email to grantapplications@tea.texas.gov by 5:00 p.m. CT, June 29, 2021.

Both Application Part 1(PDF) and Application Part 2(Excel) are required when submitting.

The application may be signed with a digital ID, or it may be signed by hand and scanned. Then submit via email.

Grant period from August 1, 2021, to July 31, 2022

Pre-award costs permitted, if requested, from Not Applicable

Required Parts of the Grant Application

To apply for this grant, complete this form and the Application Part 2(Excel) workbook consisting of the grant's budget schedules, linked along with this form on the TEA Grant Opportunities page. Before you email your grant application, ensure that your submission includes both the signed and certified form and the completed budget schedules.

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds): N/A

Applicant Information

Organization Harris County Department of Education CDN 101000 Vendor ID 74-6001215 ESC IV DUNS 188326151

Address 6300 Irvington Blvd. City Houston ZIP 77022 Phone 713-694-6300

Contact #1 Jesselyn Arceneaux Email jallen@hcde-texas.org Phone 713-696-1334 Extension

Contact #2 Lisa Caruthers, Ph.D. Email lcaruthers@hcde-texas.org Phone 713-696-1331 Extension

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
Debarment and Suspension Certification
General Provisions and Assurances and any application-specific provisions and assurances
Lobbying Certification

Authorized Official Name James Colbert, Jr. Title County School Superintendent

Email jcolbert@hcde-texas.org Phone 713-696-0715 Extension

Signature James Colbert Date Jun 15, 2021

**2: Statutory/Program Assurances**

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- The applicant provides assurance they accept and will comply with Every Student Succeeds Act Provisions and Assurances requirements.
- The applicant provides assurance that proof of nonprofit status will be submitted with the grant application.
- The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- The applicant provides assurance to adhere to all Statutory Requirements and TEA Program Requirements as noted in the 2021-2022 Nita M. Lowey 21st Century Community Learning Centers, Cycle 10, Year 4, Program Guidelines.
- The applicant provides assurance to adhere to all Performance Measures, as noted in the 2021-2022 Nita M. Lowey 21st Century Community Learning Centers, Cycle 10, Year 4, Program Guidelines, and shall provide the Texas Education Agency, upon request, any performance data necessary to assess the success of the program.
- The applicant provides assurance to adhere to the agreed-upon plan in the original approved grant application and subsequent amendments as appropriate.
- The applicant provides assurance to strategically address the needs and gaps in community resources that drive improvements in academic and developmental outcomes at the center level.
- The applicant provides assurance to continue and plan partnerships that contribute to achieving stated objectives and sustaining the program over time.
- The applicant provides assurance to intentionally design program activities designed to increase performance on the stated statutory performance measures.
- The applicant provides assurance to implement best and evidence-based practices to provide educational and related activities that will complement and enhance academic performance, achievement, and positive youth development of the students.
- The applicant provides assurance to implement strategies that improve student academic achievement, campus academic achievement and overall student success.
- The applicant provides assurance to disseminate information about the learning center, including its location, to the community in a manner that is understandable and accessible.
- The applicant provides assurance to operate a system that allows students participating in the program to travel safely to and from the center and home.

**2: Statutory/Program Assurances (Continued)**

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- The applicant provides assurance to combine or coordinate with federal, state and local programs to make the most effective use of public resources.
- The applicant provides assurance to use volunteers in activities carried out through the learning center.
- The applicant provides assurance to implement the plan for how the community learning center will continue after funding ends.
- The applicant provides assurance the program will take place in a safe facility that is properly equipped and accessible to participants and family members.
- The applicant provides assurance that the proposed program was developed, and will be carried out, in active collaboration with the schools that participating students attend, including through the sharing of relevant data among the schools, all participants of the eligible entity, and any partnership entities in compliance with applicable laws relating to privacy and confidentiality and in alignment with the challenging state academic standards and any local academic standards.
- The applicant provides assurance that the program will target students who primarily attend schools eligible for schoolwide programs under ESEA as amended by Section 1114, and the families of such students.
- The applicants that received priority points for serving: 1) students in schools implementing comprehensive support and improvement activities or targeted support and improvement activities under ESEA as amended, Section 1111(d) and other schools determined by the local educational agency to be in need of intervention and support and 2) students who may be at risk for academic failure, dropping out of school, involvement in criminal or delinquent activities or who lack strong positive role models provide assurance that they will target these students.
- The applicant provides assurance that they will adhere to the level of services in the approved application and in the agreed-upon center operation schedules and will provide those services to eligible students through this and all continuation and renewal grant periods, as applicable. Applicant acknowledges that proposed amendments that reduce the level of services to below the Year 1 awarded application will be approved only in extreme or unusual circumstances and that failure to adhere to service levels and student targets will result in reduced funding during the subsequent continuation grant period. Grant funds remaining unexpended at the end of the expenditure reporting period for the grant award will not be made available by TEA to supplement continuation grant awards.
- The applicant provides assurance that services will be provided at no cost to participants. Grantees are prohibited from collecting fees, including late pickup fees or any other fee.
- The applicant provides assurance that activities will always be supervised by qualified staff at adult to student ratios that meet or exceed TEC Chapter 25, Subchapter D requirements or other state required ratios as applicable. Lower ratios are encouraged.
- The applicant provides assurance that center-level activities will be a minimum of 45 consecutive minutes in length and planned for each hour that a center is operating. Activities will be intentionally designed to address student academic and developmental needs and student voice, aligned with state standards and developed using a planning tool such as the Texas ACE Activity/Unit and Lesson Plan Worksheet. Activities will reflect each of the following four components during each term: academic assistance, academic enrichment, family and parental support, and college and workforce readiness. College and workforce readiness activities are required only for grades 9-12 and are allowed for other grades as appropriate.

**2: Statutory/Program Assurances (Continued)**

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- The applicant provides assurance that services for students and families will begin no earlier than the grant start date of July 1, 2021 and no later than September 7, 2021, unless specifically approved by TEA.
- The applicant will adhere to a TEA-approved schedule that meets or exceeds program service requirements at each center and that provides a consistent and dependable schedule of weekly activities for all students enrolled. Time dedicated to program activities for adult family members will not count toward student programming. Failure to adhere to the agreed-upon operating schedule will result in reduced funding during subsequent continuation grant period prorated for the time missed against the center-level budget(s).

The applicant agrees to implement an approval operation calendar for each center. Specifically, each center schedule shall meet or exceed the following minimum operating schedule:

\* A minimum of 35 weeks per year across all terms, including summer. TEA will count only the weeks in which a center offered the minimum number of hours-per-week toward the 35-week total. Make-up hours will be credited. The week runs from Sunday through Saturday.

\* A minimum of five days per week for the fall and spring terms.

\* A minimum of 15 hours per week. Note: Transportation time that exceeds 30 minutes per-day shall not be counted towards minimum hours-per-week of programming.

\* A minimum of six weeks and four hours per day, four days per week during the summer term. Continuous weeks are not required. Grantees may offer four weeks of summer programming during the grant period that ends July 31, 2022, but if approved, the grantee must offer two weeks of summer programming in the subsequent continuation period between August 1, 2022, and the first student attendance day for the 2022 -2023 school year.

\* Hours dedicated to program activities for adult family members will not count toward student programming.

- The applicant provides assurance that academic, academic enrichment, accelerated learning, and tutoring activities will align with the regular school day program and state standards. Enrichment activities will enhance the academic-related activities of the regular day and/or be aligned with a documented student or campus need.
- The applicant provides assurance that all activities will occur at an approved center or, on a limited and pre-approved basis, at an adjunct site or during an approved field trip. Activities at a non-approved location, such as a feeder school, are unallowable and will not be charged to the grant.
- The applicant provides assurance they will offer families of students served by the program opportunities for active and meaningful engagement in their children's education and opportunities for literacy and related educational development. Family activities will be designed to meet the identified needs of each center's families and students; the needs of working families will be specifically addressed. Activities will be ongoing and consistently available throughout each term. The number of family members served will be proportional to the targeted number of students.
- The applicant provides assurance that all required staff positions will regularly participate in training and other opportunities offered by the Texas ACE program. In addition, the grantee will regularly provide program-specific in-person training to center-level staff and will document the content and attendance of training events.

**2: Statutory/Program Assurances (Continued)**

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- The applicant provides assurance that it will regularly engage a group of stakeholders, new or existing, charged with providing continuous feedback and involvement to increase community awareness and program quality, evaluate program effectiveness, and inform operations and sustainability plans. Membership will be diverse and qualified to support efforts to increase quality and visibility of the program in the community.
- The applicant provides assurance to cooperate with TEA and its contractors in conducting state-required activities, including but not limited to program implementation monitoring, statewide evaluation, compliance monitoring, data collection, technical assistance, and capacity building.
- The applicant provides assurance that local grant programs will include the Texas ACE logo in all outreach and communication materials and the grantee will comply with Texas ACE branding guidelines.
- The applicant provides assurance to submit required data for state program evaluation, compliance monitoring, and federal reporting in the format and timeline provided by TEA. Grantee agrees to submit required logic models, sustainability plans, program evaluation reports, and any other required reports or products in accordance with the format provided by TEA.
- The applicant provides assurance to adhere to the Texas 21st Century Student Tracking (Tx21st) system data reporting requirements. Grantee Profile, Funding, Contacts, Partner, Center Profiles, Center Contacts, Center Operations, Feeder Schools, Activities, and Schedule data will be entered in August and will be updated as changes in any of the data occur. Center Operations data will be updated at the beginning of each term. Data entered in the system must support the approved application and operating schedule.
  - \* Participant and enrollment data will be entered in August or September, depending on the center schedule.
  - \* Attendance data will be entered daily or weekly.
  - \* Exception reports and data corrections will be completed and reviewed by the project director.
  - \* Grantee will coordinate with the school district to collect and enter school day attendance and grades data into Tx21st.
- The applicant provides assurance to conduct annual local program evaluation at the center and grant levels that assesses the following statutory objective measures: school day attendance, core course grades, mandatory discipline referrals, on-time advancement to the next grade level, high school graduation rates, and high school student career competencies. The results of the local evaluation will be used to refine, improve, and strengthen the local program and will be made available to the public upon request, with public notice of such availability provided.
- The applicant provides assurance to comply with any program requirements written elsewhere in this Request for Application.



CDN  Vendor ID

Amendment #

**4: Equitable Access and Participation**

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text" value="Students, Others"/>	Barrier	<input type="text" value="Cultural, Linguistic or Economic Diversity"/>
Group	<input type="text" value="Students"/>	Barrier	<input type="text" value="Absenteeism/Truancy"/>
Group	<input type="text" value="Teachers, Others"/>	Barrier	<input type="text" value="Lack of Support from Parents"/>
Group	<input type="text" value="Students"/>	Barrier	<input type="text" value="Learning and Physical Disabilities"/>

**5: PNP Equitable Services**

Are any private nonprofit schools located within the applicant ISD's boundaries?

- Yes
- No

*If you answered "No" to the preceding question, stop here. You have completed the section.*

Are any private nonprofit schools participating in the grant?

- Yes
- No

*If you answered "No" to the preceding question, stop here. You have completed the section.*

**5A: Assurances**

- The grantee assures that it discussed all consultation requirements as listed in Section 8501(c)(1), as applicable, with all eligible private nonprofit schools located within the public school attendance zones of the grant-funded 21st CCLC.
- The LEA assures the appropriate Affirmations of Consultation will be provided to TEA's PNP Ombudsman in the manner and time requested.

**5B: Equitable Services Calculation**

1. Total 21st CCLC program enrollment for all centers	<input type="text"/>
2. Enrollment in 21st CCLC of students attending participating private schools	<input type="text"/>
3. Total 21st CCLC program and participating private school students (line 1 plus line 2)	<input type="text"/>
4. Total current-year grant allocation for serving students in all centers (center-level costs plus per-student variable costs)	<input type="text"/>
5. Grantee reservation for center-level program costs	<input type="text"/>
6. Total grant amount for provision of ESSA PNP equitable services (line 4 minus line 5)	<input type="text" value="0"/>
7. Per-pupil grantee amount for provision of ESSA PNP equitable services (line 6 divided by line 3)	<input type="text"/>
<b>Grantee's total required ESSA PNP equitable services reservation (line 7 times line 2)</b>	<input type="text"/>

Application Part 2: 2021-2022 Nita M. Lowey 21st Century Community Learning Centers, Cycle 10, Year 4

Authorized by: ESEA of 1965, as amended by ESSA, Title IV, Part B (20 U.S.C. 7171-7176)

County District Number or vendor ID: 1746001215 <del>401000</del>		Amendment # 0
Grant Period:	August 1, 2021, to July 31, 2022.	Fund Code/ Shared Services Arrangement: 265/352

Description and Purpose	Source of Funds			
	Class/ Object Code	Program Cost	Direct Administrative Cost	Total Budgeted Cost
1 Payroll Costs	6100	\$ 135,234	\$ 36,768	\$ 172,002
2 Professional and Contracted Services	6200	\$ 1,303,500	\$ 1,000	\$ 1,304,500
3 Supplies and Materials	6300	\$ 2,000	\$ -	\$ 2,000
4 Other Operating Costs	6400	\$ 11,500	\$ -	\$ 11,500
5 Capital Outlay	6600	\$ -	\$ -	\$ -
Consolidate Administrative Funds			N/A	
6	<b>Total Direct Costs:</b>	<b>\$ 1,452,234</b>	<b>\$ 37,768</b>	<b>\$ 1,490,002</b>
7	*Indirect Costs:			\$ 9,998
8	<b>Total of All Budgeted Costs :</b>	<b>\$ 1,452,234</b>	<b>\$ 37,768</b>	<b>\$ 1,500,000</b>
<b>Shared Services Arrangement</b>				
9	6493 Of the Total of All Budgeted Costs, how much will be passed to member districts of SSAs?	\$ -	\$ -	\$ -
<b>Direct Administrative Cost Calculation</b>				
10	Total of All Budgeted Costs (line 8):			\$ 1,500,000
11	Direct Administration Cap per Program Guidelines (5%):			0.05
12	Maximum amount allowable for direct administrative costs:			\$ 75,000

\*For current year indirect cost rates, please visit the Federal Fiscal Compliance and Reporting [Indirect Cost Rates](#) page.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. Indirect costs claimed are part of the total grant award amount, not in addition to the grant award amount. Do not submit an amendment solely for the purpose of budgeting indirect costs.

To calculate maximum indirect costs, please use the Maximum Indirect Costs Worksheet available on the Grants Administration Division's [Grant Resources](#) webpage.

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	On this date:
Via telephone/email (select as appropriate):	By TEA staff person:

**Application Part 2: 2021-2022 Nita M. Lowey 21st Century Community Learning Centers, Cycle 10, Year 4**  
**Authorized by: ESEA of 1965, as amended by ESSA, Title IV, Part B (20 U.S.C. 7171-7176)**

County District Number or Vendor ID: 1746001215		<del>101000</del>	Amendment #:
<b>Payroll Costs (6100)</b>			
Employee Position Title	Estimated # of Positions 100% Grant Funded	Estimated # of Positions Less than 100% Grant Funded	Grant Amount Budgeted
<b>Academic/Instructional</b>			
1 Teacher			\$ -
2 Educational Aide			\$ -
3 Tutor			\$ -
<b>Program Management and Administration</b>			
4 Project Director		1	\$ 45,966
5 Project Coordinator		1	\$ 8,500
6 Teacher Facilitator			\$ -
7 Teacher Supervisor			\$ -
8 Secretary/Admin Assistant		1	\$ 6,950
9 Data Entry Clerk			\$ -
10 Grant Accountant/Bookkeeper			\$ -
11 Evaluator/Evaluation Specialist		1	\$ 12,195
<b>Auxiliary</b>			
12 Counselor			\$ -
13 Social Worker			\$ -
14 Community Liaison/Parent Coordinator			\$ -
<b>Education Service Center (to be completed by ESC only when ESC is the applicant)</b>			
15 ESC Specialist/Consultant			\$ -
16 ESC Coordinator/Manager/Supervisor			\$ -
17 ESC Support Staff			\$ -
18 ESC Other: (Enter position title here)			\$ -
19 ESC Other: (Enter position title here)			\$ -
20 ESC Other: (Enter position title here)			\$ -
<b>Other Employee Positions</b>			
21 Family Engagement Specialist		1	\$ 43,716
22 Curriculum Specialist		1	\$ 11,998
23	<b>Subtotal Employee Costs:</b>		<b>\$ 129,325</b>
<b>Substitute, Extra-Duty Pay, Benefits Costs</b>			
24 6112 - Substitute Pay			\$ -
25 6119 - Professional Staff Extra-Duty Pay			\$ -
26 6121 - Support Staff Extra-Duty Pay			\$ -
27 6140 - Employee Benefits			\$ 42,677
28 61XX - Tuition Remission (IHEs only)			\$ -
29	<b>Subtotal Substitute, Extra-Duty Pay, Benefits Costs:</b>		<b>\$ 42,677</b>
30	<b>Grand Total:</b>		<b>\$ 172,002</b>
31	<b>Total Program Costs*:</b>		<b>\$ 135,234</b>
32	<b>Total Direct Admin Costs*:</b>		<b>\$ 36,768</b>
<p><b>*Complete the Total Program Costs (line 31) and Total Direct Admin Costs (line 32) lines. The sum of these lines must equal the Grand Total (line 30) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.</b></p> <p><i>For budgeting assistance, see the Budgeting Guidance and Related Forms section on the Grants Administration Division's Grant Resources webpage.</i></p>			

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**Application Part 2: 2021-2022 Nita M. Lowey 21st Century Community Learning Centers, Cycle 10, Year 4**  
**Authorized by: ESEA of 1965, as amended by ESSA, Title IV, Part B (20 U.S.C. 7171-7176)**

County District Number or Vendor ID: 1746001215174 <del>101200</del>		Amendment #: 0
<b>Professional and Contracted Services (6200)</b>		
<p><b>NOTE:</b> Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider. Please provide a brief description for the service and purpose.</p>		
<b>Description of Service and Purpose</b>		<b>Grant Amount Budgeted</b>
1	6269 - Rental or lease of buildings, space in buildings, or land (Specify purpose here) N/A	\$ -
2	Service: 21st CCLC Programming for Participating School Districts/Charters Specify purpose: Provide site coordinators and comprehensive 21st CCLC programming at 10 centers	\$ 1,289,500
3	Service: Professional Development & Training for Wraparound Services Specify purpose: Provide training and development for Grantee and Center staff	\$ 12,500
4	Service: Sustainability Specify purpose: Provide sustainability training to site coordinators	\$ 1,500
5	Service: Copier Specify purpose: Provide copying services	\$ 1,000
6	Service: (Specify purpose here)	\$ -
7	Service: (Specify purpose here)	\$ -
8	Service: (Specify purpose here)	\$ -
9	<b>Subtotal of professional and contracted services requiring specific approval:</b>	<b>\$ 1,304,500</b>
10	Remaining 6200 - Professional and contracted services that do not require specific approval.	\$ -
11	<b>Grand Total:</b>	<b>\$ 1,304,500</b>
12	<b>Total Program Costs*:</b>	<b>\$ 1,303,500</b>
13	<b>Total Direct Admin Costs*:</b>	<b>\$ 1,000</b>
<p>*Complete the Total Program Costs (line 12) and Total Direct Admin Costs (line 13) lines. The sum of these lines must equal the Grand Total (line 11) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.</p>		

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**Application Part 2: 2021-2022 Nita M. Lowey 21st Century Community Learning Centers, Cycle 10, Year 4**

**Authorized by: ESEA of 1965, as amended by ESSA, Title IV, Part B (20 U.S.C. 7171-7176)**

County District Number or Vendor ID: <del>101000</del> 1746001215	Amendment #: 0
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**Supplies and Materials (6300)**

Expense Item Description		Grant Amount Budgeted
1	Remaining 6300 - Supplies and materials that do not require specific approval:	\$ 2,000
2	<b>Grand Total:</b>	<b>\$ 2,000</b>
3	<b>Total Program Costs*:</b>	<b>\$ 2,000</b>
4	<b>Total Direct Admin Costs*:</b>	<b>\$ -</b>

\*Complete the Total Program Costs (line 3) and Total Direct Admin Costs (line 4) lines. The sum of these lines must equal the Grand Total (line 2) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.

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Via telephone/email (select as appropriate):	By TEA staff person:

Application Part 2: 2021-2022 Nita M. Lowey 21st Century Community Learning Centers, Cycle 10, Year 4

Authorized by: ESEA of 1965, as amended by ESSA, Title IV, Part B (20 U.S.C. 7171-7176)

County District Number or Vendor ID: <del>101000</del> 1746001215		Amendment #:	0
Other Operating Costs (6400)			
Expense Item Description		Grant Amount Budgeted	
1	6411 - Out-of-state travel for employees. Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$	6,500
2	6412 - Travel for students to conferences (does not include field trips). Requires pre-authorization in writing. (Enter name and purpose of conference)	\$	-
3	6412/6494 - Educational Field Trip(s). Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$	5,000
4	6413 - Stipends for non-employees other than those included in 6419.	\$	-
5	6419 - Non-employee costs for conferences. Requires pre-authorization in writing.	\$	-
6	6411/6419 - Travel costs for officials such as Executive Director, Superintendent, or Local Board Members. Allowable only when such costs are directly related to the grant. Must be allowable per Program Guidelines and grantee must keep out-of-state travel documentation locally.	\$	-
7	6495 - Cost of membership in civic or community organizations. (Enter name and purpose of organization)	\$	-
8	64XX - Hosting conferences for non-employees. Must be allowable per Program Guidelines, and grantee must keep documentation locally.	\$	-
9	<b>Subtotal of other operating costs (6400) requiring specific approval:</b>	\$	<b>11,500</b>
10	Remaining 6400 - Other operating costs that do not require specific approval.	\$	-
11	<b>Grand Total:</b>	\$	<b>11,500</b>
12	<b>Total Program Costs*:</b>	\$	<b>11,500</b>
13	<b>Total Direct Admin Costs*:</b>	\$	<b>-</b>
*Complete the Total Program Costs (line 12) and Total Direct Admin Costs (line 13) lines. The sum of these lines must equal the Grand Total (line 11) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.			

In-state travel for employees does not require specific approval.

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Via telephone/email (select as appropriate):	By TEA staff person:

Organization: HARRIS COUNTY DEPT OF EDUCATION

County-District: 101000

Vendor ID: 1- 746001215

Campus/School: Not Applicable

ESC Region: 4

School Year: 2022

**Notice of Grant Award**


**SAS # A287-22**

Amendment Number:

Name of Grant Program	Far Fund Code	Far Rev Code	Fed Awd # /CFDA #	Federal Aid Agency	TEA USE only	Begin Date	End Date	Increase (Decrease)	Amount
NITA M. LOWEY 21ST CCLC CYCLE 10 YEAR 4	265	5929	S287C210044 84.287C	USDE	69502226	08/01/2021	07/31/2022	\$0.00	\$1,500,000.00
								NOGA Total:	\$1,500,000.00

An amount of (\$0.00) has been reserved for the Notice of Grant Award. For more information, please contact the funding contact listed on the TEA Grant Opportunities page.

Application and any amendment thereto identified above, Received Date/ Document Control Number/ Application ID{06/28/2021}as revised or negotiated by the Texas Education Agency (TEA), is hereby incorporated by reference and, therefore, made a part of this grant award. Also incorporated by reference into this grant award are the Provisions and Assurances contained in the incorporated application, the Request for Application (if applicable), the instructions to completing the Standard Application System (SAS), any guidelines which accompany the application, including program and fiscal guidelines, and any and all attachments or appendices submitted by the applicant or included by TEA. This grant is made contingent upon the availability of funds from the funding entity to the Texas Education Agency for distribution to the sub grantee named above. If funding is not received, TEA assumes no liability for costs incurred by the grant recipient.

Offer Accepted by Grantee	Approval ID of the Commissioner of Education or Designee Texas Education Agency	Date
The signature of the applicant's authorized officer contained on the applicant's application or amended application referred to above, is hereby incorporated by reference and made a part of this grant/award.		11/01/2021

Texas Education Agency  
**Supplement to Notice of Grand Award (NOGA)**

<b>1</b>	<b>Subrecipient Name:</b> HARRIS COUNTY DEPT OF EDUCATION 6300 IRVINGTON BLVD HOUSTON TX 77022-5618	<b>2</b>	<b>Subrecipient Unique Entity Identifier:</b> 1- 746001215  101-000
<b>3</b>	<b>Subrecipient Information</b>		
	Grant Name:	NITA M. LOWEY 21ST CCLC CYCLE 10 YEAR 4	
	Subaward period of performance start and end date:	See NOGA certificate	
	Amount of federal funds obligated by this action:	See NOGA certificate	
	Total amount of federal funds awarded:	See NOGA certificate	
	Indirect cost rate:	12.556%	
	De minimis indirect cost rate:	Not Applicable	
	Research and development grant:	Not Applicable	
<b>4</b>	<b>Subrecipient Terms and Conditions</b>		
	<p>(1) New EDGAR including 2 C.F.R. Part 200 applies.</p> <p>(2) Grant program requirements</p> <p style="margin-left: 20px;">(a) Incorporated by reference in General and Fiscal Guidelines</p> <p style="margin-left: 20px;">(b) Incorporated by reference in Program Guidelines</p> <p style="margin-left: 20px;">(c) Incorporated by reference in General Provisions and Assurances</p> <p style="margin-left: 20px;">(d) Incorporated by reference in Program-Specific Provisions and Assurances (if applicable)</p> <p>(3) Additional requirements</p> <p style="margin-left: 20px;">Incorporated by reference in the To The Administrator Addressed correspondence sent to grantee as applicable</p> <p>(4) Access to subrecipient records</p> <p style="margin-left: 20px;">Per 2 CFR §200.332, The subrecipient must permit TEA as the pass-through entity and auditors to have access to the subrecipient's records and financial statements as necessary for TEA to meet the requirements of this section.</p> <p>(5) Closeout of subaward</p> <p style="margin-left: 20px;">(a) Incorporated by reference in General and Fiscal Guidelines</p> <p style="margin-left: 20px;">(b) Incorporated by reference in NOGA transmittal letter</p>		
<b>5</b>	<b>Name of Pass-Through Entity</b> Texas Education Agency	<b>6</b>	<b>Contact Information for TEA Awarding Official</b> See NOGA certificate
<b>7</b>	<b>Federal Award Information</b>		
	Federal awarding agency:	USDE	
	Federal award identification number:	See NOGA certificate	
	CFDA number:	See NOGA certificate	
	CFDA name:	Twenty-First Century Community Learning Centers	
	Federal award date:	July 1, 2021	
	Total amount of federal award:	\$ 122,349,034.00	
<b>8</b>	<b>Federal Award Project Description</b>		
	Incorporated by reference in program guidelines		



**Regular Board Meeting**

**6.D.1.**

**Meeting Date:** November 17, 2021  
**Title:** Interlocal (revenue) contracts  
**Submitted For:** Lidia Zatopek, Alternative Certification  
**Submitted By:** Lidia Zatopek  
**Recommended Action:** Approve

**HCDE Goal(s):** 1. Impact education/respond to evolving needs

**Additional Resource Personnel:** CJ Rodgers, Lidia Zatopek, Dr. Amezcua, Kendra Jackson, Dr. Johnson

**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Approval of Interlocal (revenue) contracts for FY22 in the aggregate amount of \$96,000 between HCDE Educator Certification and Advancement (ECA) division and the Energized for Excellence Academy, Inc / Energized for STEM Academy, Inc Charter with the following campuses:**EC Campus #350 for the amount of \$9,600; ES Campus #364 for the amount of \$33,600; MS Campus #342 for the amount of \$22,400; MS Campus #390 for the amount of \$14,400; and HS Campus #321 for the amount of \$16,000 for the contract period of 11/17/2021 through 7/31/2022. Educator Certification and Advancement (ECA) will provide external T-TESS-based focused feedback observations of classroom teachers for their professional development.

**Subject:**

Interlocal revenue contract; Educator Certification and Advancement (ECA); Energized for Excellence Academy, Inc / Energized for STEM Academy, Inc Charter.

**Rationale:**

**Approval of Interlocal (revenue) contracts for FY22 in the aggregate amount of \$96,000 between HCDE Educator Certification and Advancement (ECA) division and the Energized for Excellence Academy, Inc / Energized for STEM Academy, Inc Charter with the following campuses:**EC Campus #350 for the amount of \$9,600; ES Campus #364 for the amount of \$33,600; MS Campus #342 for the amount of \$22,400; MS Campus #390 for the amount of \$14,400; and HS Campus #321 for the amount of \$16,000 for the contract period of 11/17/2021 through 7/31/2022. Educator Certification and Advancement (ECA) will provide external T-TESS-based focused feedback observations of classroom teachers for their professional development.

**Fiscal Impact**

**Included in FY budget Y/N:** N  
**Included in current budget amendment Y/N:** Y

**Attachments**

- interlocal\_EEA\_campus350
- interlocal\_EEA\_campus364
- interlocal\_EEA\_campus342
- interlocal\_ESTEM\_campus390
- interlocal\_ESTEM\_campus321











**Regular Board Meeting**

**6.D.2.**

**Meeting Date:** November 17, 2021  
**Title:** Interlocal Agreement with Alief ISD School Safety Audits  
**Submitted For:** Julia Andrews, Center for Safe and Secure Schools  
**Submitted By:** Gil Gaona  
**Recommended Action:** Approve

**HCDE Goal(s):** 2. Deliver value responsibly  
4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Julia Andrews, Dr. Jesus Amezcua, Kendra Jackson, Inga Ash  
**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Approval of Interlocal (revenue) contract with Alief ISD and the Center for Safe and Secure Schools Division** for safety audits over a two-year cycle (11/17/2021 through 06/30/2023) in an amount not to exceed \$73,025, servicing 57 sites.

**Subject:**

Conduct school safety audits for Alief ISD

**Rationale:**

Conduct school safety audits for Alief ISD over a two-year cycle in the amount of \$73,025 to be paid in three phases.

Phase 1: \$23,199 (Spring 2022 - 19 sites)

Phase 2: \$25,616 (Fall 2022 - 19 sites)

Phase 3: \$24,210 (Spring 2023 - 19 sites)

**Fiscal Impact**

**Attachments**

Revenue Contract Alief ISD

**Form Review**

**Inbox**

julia Andrews  
Purchasing  
Purchasing Director  
Assistant Superintendent - Business  
Form Started By: Gil Gaona  
Final Approval Date: 11/03/2021

**Reviewed By**

Venetia Baldwin  
Inga Ash  
Kendra Jackson  
Jesus Amezcua

**Date**

10/20/2021 04:42 PM  
10/28/2021 02:48 PM  
10/28/2021 03:08 PM  
11/03/2021 04:49 PM  
Started On: 10/18/2021 12:50 PM

**Interlocal Agreement  
between  
Harris County Department of Education  
& Alief Independent School District (AISD)**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and Alief Independent School District (AISD), a public school district (“District”), located in Houston, Texas 77072, for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

**Preamble**

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas, including safety and security services through its Center for Safe and Secure Schools (“CSSS”). Both HCDE and the District desire to set forth, in writing, the terms and conditions of their agreement.

**General Terms and Conditions**

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date on which all Parties have executed this Agreement (“Effective Date”) and shall end on **June 30, 2023**, unless earlier terminated in accordance with Article 10 herein.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
  - A. HCDE agrees to:**
    - Provide services of staff members and/or consultants of the CSSS for the purpose of providing safety and security services that will be considered by the Superintendent and Board of Trustees of the District to determine possible changes in equipment, systems, services, training, and procedures for the District.
    - Conduct Safety and Security Audits (“Audits”) of the District’s facilities as listed in Exhibit A, Scope of Work. The scope of each Audit shall include the services as set forth in Exhibit A.
    - Provide Audit Final Reports and draft reports containing Audit findings, recommendations, and commendations in accordance with Exhibit A.
  - B. The District agrees to:**
    - Select District facilities in which to conduct Audits and provide the list of facilities in Exhibit A.



- Provide data, access to District facilities, and any other information requested by HCDE needed to conduct the Audits in accordance with the terms of this Agreement, as determined by HCDE.
- 4. As is. HCDE makes this Agreement available to HCDE participating entities “as is” and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of the District.
- 5. Fees. The total fee for Audits provided in accordance with Exhibit A is \$73,025.00. The fees included in this Agreement are based on services to address general requirements and the efficient delivery of services. Additional specifications, schedule changes, and/or facilities requested by the District may incur additional fees, as determined by HCDE. HCDE shall provide written notice of any such increase in fees, and the Parties shall set forth the addition of such fees in writing as an addendum to this Agreement.
- 6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
- 7. Invoices. HCDE will invoice the District as services are completed for each phase of the project as follows:

Phase 1 – Spring 2022	\$23,199.00
Phase 2 – Fall 2022	\$25,616.00
Phase 3 – Spring 2023	\$24,210.00

The District agrees to remit payment to HCDE within thirty (30) days after the date the District receives an invoice for the services. If the District makes a payment to HCDE with a credit card, the District agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).

- 8. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement.
- 9. Confidentiality: To the extent allowable by law, HCDE agrees to maintain the confidentiality of all records to which it has access while performing Audits pursuant to this Agreement. Unless disclosure is required by applicable law, HCDE further agrees that all findings and reports created by HCDE under this Agreement are confidential and shall not be disclosed to anyone other than District officials without the written approval of the District.
- 10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:

- By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

In the event of termination of this Agreement, the District shall be responsible for compensating HCDE for services provided by HCDE up to the effective date of termination and shall be paid within thirty (30) days of the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations under this Agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to the District, the District, its personnel and agents, shall not, directly or indirectly, whether for the District's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education  
 Attn: James Colbert, Jr.  
 County School Superintendent  
 6300 Irvington Blvd.  
 Houston, Texas 77022  
 713-694-6300

Alief ISD ("District")  
 Attn: Katrina Gordon  
 Title: Director of Risk Mgmt  
 Address: 4250 Cook Rd  
 City, State, Zip: Houston, TX 77072  
 Phone: 2814988110 x 29144  
 Email: Katrina.gordon@aliefisd.net

15. Relation of Parties. It is the intention of the parties that the District is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and the District or HCDE and any of the District's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide the District with programs or services. During the Term of this Agreement, the District reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.
17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT

LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

HCDE is not a regulatory agency and interprets regulations as a regulated political subdivision. Audits performed in accordance with this Agreement are limited to the data, information, and access provided by the District to HCDE, and HCDE does not warrant that Audits conducted hereunder will uncover every security concern, area of needed improvement, or any other category of information examined by HCDE. Audits conducted by HCDE are intended as one source, among other sources, for use by the District in determining the safety and security of its facilities. Successful completion of Audits under this Agreement will support partial satisfaction of the District's compliance with current statutory requirements as set forth in Texas Senate Bill 11 in September 2011.


18. Limitation of Liability. Without waiver of the Disclaimer in Article 16 of this Agreement, the Parties agree that:
  - Neither Party waives any immunity afforded to it under applicable law; and
  - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas, and the Parties hereby submit to the exclusive jurisdiction of said courts.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.

24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and the District have executed this Agreement to be effective on the date specified in Article 1. Term above:

Alief ISD

District Name



Authorized Signature

Katina Gordon

Printed Name

Director of Risk Mgmt

Title

10/12/2021

Date

Harris County Department of Education

\_\_\_\_\_

James Colbert, Jr.

County School Superintendent

\_\_\_\_\_

Date

**EXHIBIT A**  
**Scope of Work**

1. **Selected Facilities**

HCDE will conduct Safety and Security Audits (“Audits”) of the facilities listed below, as selected by the District:

Timeline	Number of Sites	Types
Spring 2022	19	10 Elementary Schools 3 Junior Schools/Intermediate 1 High Schools
\$23,199		5 Special Programs/Support Facilities
Fall 2022	19	10 Elementary Schools 5 Junior Schools/Intermediate 2 High Schools
\$25,616		2 Special Programs/Support Facilities
Spring 2023	19	4 Elementary Schools 4 Junior Schools/Intermediate 3 High Schools
\$24,210		8 Special Programs/Support Facilities

2. **Scope of Audits**

The scope of each Audit includes:

1. Approach of the school/site *unannounced* to determine how freely HCDE team members can move about the building and interact with students and employees without being challenged by District officials (If necessary, the District will provide HCDE team members with written authorization to assess the schools with a campus escort);
2. Observation of the number, location, and condition of surveillance cameras, and potential security factors relating to building entrances, stairwells, areas out of sight of usual adult vision, and other “high risk” locations;
3. Conference with the counselor, principal, and other staff to determine training and skilled, instituted procedures regarding safety and security;
4. Determination of the structure of the District’s crisis response/recovery team;
5. Review of District-wide procedures, communication processes, and the climate of assessed sites;
6. Identification of any District research initiatives or networking efforts with other schools/and or districts.

3. **Reports**

After each site visit has been completed, HCDE will conduct a debriefing with key facility staff. At a later date, HCDE will provide a facility-specific draft report containing Audit findings, recommendations, and commendations and an Executive Summary for the Superintendent or designee. All such drafts reports are considered to be drafts and works in progress, to the extent permitted by law. The Audit Final Report will be provided to the Superintendent or designee and is designed to provide the District with a useful and strategic planning tool.

Within six to eight (6-8) weeks of the Audit Final Report, the District is encouraged to respond in writing to HCDE regarding how it proposes to address recommendations contained in the Audit Final Report, which may include a decision to implement a modified or altered recommendation(s) and/or not implement recommendation(s). HCDE's team can assist District officials and principals in the development of a written response, at the request of the District.

**EXHIBIT B**  
**List of Facilities**

<b>Elementary Schools</b>	<b>Junior High Schools</b>	<b>Intermediate Schools</b>	<b>High Schools &amp; Support Programs/Facilities</b>
<ol style="list-style-type: none"> <li>1. Alexander ES</li> <li>2. Best ES</li> <li>3. Boone Elementary, Gym &amp; Addition</li> <li>4. Chambers ES</li> <li>5. Chancellor ES</li> <li>6. Collins ES</li> <li>7. Cummings ES</li> <li>8. Hearne ES</li> <li>9. Heflin ES</li> <li>10. Hicks ES</li> <li>11. Holmquist ES</li> <li>12. Horn</li> <li>13. Judy Audrey Bush ES</li> <li>14. Kennedy ES</li> <li>15. Landis ES</li> <li>16. Liestman ES</li> <li>17. Mahanay ES</li> <li>18. Martin ES</li> <li>19. Outley ES</li> <li>20. Petrosky ES</li> <li>21. Rees ES</li> <li>22. Smith ES</li> <li>23. Sneed ES</li> <li>24. Youens ES</li> </ol>	<ol style="list-style-type: none"> <li>1. Albright MS</li> <li>2. Alief MS</li> <li>3. Holub MS</li> <li>4. Killough MS</li> <li>5. O'Donnell MS</li> <li>6. Olle MS</li> </ol>	<ol style="list-style-type: none"> <li>1. Budewig IS</li> <li>2. Klentzman IS</li> <li>3. Mata IS</li> <li>4. Miller IS</li> <li>5. Owens IS</li> <li>6. Youngblood IS</li> </ol>	<p><u>High Schools:</u></p> <ol style="list-style-type: none"> <li>1. Cary Kerr HS</li> <li>2. Elsik 9th Grade Center</li> <li>3. Elsik HS Gym &amp; Field House</li> <li>4. Hastings 9th Grade Center</li> <li>5. Hastings HS</li> <li>6. Taylor HS</li> </ol> <p><u>Support Programs:</u></p> <ol style="list-style-type: none"> <li>1. Alief Early College</li> <li>2. Alief Learning Center</li> <li>3. Instructional Support Center – Crossroads HS</li> <li>4. Soar/LINC/Night High</li> </ol> <p><u>Support Facilities:</u></p> <ol style="list-style-type: none"> <li>1. Admin. Building</li> <li>2. Alief Tax Office</li> <li>3. Alief Transportation</li> <li>4. Center for Talent Development</li> <li>5. Centers for Advanced Careers</li> <li>6. Crump Stadium</li> <li>7. Maintenance Center</li> <li>8. MIS/Police Dept.</li> <li>9. NESS Natatorium</li> <li>10. Print Shop and Warehouse</li> <li>11. Purchasing Warehouse:</li> </ol>

**Regular Board Meeting**

**6.D.3.**

**Meeting Date:** November 17, 2021

**Title:** CASE for Kids Partnership Grant for FY 2022 Interlocal Agreement with Houston Independent School District

**Submitted For:** Lisa Caruthers, Case for Kids

**Submitted By:** Lisa Caruthers

**Recommended Action:** Ratify

**HCDE Goal(s):**  
1. Impact education/respond to evolving needs  
2. Deliver value responsibly  
3. Advocate for learners through innovation

**Additional Resource Personnel:** Danielle Bartz, Dr. Lisa Caruthers, Dr. Jesus Amezcua, Kendra Jackson, Dr. Edna Johnson

**Facilities/Technology Approval Needed?:**

**Information**

**Posted Agenda Item:**

**Ratification of Interlocal Contract (expenditure) for FY22 CASE for Kids partnership grant with Houston Independent School District in the aggregate amount of \$226,100 to serve 1,350 students for the period of 10/01/2021 through 07/31/2022.**

**Subject:**

CASE for Kids Partnership grant for FY 2022 Interlocal with Houston Independent School District.

**Rationale:**

The CASE for Kids Partnership Project invests in comprehensive after-school programs that promote social and emotional learning skills (SEL), increased support of numeracy and literacy development for economically disadvantaged students between the ages of 4 and 12 or up to the age of 19 with a documented disability. The CASE Partnership Project is the result of collaboration between HCDE, the Houston-Galveston Area Council (H-GAC), the Texas Workforce Commission (TWC) and awarded sites. HCDE commits local funds to supplement comprehensive afterschool programming, HCDE and site match dollars activate a commitment of federal childcare funds for quality improvement for school-age youth through TWC. This allows HCDE to provide a variety of resources to selected sites such as: site visits, training, and access to curriculum and materials through a free lending library. The following school district and schools are original recipients of the Partnership Project grant for the 2021-2022 school year: Houston Independent School District: Benbrook Elementary \$25,000 to serve 80 students, Briscoe Elementary \$10,000 to serve 50 students, Burnet Elementary \$25,000 to serve 125, Davila Elementary \$27,050 to serve 120 students, Ed White Elementary \$26,000 to serve 50 students, Forest Brook Elementary \$24,000 to serve 150 students, Lyons Elementary \$20,000 to serve 300 students, Marshall Elementary \$27,050 to serve 125 students, Oates Elementary \$27,000 to serve 250 students and Valley West Elementary \$15,000 to serve 110 students for a total of \$226,100 serving 1,360 students.

**Fiscal Impact**

**Attachments**



**INTERLOCAL AGREEMENT**  
**BETWEEN**  
**HARRIS COUNTY DEPARTMENT OF EDUCATION**  
**AND**  
**HOUSTON INDEPENDENT SCHOOL DISTRICT**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Agreement (“Agreement”) is entered into by and between Harris County Department of Education (“HCDE”) and Houston Independent School District (“District”) for the purpose of providing after-school educational program(s).

**I. PURPOSE**

The District agrees to provide an after-school program(s), which must include activities to support language literacy and numeracy development and promote social and emotional learning skills (SEL) during out-of-school time hours ("after-school program(s)") to students four to twelve years of age or up to the age of 19 with a documented disability. Students meeting these age requirements are referred to herein as “eligible students.”

**II. TERM**

This Agreement shall be for the period beginning October 1, 2021 and ending July 31, 2022 and is subject to the receipt of sufficient funds from HCDE.

**III. AFTER-SCHOOL PROGRAM DESCRIPTION AND REQUIREMENTS**

A. The District agrees to provide after-school program(s) to eligible students in accordance with all applicable local, state, and federal laws and regulations, including, without limitation, those promulgated by the Texas Workforce Commission (“TWC”) and/or Gulf Coast Local Workforce Board. The District agrees to abide by all of the policies and procedures in the Center for Afterschool, Summer, and Enrichment (CASE for Kids) Manual, which is incorporated by reference into this Agreement. The District agrees to abide by all of the guidelines developed by HCDE in furtherance of this Agreement.

The District agrees to provide facilities and personnel necessary to provide quality improvement activities in the after-school program(s) to eligible students. The District will provide the after-school program(s) at the following school(s): **Benbrook Elementary, Briscoe Elementary, Burnet Elementary, Davila Elementary, Ed White Elementary, Forest Brook Elementary, Lyons Elementary, Marshall Elementary, Oates Elementary and Valley West Elementary.** Activities in the after-school program(s) will adhere to those approved and agreed upon in the District’s application form filed with HCDE.

B. The District will serve the number of students and operate the number of weeks, days and hours as outlined in the application filed with HCDE. The District agrees to inform HCDE of any changes in the hours of the after-school program(s), the ages of children served, holidays,

the name of the contact person, or any other changes to the after-school program(s) at least three weeks prior to any changes through appropriate amendment forms.

C. The District agrees to ensure that each program designates a program liaison, that program staff participate in an afterschool program self-assessment process using a CASE for Kids provided tool and that designated afterschool site staff attend CASE for Kids' Project meetings and a minimum of two (2) CASE sponsored or approved trainings per semester for a total of no less than four (4) CASE sponsored or approved trainings per school year.

D. The District agrees to incorporate specific curriculum and field experiences provided by CASE for Kids into the afterschool program.

E. The District agrees to affirm enrollment of students and provision of services by completing a CASE for Kids registration form for each child enrolled in the after-school program.

F. The District agrees to track and maintain daily attendance records for students enrolled in programs. These records must be submitted to Center for Afterschool, Summer and Enrichment (CASE for Kids) on by the 3<sup>rd</sup> of each month, utilizing the tracking system provided by Center for Afterschool, Summer and Enrichment.

F. The District agrees to expend funds received from HCDE to support language literacy and numeracy development within existing comprehensive after-school program(s). Expenditures must result from activities allowable under applicable TWC rules, including TWC rule § 809.16. The District agrees to submit quarterly certification of total expenditures for such after-school program(s), certifying that (a) expenditures have resulted from activities allowable under applicable TWC rules, including TWC rule § 809.16, and (b) expenditures funded through district funds have been expended for service delivery to eligible students in the afterschool program. The District agrees to provide this certification on the form attached hereto as Exhibit E. The District shall maintain its records and accounts in a manner that shall assure a full accounting of all expenditures paid for with both funds received from HCDE and local site matching funds relating to this Agreement. The District agrees to provide at minimum 75% cash match to the total amount of funding. The District may use parent fees, local tax dollars, and federal grant funds, excepting Title 1 funds, as its local site matching funds for the after-school program(s) operated in accordance with this Agreement. The District agrees to submit a monthly itemized report of all expenditures for the after-school program(s) funded by local site matching funds. The District agrees to provide this itemized expenditure report on the form attached hereto as Exhibit F. The District agrees to submit Exhibits E and F to HCDE by the 15<sup>th</sup> day of each month. The District's records and accounts shall also be retained by the District and made available for audit by HCDE, the Texas Workforce Commission, Gulf Coast Local Workforce Board, and/or representative(s) of those entities for a period of not less than three (3) years after the expiration or termination of this Agreement. If an audit has been announced, the District shall retain its records and accounts until such audit has been completed.

G. The District further agrees that it will comply with all terms and conditions of the U.S. Department of Health and Human Services Child Care and Development Fund grant/contract awarded to HCDE, passed through the Texas Workforce Commission/Gulf Coast Workforce Solutions Board, including all applicable laws, rules, and regulations that govern the award/contract and administration of the grant/contract. Those regulations include, but are not limited to, applicable regulations pertaining to reporting, regulations pertaining to patent rights with respect to any discovery or invention which arises or is developed in the course of or under this Contract, and regulations pertaining to copyrights and rights in data. The District certifies

compliance with all provisions, laws, acts, regulations, rules, and ordinances in the attached certifications, which are incorporated herein by reference.

H. The District acknowledges and agrees that it is solely responsible for all costs, wages, expenses, and fees associated with or arising from the operation of its after-school program(s).

I. The District agrees to cooperate with evaluation of the after-school program(s) by providing such records as STAAR scores, grades, regular school day attendance, and conduct, for eligible students in the after-school program(s) to HCDE, as well as survey results, within a reasonable time after a request by HCDE.

J. The District may use the funds from HCDE to enhance existing after-school program(s), but the payments from HCDE should not replace funding for an existing after-school program(s).

K. The District agrees to obtain and assess criminal history record information for each employee, contractor, or volunteer used in the after-school program(s) and to use only those persons fit to work with students. The District shall complete the "Criminal History Certification" regarding the criminal history of covered employees, attached as Exhibit B and the "Felony Conviction Notice," attached as Exhibit C and incorporated by reference herein. Noncompliance or misrepresentation regarding these certifications may be grounds for termination of this Agreement.

L. The District will comply with Title VI of the Civil Rights Act of 1964 (Public Law 88-352), Section 504 of the Rehabilitation Act of 1973 (Public Law 93-112), The Americans with Disabilities Act of 1990 (Public Law 101-336), The Health and Safety Code Section 85.113 (relating to workplace and confidentiality guidelines regarding AIDS and HIV), and all amendments to each, and all requirements imposed by the regulations issued pursuant to these acts. In addition, the District agrees to comply with Title 40, Chapter 73, of the Texas Administrative Code. These provide in part that no persons in the United States shall, on the grounds of race, color, national origin, sex, age, disability, political beliefs or religion be excluded from participation in, or denied, any aid, care, service or other benefits provided by federal and/or state funding, or otherwise be subjected to discrimination.

M. The District will not discriminate against children with disabilities. The District will also not discriminate against children with AIDS. The District will comply with the Health and Safety Code Section 85.113 by adopting and implementing HIV/AIDS workplace guidelines for employees and clients; by providing educational programs for employees and clients; and, by developing and implementing guidelines regarding confidentiality of HIV/AIDS related medical information for employees and clients served.

N. The District will comply with the requirements of The Immigration Reform and Control Act of 1986 regarding employment verification forms for any individuals hired on or after November 6, 1987, who will perform any labor or services under this agreement.

O. The District further agrees that it will comply with all applicable standards, orders or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protections Agency regulations (40 CFR part 15), and mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan

issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

P. The District agrees that the certifications and agreements included in the HCDE Vendor Certification Forms, attached hereto as Exhibit G and incorporated by reference in the agreement for all purposes, is true and correct.

#### **IV. COMPENSATION AND FUNDING**

Subject to the following paragraph, HCDE will reimburse sites up to the individual grant award amount based on expenditures for activities to support language literacy, and social emotional learning within existing comprehensive after-school program(s). District agrees to provide at a minimum 75% cash match to the total amount of HCDE funding. Certification and itemization of expenditures must be received by HCDE in accordance with Section III (E) and (F) in order to receive award funds for the entire project period. Allowable match funds include parent fees, local tax dollars, foundation/grant funds and Federal funds excluding Title 1. All matching contributions using federal funds require prior review and approval of the source.

<b>Briscoe Elementary</b>	<b>\$10,000</b>
<b>Benbrook Elementary</b>	<b>\$25,000</b>
<b>Burnet Elementary</b>	<b>\$25,000</b>
<b>Davila Elementary</b>	<b>\$27,050</b>
<b>Ed White Elementary</b>	<b>\$26,000</b>
<b>Forest Brook Elementary</b>	<b>\$24,000</b>
<b>Lyons Elementary</b>	<b>\$20,000</b>
<b>Marshall Elementary</b>	<b>\$27,050</b>
<b>Oates Elementary</b>	<b>\$27,000</b>
<b>Valley West Elementary</b>	<b>\$15,000</b>

HCDE will pay the District upon receipt of sufficient funds. The District waives any statutory right to interest the District may have under Chapter 2251 of the Texas Government Code.

In addition to the certification and itemization of expenditure reports required by Section III(F), the District shall also submit monthly invoices by the 15th of each month to HCDE. If HCDE determines, in its sole discretion, that any site of the District is out of compliance, HCDE may withhold funding for the month(s) that the site is out of compliance. For purposes of withholding funding, "out of compliance" means that the site is (1) not serving the required number of eligible students; (2) not operating the required number of weeks, days, or hours; (3) not providing sufficient language literacy and numeracy development activities in the after-school program; or (4) not complying with any provision of this Agreement or applicable law, rule, regulation, policy,

or procedure. Additionally, if HCDE, TWC, or any other governing entity determines that the District's certification or itemization of expenditure reports are disallowed and HCDE must return funds to TWC or any other governing entity, the District shall reimburse/refund HCDE for the total amount of such funds.

Notwithstanding anything to the contrary in this Agreement, HCDE's obligation to pay as stated above is expressly contingent upon HCDE receiving local, state, and/or federal funds, if any, ("funds") designated for child care services that are sufficient to satisfy all obligations to other Districts with which HCDE contracts to provide after-school programs. In the event HCDE does not receive those funds or sufficient funds, HCDE may terminate this Agreement and will not be responsible for paying the District the amount specified above or for any of the costs of the after-school program(s) provided by the District.

## **V. PIGGYBACKING ON HCDE-PROCURED CONTRACTS**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, the District may, in its discretion, enter into separate and independent contracts with CASE for Kids Afterschool and Summer Direct Service Providers, procured by HCDE in accordance with Section 44.031 of the Texas Education Code, that employ the same negotiated terms and conditions contained in an existing contract(s) between HCDE and the Direct Service Provider.

If the District elects to piggyback off of one of HCDE's contracts with CASE for Kids Afterschool and Summer Direct Service Providers, the District shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to the District for use of HCDE contracts with Direct Service Providers. The District shall make payments directly to vendors/Direct Service Providers. The District shall be responsible for ordering, inspecting, and accepting the goods and services purchased by utilizing one of HCDE's contracts with Direct Service Providers. The District shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between the District and the vendor. HCDE is not responsible or liable for the performance of any vendor used by the District as a result of this Agreement or the District's piggybacking off of one of HCDE's contracts with Direct Service Providers.

## **VI. RELATIONSHIP**

It is understood and agreed that the District is an independent contractor. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between HCDE and any employee or agent of the District. The Agreement does not create a joint venture or business partnership under Texas law.

The District is solely responsible for the supervision, daily direction and control, payment of salary (including withholding of income taxes and social security), insurance, worker's compensation, disability benefits and like requirements and obligations of District employees, agents, volunteers, and representatives. The District agrees that HCDE has no responsibility for any conduct of any District employee, agent, volunteer, or representative.

## **VII. STUDENT RECORDS**

To the extent that HCDE will come into possession of the District's student records and information, and to the extent that HCDE will be involved in the survey, analysis, or evaluation of students, incidental to this Agreement, HCDE agrees to comply with all applicable requirements of the Family Educational Rights and Privacy Act. In the event that the District or HCDE is in possession or custody of recorded information of the other party that is the subject of the Texas Public Information Act, the recorded information will be promptly provided to the other party upon request in the event the District or HCDE is obligated to disclose such information pursuant to the Public Information Act.

## **VIII. TERMINATION**

This Agreement may be terminated by either party without cause with thirty (30) days advance written notice. HCDE may by written notice at any time, terminate this Agreement if the District fails to comply with any provision of this Agreement. HCDE may also terminate this Agreement as provided in Section IV.

## **IX. LOCAL FUNDS**

Any local funds expended will be from current revenues available to the paying party.

## **X. AUTHORIZATION**

Each party acknowledges that this Agreement has been authorized by the governing body of each party to the Agreement.

## **XI. NOTICE**

Any notice provided under the terms of this Agreement by either party to the other shall be in writing and may be affected by certified mail, return receipt requested. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education  
Attention: Mr. James Colbert, Jr.  
County School Superintendent  
6300 Irvington Blvd.  
Houston, Texas 77022

Houston Independent School District  
Attention: Mr. Millard House, II  
Superintendent of Schools  
4400 West 18<sup>th</sup> St.  
Houston, Texas 77092

Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party in accordance with the provisions of this Article.

## **XII. GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas.

## **XIII. VENUE**

The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Harris County, Texas.

## **XIV. ENTIRE AGREEMENT**

This Agreement, the RFP solicitation issued by HCDE, and the District's proposal/application submitted in response to HCDE's RFP solicitation, and the attached and incorporated addendum or exhibits, if any, contain the entire agreement of the parties relative to the purpose(s) of the Agreement and supercede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this Agreement. In the event of a conflict between this Agreement and the RFP solicitation issued by HCDE or the District's proposal/application submitted in response to HCDE's RFP solicitation, this Agreement shall control. In the event of a conflict between the RFP solicitation issued by HCDE and the District's proposal/application submitted in response to HCDE's RFP solicitation, HCDE's RFP solicitation shall control.

## **XV. AMENDMENT**

This Agreement may be amended only by the mutual agreement of the parties, in writing, to be attached to and incorporated in this Agreement.

## **XVI. ASSIGNMENT**

Neither this Agreement nor any duties or obligations under it shall be assignable by the District without the prior written acknowledgment and authorization of HCDE.

## **XVII. DEBARMENT AND SUSPENSION**

Pursuant to 7 C.F.R. 3017, during any period in which a person is suspended, debarred, proposed for debarment, ineligible, or voluntarily excluded from eligibility for covered transactions by any Federal department or agency, that person shall be excluded from any and all work hereunder that is considered a covered transaction including, but not limited to, participation in any HCDE Program or purchase of any goods or services from HCDE. Generally, work that is expected to equal or exceed the Federal procurement small purchase threshold as defined in 7 C.F.R. 3017.110 (currently \$100,000) is considered a covered transaction. With respect to work hereunder that is considered a covered transaction, the District agrees to comply with any and all requirements of 7 C.F.R. 3017 including, but not limited to, obtaining and/or providing the certification attached hereto as Exhibit A and providing immediate written notice upon discovery of any errors in a certification previously obtained and/or provided, as necessary for such compliance. The District acknowledges that, with respect to debarment and suspension, Federal law may impose additional, more specific, and/or more restrictive requirements for certain work hereunder that is considered a covered transaction; the District agrees to comply with any and all such requirements.

**XVIII. CONFLICT OF INTEREST**

HCDE is required to comply with Texas Local Government Code Chapter 176, Disclosure of Certain Relationships with Local Government Officers. The District must complete a Conflict of Interest Questionnaire (CIQ), attached hereto as Exhibit D, whether or not a conflict of interest exists. A conflict of interest exists in the following situations:

- 1) If the vendor has an employment or other business relationship with a local government officer of HCDE or a family member of the officer, as described by section 176.003(a)(2)(A) of the Texas Local Government Code; or
- 2) If the vendor has given a local government officer of HCDE, or a family member of the officer, one or more gifts with the aggregate value of \$100, excluding any gift accepted by the officer or a family member of the officer if the gift is: (a) a political contribution as defined by Title 15 of the Election Code; or (b) a gift of food accepted as a guest; or
- 3) If the vendor has a family relationship with a local government officer of HCDE.

**XIX. SEVERABILITY**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

**XX. BENEFIT FOR SIGNATORY PARTIES ONLY**

Neither this Agreement, nor any term or provision hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ of the year 2021.

Harris County Department of Education

Houston Independent School District

\_\_\_\_\_  
Mr. James Colbert, Jr.                      Date  
County School Superintendent

\_\_\_\_\_  
Mr. Millard House, II                      Date  
Superintendent of Schools

\_\_\_\_\_  
Dr. Patricia K. Allen, President              Date  
Board of Education

\_\_\_\_\_  
Kathy Bluefold-Daniels, Secretary              Date  
Board of Education



## EXHIBIT B

### Criminal History Certification

**Definitions:**

*Covered employees:* Employees who have or will have continuing duties related to the service to be performed at HCDE and have or will have direct contact with students. HCDE will be the final arbiter of what constitutes direct contact with students.

*Disqualifying criminal history:* Any conviction or other criminal history information designated by HCDE, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school: (a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state.

---

On behalf of \_\_\_\_\_ (“the District”), I certify that some or all of the District’s employees are *covered employees*. I further certify that:

1. The District has obtained all required criminal history record information regarding its covered employees. None of the covered employees has a disqualifying criminal history.
2. If the District receives information that a covered employee subsequently has a disqualifying criminal history, the District will immediately remove the covered employee from contract duties and notify HCDE in writing within 3 business days.
3. Upon request, the District will provide HCDE with the name and any other requested information of covered employees so that HCDE may obtain criminal history record information on the covered employees.
4. If HCDE objects to the assignment of a covered employee on the basis of the covered employee’s criminal history record information, the District agrees to discontinue using the covered employee to provide services pursuant to its agreement with HCDE.

Noncompliance or misrepresentation regarding this certification may be grounds for contract termination.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Exhibit C**

**FELONY CONVICTION NOTICE**

I, the undersigned Contractor or agent for the firm named above, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge. **The Contractor must complete the following information in accordance with state law.**

*Please sign only one:*

A. My firm is a publicly-held corporation, therefore, this reporting requirement is not applicable.

Signature of Contractor \_\_\_\_\_ Date \_\_\_\_\_

**OR**

B. My firm is not owned nor operated by anyone who has been convicted of a felony.

Signature of Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

**OR**

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

Name of Felon(s): \_\_\_\_\_ Date: \_\_\_\_\_  
*(attach additional sheet if necessary)*

Details of Conviction(s): \_\_\_\_\_  
*(attach additional sheet if necessary)*

Signature of Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

## Exhibit D

### HARRIS COUNTY DEPARTMENT OF EDUCATION CONFLICT OF INTEREST DISCLOSURE STATEMENT

Harris County Department of Education (HCDE) is required to comply with Texas Local Government Code Chapter 176, Disclosure of Certain Relationships with Local Government Officers. House Bill 23 significantly changed Chapter 176 as well as the required disclosures and the corresponding forms. As of September 1, 2015, any vendor who does business with HCDE or who seeks to do business with HCDE must fill out the new Conflict of Interest Questionnaire (CIQ) whether or not a conflict of interest exists. A conflict of interest exists in the following situations:

- 3) If the vendor has an employment or other business relationship with a local government officer of HCDE or a family member of the officer, as described by section 176.003(a)(2)(A) of the Texas Local Government Code; or
- 4) If the vendor has given a local government officer of HCDE, or a family member of the officer, one or more gifts with the aggregate value of \$100, excluding any gift accepted by the officer or a family member of the officer if the gift is: (a) a political contribution as defined by Title 15 of the Election Code; or (b) a gift of food accepted as a guest; or
- 5) If the vendor has a family relationship with a local government officer of HCDE.

**“Vendor”** means a person who enters or seeks to enter into a contract with a local governmental entity. The term includes an agent of a vendor. The term includes an officer or employee of a state agency when that individual is acting in a private capacity to enter into a contract. The term does not include a state agency except for Texas Correctional Industries. *Texas Local Government Code 176.001(7)*.

**“Business relationship”** means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on: (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity; (B) a transaction conducted at a price and subject to terms available to the public; or (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency. *Texas Local Government Code 176.001(3)*.

**“Family relationship”** means a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, as those terms are defined by Subchapter B, Chapter 573, Government Code. *Texas Local Government Code 176.001(2-a)*.

**“Local government officer”** means: (A) a member of the governing body of a local governmental entity; (B) a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or (C) an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. *Texas Local Government Code 176.001(4)*.

***HCDE Board of Trustees include:***

Mr. Danyahel Norris, President  
Mr. Richard Cantu, Vice President  
Ms. Andrea Duhon, 2<sup>nd</sup> Vice President  
Mr. David W. Brown

Ms. Erica Davis  
Mr. Eric Dick  
Ms. Amy Flores Hinojosa  
Mr. James Colbert Jr., County Superintendent

***Current local government officers include:***

Dr. Jesus J. Amezcua  
Ms. Danielle Bartz  
Ms. Danielle Clark  
Mr. Jonathan Parker  
Mr. CJ Rodgers  
Ms. Natasha Truitt

Mr. Rich Vela  
Mr. Joe Carreon  
Mr. Curtis Davis  
Mr. Jeff Drury  
Mr. John Prestigiacomo

**If no conflict of interest exists, you must fill out Box 1 and type N/A on Box 3 of the CIQ form, sign and date it.**

In the event of changed circumstances, an updated CIQ must be filed within seven (7) business days after the vendor becomes aware a conflict of interest exists.

**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

**FORM CIQ**

**This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.**

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

**1 Name of vendor who has a business relationship with local governmental entity.**

**2**  **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3 Name of local government officer about whom the information is being disclosed.**

\_\_\_\_\_  
 Name of Officer

**4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes  No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes  No

**5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**



**6**  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**

\_\_\_\_\_  
 Signature of vendor doing business with the governmental entity

\_\_\_\_\_  
 Date

## Exhibit E

	<b>Harris County Department of Education</b> <b>CASE for Kids</b> <b>Partnership Project</b> Expenditure Report & Certification Match Monthly Report	
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<b>NAME OF DISTRICT</b>	<b>NAME OF SCHOOL</b>

<b>CONTACT</b>	<b>TELEPHONE</b>

<b>SECTION I</b>	<b>List Certification/Match Source</b>
<b>Month/Year</b>	

SECTION II - REPORT OF EXPENDITURES FOR PERIOD		(A) Monthly Expenditures	YTD Expenditures	(B) Monthly Certification	YTD Certification
Personnel	(+)	\$ -	\$ -	\$ -	\$ -
Contracted Services	(+)	\$ -	\$ -	\$ -	\$ -
Supplies and Materials	(+)	\$ -	\$ -	\$ -	\$ -
Travel	(+)	\$ -	\$ -	\$ -	\$ -
Other Operating Costs	(+)	\$ -	\$ -	\$ -	\$ -
Capital Outlay	(+)	\$ -	\$ -	\$ -	\$ -
<b>Net Expenditures This Reporting Period</b>	<b>(=)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

SECTION III - REIMBURSEMENT SUMMARY			
Total Grant Award Amount	(+)	\$	17,000.00
Expenditures YTD	(-)	\$	-
<b>Unexpended Balance of Award</b>	<b>(=)</b>	<b>\$</b>	<b>17,000.00</b>

<b>CERTIFICATION:</b> I hereby certify that this report consisting of Sections I, II, and III is true and correct and that funds have been expended according to the approved interlocal agreement.		
Site Coordinator	Signature	Date
Site Principal/Director	Signature	Date
District/Organization Office Representative	Signature	Date
District/Organization Grant Accountant	Signature	Date

<b>For CASE for Kids USE ONLY</b>		
CASE for Kids Accountant	Signature	Date
Fadi Khireh		
CASE for Kids Program Coordinator	Signature	Date
Brandi Nichols		
CASE for Kids Budget Manager	Signature	Date
Jesselyn Arceneaux		

## Exhibit F

### Harris County Department of Education Partnership Project Requirement Match Certification

Agencies must certify that funds received through the CASE Partnership Project Quality Improvement program have been expended in accordance with the current Intercostal Agreement and all applicable local, state, and federal laws and regulations, including, without limitation, those promulgated by HCDE, the Texas Workforce Commission ("TWC"), and the Gulf Coast Local Workforce Board. This report certifies that (a) expenditures have resulted from activities allowable under applicable TWC rules, including TWC rule 809.16, and (b) funds received from HCDE have been expended for (1) quality improvement activities in the after-school program(s); and (2) service delivery, including language literacy and numeracy development.

Listed Below and Submitted Through:	
Organization: Harris County of Education (HCDE) HCDE Address: 6300 Irvington Blvd. Houston, TX 77018	HCDE Contact: Brandi Nichols Phone #: 713-696-2128
Partnership Site Information:	
District/Site: _____	Contact: _____
Address: _____	Contact Phone #: _____
State/Zipcode: _____	

Date:	Organization Tax ID #

	Month Period	Expenditures
1	October	
2	November	
3	December	
4	January	
5	February	
6	March	
7	April	
8	May	
9	June	
10	July	
11	August	
Year to Date Certification		\$0.00

\* Type of Pledge: (C) Certification

Certification of Child Care Expenditures											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Certified</td> <td style="width: 35%;">Quality Improvement</td> <td style="width: 50%;"></td> </tr> <tr> <td>Local</td> <td>Agreed Match Amount</td> <td></td> </tr> <tr> <td>Share:</td> <td>Remaining Balance</td> <td style="text-align: right;">\$0.00</td> </tr> </table>	Certified	Quality Improvement		Local	Agreed Match Amount		Share:	Remaining Balance	\$0.00	40 TAC §809.16	Certification Time Period: <div style="border: 1px solid black; padding: 2px; text-align: center;">00/00/0000-00/00/0000</div>
Certified	Quality Improvement										
Local	Agreed Match Amount										
Share:	Remaining Balance	\$0.00									
The certified expenditures are to be used as state matching funds to draw available federal matching funds as authorized in the Child Care and Development Fund (CCDF) regulations at Title 45 CFR §98.53. By signing below, the public entity named above certifies that the funds specified above:											
1. are not federal funds, or are federal funds authorized by federal law to be used to match other federal funds; 2. are not used to match other federal funds; 3. represent expenditures eligible for federal match; and 4. do not represent expenditures for public prekindergarten programs as referenced in Title 45 CFR §98.53(h) of CCDF regulations.											
_____ Signature - Authorized District/Organization Administrator		_____ Date									
_____ Printed Name - Authorized District/Organization Administrator		_____ Title									
Send the signed certification form and back-up documentation to:											
Harris County Department of Education c/o CASE for Kids 6300 Irvington Blvd. Houston, TX 77022											

**Regular Board Meeting**

**6.E.1.**

**Meeting Date:** November 17, 2021  
**Title:** Master Service Interlocal Agreement  
**Submitted For:** Joann Nichols, Choice Partners  
**Recommended Action:** Approve

**Submitted By:** Cora Day  
**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua

**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Approval of HCDE Interlocal Agreements with:** East Montgomery County Improvement District, New Caney, Texas; Operation Kindness, Carrollton, Texas; Roma ISD, Roma, Texas; Whitehouse ISD, Whitehouse, Texas-Signature Only; Mukilteo School District, Everett, WA; A + UP Charter School, Houston, Texas, and Edmonds School District, Lynwood, WA.

**Subject:**

HCDE Interlocal Agreement with:

Entity Name	Entity Type	City	State	Region
East Montgomery County Improvement District	Governmental	New Caney	TX	06
Operation Kindness	Non-Profit	Carrollton	TX	11
Roma ISD	School District (Outside of Harris County)	Roma	TX	01
Whitehouse ISD (Signature Only)	School District (Outside of Harris County)	Whitehouse	TX	07
Mukilteo School District	School District (Outside of Harris County)	Everett	WA	0
A + Up Charter School	Charter School (inside Harris County)	Houston	TX	06
Edmonds School District	School District (Outside of Harris County)	Lynwood	WA	0

**Rationale:**

HCDE Interlocal Agreement with:

Entity Name	Entity Type	City	State	Region
East Montgomery County Improvement District	Governmental	New Caney	TX	06
Operation Kindness	Non-Profit	Carrollton	TX	11
Roma ISD	School District (Outside of Harris County)	Roma	TX	01



Whitehouse ISD (Signature Only)	School District (Outside of Harris County)	Whitehouse	TX	07
Mukilteo School District	School District (Outside of Harris County)	Everett	WA	0
A + Up Charter School	Charter School (Inside Harris County)	Houston	TX	06
Edmonds School District	School District (Outside of Harris County)	Lynwood	WA	0

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**Fiscal Impact**

**Included in FY budget Y/N:** Y  
**Included in current budget amendment Y/N:** N

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**Attachments**

East Montgomery County ID  
Mukilteo School District  
Operation Kindness  
Roma ISD  
Whitehouse ISD-Signature Only  
A Plus Up Charter School  
Edmonds School District  
Interlocal Map

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Choice Partners	Jeff Drury	10/22/2021 01:43 PM
Purchasing	Yaritza Roman	10/27/2021 01:03 PM
Purchasing Director	Kendra Jackson	10/28/2021 02:14 PM
Assistant Superintendent - Business	Jesus Amezcua	11/03/2021 04:49 PM
Form Started By: Cora Day		Started On: 10/11/2021 01:27 PM
Final Approval Date: 11/03/2021		

# Interlocal Agreement between Harris County Department of Education

& East Montgomery County Improvement District

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and East Montgomery County Improvement District, a local governmental entity and/or political subdivision (“LGE”), located in New Caney (city), TX (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

## Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

## General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
  - A. **HCDE agrees to:**
    - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
    - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
    - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
  - B. **LGE agrees to:**
    - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
  - Agree to follow the terms and conditions of each independent contract or purchase order.
  - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
  - By mutual written agreement of the Parties; or
  - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education  
 Attn: James Colbert, Jr.  
 County School Superintendent  
 6300 Irvington Blvd.  
 Houston, Texas 77022  
 713-694-6300

East Montgomery County Improvement District ("LGE")  
 Attn: Creg Mixon  
 Title: Director of Facilities & Vendor Management  
 Address: 21575 US Hwy 59, Suite 200  
 City, State, Zip: New Caney, Texas 77357  
 Phone: 281-354-0715  
 Email: cmixon@emctx.com


15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
- Neither Party waives any immunity afforded to it under applicable law; and
  - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

East Montgomery County Improvement District

Name of Local Governmental Entity



Authorized Signature

Frank McCrady

Printed Name

CEO

Title

9/23/2021

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- School District       Charter School
- County                 City/Municipality
- University             College
- State Entity
- Governmental entity/other: Special Purpose District \_\_\_\_\_

**Interlocal Contract - Interstate**  
**Between Harris County Department of Education**  
**& Mukilteo School District**

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Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract (“Contract”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas, and the Mukilteo School District (“Entity”), located in Everett, Washington, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE’s Choice Partners cooperative.

**Preamble**

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

**General Terms and Conditions**

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. **Purpose and Scope of Work.**
  - A. **HCDE:**
    - Represents that it has secured the vendor(s)’ agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
    - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
  - B. **Entity:**
    - Agrees that it is Entity’s responsibility to ensure that its State’s rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity’s participation in out-of-state contracts.
    - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner’s vendors.
    - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
  5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
  6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
  7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
  8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education  
 Attn: James Colbert, Jr.  
 County School Superintendent  
 6300 Irvington Blvd.  
 Houston, Texas 77022  
 Phone: 713-694-6300

Entity: Mukilteo School District  
 Attn: Patty Dowd  
 Title: Executive Director Business Services  
 Address: 9401 Sharon Dr  
 City, State, Zip: Everett, WA 98203  
 Phone: 425-356-1281  
 Email: dowdpa@mukilteo.wednet.edu

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
  - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
  - By mutual written agreement of the parties, upon thirty (30) days prior notice;
  - By either party by giving thirty (30) days written notice to the other party; or
  - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and



Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Mukilteo School District

Harris County Department of Education

Entity Name

Signature

Patty Dowd

James Colbert, Jr.

Printed Name

Executive Director of Business Services

County School Superintendent

Title

10/5/2021

Date: \_\_\_\_\_

Date

**Interlocal Agreement**  
**between Harris County Department of Education**  
**& Operation Kindness**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE"), located in Houston, Texas, and Operation Kindness, a local governmental entity and/or political subdivision ("LGE"), located in Carrollton (city), Texas (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

**Preamble**

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

**General Terms and Conditions**

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
  - A. **HCDE agrees to:**
    - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
    - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
    - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
  - B. **LGE agrees to:**
    - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
  - Neither Party waives any immunity afforded to it under applicable law; and
  - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
  - By mutual written agreement of the Parties; or
  - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education  
 Attn: James Colbert, Jr.  
 County School Superintendent  
 6300 Irvington Blvd.  
 Houston, Texas 77022  
 713-694-6300

Operation Kindness ("LGE")  
 Attn: Grant Rogers  
 Title: General manager of facilities and I.T.  
 Address: 3201 Earhart Dr.  
 City, State, Zip: Conolton, TX, 75006  
 Phone: 972-428-3805  
 Email: gr Rogers@operationkindness.org

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

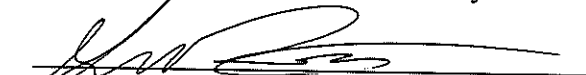
- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
  - Agree to follow the terms and conditions of each independent contract or purchase order.
  - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
  5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

Operation Kindness  
Name of Local Governmental Entity

Harris County Department of Education

  
Authorized Signature

James Colbert, Jr.  
Printed Name

James Colbert, Jr.

Gr. M. of Facilities & IT.  
Title

County School Superintendent

9 / 30 / 21  
Date

\_\_\_\_\_ Date

Type of Local Governmental Entity (*select one*):

- School District       Charter School
- County                       City/Municipality
- University                   College
- State Entity
- Governmental entity/other: non-profit

**Interlocal Agreement**  
**between Harris County Department of Education**  
& Roma Independent School District

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and Roma Independent School District, a local governmental entity and/or political subdivision (“LGE”), located in Roma (city), Texas (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

**Preamble**

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

**General Terms and Conditions**

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
  - A. **HCDE agrees to:**
    - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
    - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
    - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
  - B. **LGE agrees to:**
    - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
  - Agree to follow the terms and conditions of each independent contract or purchase order.
  - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.



10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
  - By mutual written agreement of the Parties; or
  - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education  
 Attn: James Colbert, Jr.  
 County School Superintendent  
 6300 Irvington Blvd.  
 Houston, Texas 77022  
 713-694-6300

Roma ISD ("LGE")  
 Attn: Pedro Alaniz  
 Title: Business Manager  
 Address: ~~Roma ISD~~ PO Box 187  
 City, State, Zip: Roma TX 78584  
 Phone: 956-849-1377  
 Email: palaniz@roma.isd.com

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. **Disclaimer.** HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. **Limitation of Liability.** Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
  - Neither Party waives any immunity afforded to it under applicable law; and
  - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. **Severability.** In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. **No Waiver.** Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. **Benefit for Signatory Parties Only.** Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. **Authorization.** Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Roma TSD  
Name of Local Governmental Entity

Harris County Department of Education

Ricardo A. Perez  
Authorized Signature

Ricardo A. Perez  
Printed Name

James Colbert, Jr.

Board President  
Title

County School Superintendent

October 1, 2021  
Date

\_\_\_\_\_ Date

Type of Local Governmental Entity (*select one*):

- School District       Charter School
- County                       City/Municipality
- University                   College
- State Entity
- Governmental entity/other: \_\_\_\_\_

**Interlocal Agreement**  
**between Harris County Department of Education**  
**& WHITEHOUSE ISD**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and WHITEHOUSE ISD, a local governmental entity and/or political subdivision (“LGE”), located in WHITEHOUSE (city), TEXAS (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

**Preamble**

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

**General Terms and Conditions**

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
  - A. **HCDE agrees to:**
    - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
    - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
    - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
  - B. **LGE agrees to:**
    - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
  - Agree to follow the terms and conditions of each independent contract or purchase order.
  - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
  - By mutual written agreement of the Parties; or
  - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education Attn: James Colbert, Jr. County School Superintendent 6300 Irvington Blvd. Houston, Texas 77022 713-694-6300	WHITEHOUSE ISD _____ ("LGE") Attn: ALECIA DUNAWAY _____ Title: COORDINATOR OF PURCHASING & FINANCIAL SERVICES _____ Address: 104 HWY 110 N _____ City, State, Zip: WHITEHOUSE, TX 75791 _____ Phone: 903-839-5500 EXT. 6172 _____ Email: <a href="mailto:dunawaya@whitehouseisd.org">dunawaya@whitehouseisd.org</a> _____
---	---

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
  - Neither Party waives any immunity afforded to it under applicable law; and
  - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

# Whitehouse ISD

Harris County Department of Education

Name of Local Governmental Entity

*Christopher Moran*

Authorized Signature

Christopher Moran

James Colbert, Jr.

Printed Name

Superintendent

County School Superintendent

Title

9-28-21

Date

Date

Type of Local Governmental Entity (*select one*):

- School District       Charter School  
 County                       City/Municipality  
 University                       College  
 State Entity  
 Governmental entity/other: \_\_\_\_\_



**Interlocal Agreement**  
**between Harris County Department of Education**  
**& A+UP CHARTER SCHOOL**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and A+UP CHARTER SCHOOL, a local governmental entity and/or political subdivision (“LGE”), located in HOUSTON (city), TEXAS (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

**Preamble**

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

**General Terms and Conditions**

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
  - A. **HCDE agrees to:**
    - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
    - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
    - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
  - B. **LGE agrees to:**
    - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
  - Agree to follow the terms and conditions of each independent contract or purchase order.
  - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
  - By mutual written agreement of the Parties; or
  - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education  
 Attn: James Colbert, Jr.  
 County School Superintendent  
 6300 Irvington Blvd.  
 Houston, Texas 77022  
 713-694-6300

A+UP CHARTER SCHOOL \_\_\_\_\_ (“LGE”)  
 Attn: TERRIE ROBERTS  
 Title: BUSINESS OPERATIONS MANAGER  
 Address: 2410 HAMILTON ST  
 City, State, Zip: HOUSTON, TX 77004  
 Phone: 713-955-7557  
 Email: TROBERTS@APLUSUP.ORG

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
  - Neither Party waives any immunity afforded to it under applicable law; and
  - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

# A+UP CHARTER SCHOOL

Name of Local Governmental Entity

**Terrie Roberts** Digitally signed by Terrie Roberts  
Date: 2021.10.16 10:09:21 -05'00'

Authorized Signature

**TERRIE ROBERTS**

Printed Name

**BUSINESS OPERATIONS MANAGER**

Title

**10/16/2021**

Date

Type of Local Governmental Entity (*select one*):

- School District       Charter School
- County                       City/Municipality
- University                   College
- State Entity
- Governmental entity/other: \_\_\_\_\_

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

**Interlocal Contract - Interstate**  
**Between Harris County Department of Education**  
**& Edmonds School District**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract (“Contract”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas, and the Edmonds School District (“Entity”), located in Lynnwood, Washington, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE’s Choice Partners cooperative.

**Preamble**

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

**General Terms and Conditions**

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. **Purpose and Scope of Work.**
  - A. HCDE:**
    - Represents that it has secured the vendor(s)’ agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
    - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
  - B. Entity:**
    - Agrees that it is Entity’s responsibility to ensure that its State’s rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity’s participation in out-of-state contracts.
    - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner’s vendors.
    - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.

4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education  
 Attn: James Colbert, Jr.  
 County School Superintendent  
 6300 Irvington Blvd.  
 Houston, Texas 77022  
 Phone: 713-694-6300

Entity: Edmonds School District  
 Attn: Devone Miles  
 Title: Senior Purchasing Agent  
 Address: 20420 68th Wve W  
 City, State, Zip: 98036  
 Phone: 425-431-7065  
 Email: milesd@edmonds.wednet.edu

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
  - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
  - By mutual written agreement of the parties, upon thirty (30) days prior notice;
  - By either party by giving thirty (30) days written notice to the other party; or
  - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

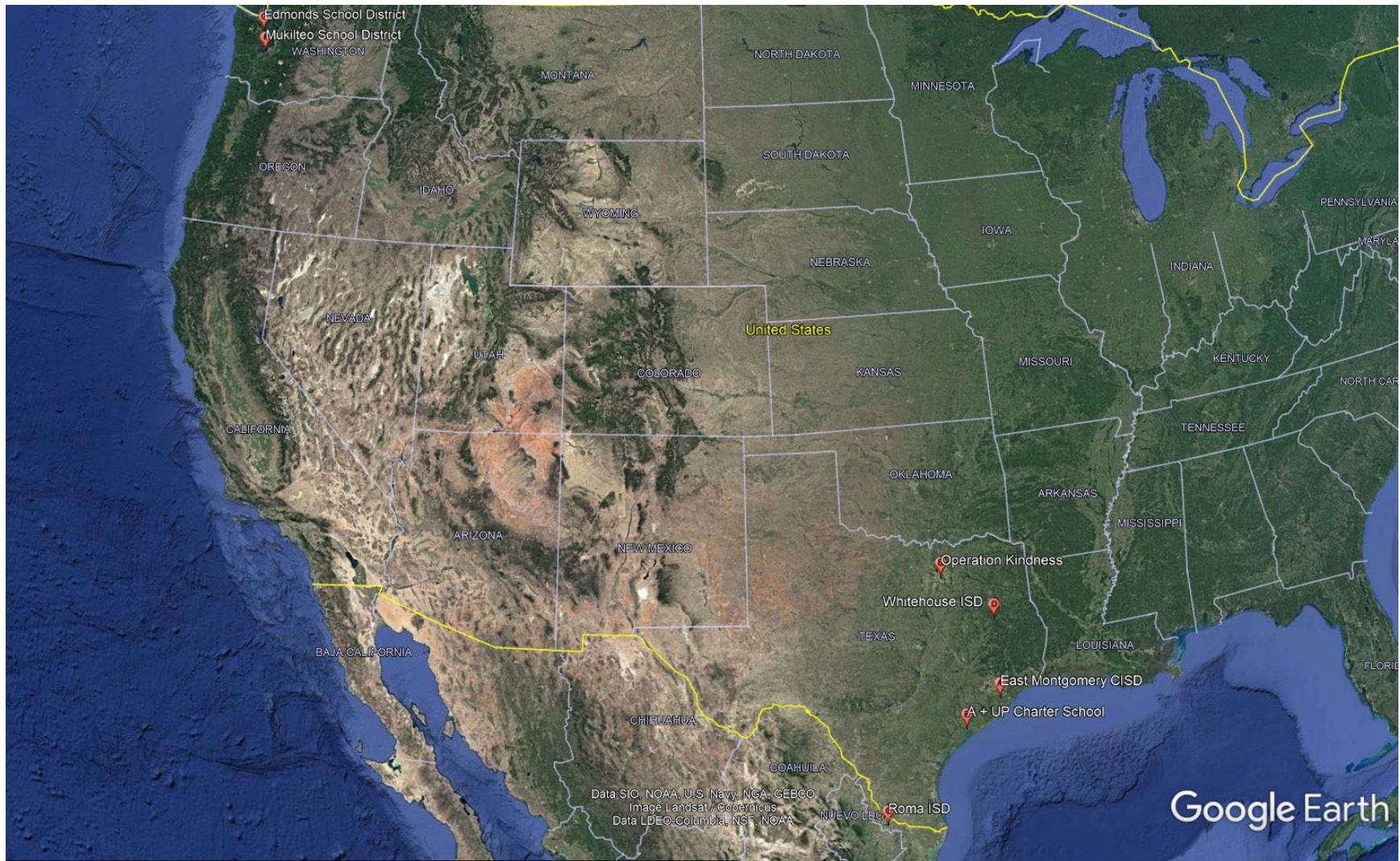
Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

- 13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
- 14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
- 15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

<p>Edmonds School District</p> <hr/> <p>Entity Name</p> <p><i>Lydia Sellie</i></p> <p><small>F3BCCC6A7F27453...</small></p> <p>Signature</p> <hr/> <p>Lydia Sellie</p> <p>Printed Name</p> <hr/> <p>Executive Director Business &amp; Finance</p> <p>Title</p> <hr/> <p>10/13/2021</p> <hr/> <p>Date</p>	<p>Harris County Department of Education</p> <hr/> <p>James Colbert, Jr.</p> <p>County School Superintendent</p> <hr/> <p>Date: _____</p>
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**November 17, 2021**

**HCDE Board Agenda Interlocal Map:**

- A: East Montgomery County Improvement District**
- B: Operation Kindness**
- C: Roma ISD**
- D: Whitehouse ISD-Signature Only**
- E: A + Up Charter School**

**November 17, 2021 - Continued**

**HCDE Board Agenda Interlocal Map:**

- F: Mukilteo School District**
- G: Edmonds School District**

**Regular Board Meeting**

**6.F.1.**

**Meeting Date:** November 17, 2021

**Title:** Contract Award for Job No. 21/056YR-03 Short Term Vocational Training Programs for Adult Education

**Submitted For:** Kendra Jackson, Purchasing

**Submitted By:** Yaritza Roman

**Recommended Action:** Approve

**HCDE Goal(s):**  
1. Impact education/respond to evolving needs  
4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Dr. Jesus Amezcua, Dr. CJ Rodgers, Stephanie Ross, Kendra Jackson, and Yaritza Roman

**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Approval of Contract Award for job no. 21/056YR-03 Short Term Vocational Training Programs for Harris County Department of Education Adult Education Division with the following proposer(s):** A Better Day Foundation, LLC; EZ Kids Creativity Shell; Healthy Boundaries LLC, and Carole Marie Freelon dba Optimum Nurse Aid Skills Training for period of 11/17/2021 through 11/16/2026, subject to annual appropriations of funding.

**Subject:**

Short Term Vocational Training Programs for the Adult Education Division.

**Rationale:**

The process enacted was a Request for Proposals (RFP) to acquire proposals from vendors to provide workforce certification trainings for the Harris County Department of Education Adult Education Division. Seven hundred seventeen (717) invitations were extended for proposals. Four (4) responses were received from vendors. Each response was reviewed for compliance with the requirements of the RFP, were evaluated, and the vendors offering the best value to HCDE/Adult Education were recommended for an award.

The contract period shall be for a term of five (5) years from 11/17/2021 through 11/16/2026 to the vendor stated above in Posted Agenda Item; subject to annual appropriations of funding. Contracts are in accordance with Texas Education Code 44.031.

**Fiscal Impact**

**Attachments**

- Evaluation Summary
- Board Recommendation
- ECI Form
- Participation Report

**Form Review**

Inbox	Reviewed By	Date
Purchasing (Originator)	Yaritza Roman	10/28/2021 03:01 PM
Purchasing Director	Kendra Jackson	10/28/2021 03:12 PM

**RFP 21/056YR-03 Short Term Vocational Training Programs for HCDE Adult Education Division - Evaluation Summary**

<b>Evaluation Criteria</b>	<b>Total Weighted Value</b>	<b>A Better Foundation, LLC</b>	<b>Creativity Shell</b>	<b>Healthy Boundaries LLC</b>	<b>Optimum Nurse Aid Skills Training</b>
Price	35	25.50	27.25	18.75	26.25
Reputation of Vendor and Vendor's goods and/or service	20	16.25	17.00	15.25	17.75
Quality of Vendor's goods and/or services	20	16.25	17.75	17.50	19.50
Extent to which the goods and/or services meet HCDE needs	20	16.75	18.75	19.00	17.50
Vendor's past relationship with HCDE	5	4.25	3.00	3.00	4.25
Impact on Historically Underutilized Businesses	0	0.00	0.00	0.00	0.00
Total long-term cost to HCDE	0	0.00	0.00	0.00	0.00
For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0	0.00	0.00	0.00	0.00
Other (Ability to allow other local government entities to piggy-back from this contract)	0	0.00	0.00	0.00	0.00
<b>Total Average</b>	<b>100</b>	<b>79.00</b>	<b>83.75</b>	<b>73.50</b>	<b>85.25</b>
		<b>RECOMMENDED</b>	<b>RECOMMENDED</b>	<b>RECOMMENDED</b>	<b>RECOMMENDED</b>

**Harris County Department of Education  
Business Office /Purchasing Division  
Job (Bid-Proposal) Recommendation Form  
Program Review**

[This form is used to document due diligence by Recommendation Committee]

---

**To:** Purchasing Division  
**From:** Recommendation Committee

**Stephanie Ross  
Linda Fehoko  
Briggett Bentley  
Yaritza Román**

Job (Bid or RFP#) and Name: 21/056YR-03  
Short Term Vocational Training Programs for Harris County  
Department of Education Adult Education Division

Board Meeting Date: November 17, 2021

Date: October 18, 2021

**Procurement Requirements Available:**

Check One

Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$25,000 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (Requires Board Approval)

I certify that I have reviewed the attached Job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I certify that I am aware of the EDGAR requirements as amended on Dec. 26, 2014 under 2 CFR Part 200, and in specific the **conflict of interest requirements** for federal funds.

I certify that I am aware of Chapter 176 of the Local Government Code requirements for local government officers regarding **conflict of interest disclosures**.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by all Buyers & Director)

**Justification:**

Job no. 21/056YR-03

This RFP was developed to procure short term vocational training programs for the Adult Education Division.

**This job was competitively bid and advertised. The result of the bid generated the following responses:**

**Invitation to propose was sent to seven hundred seventeen (717) vendors.**

**HCDE received four (4) responses.**

**Recommendation:**

**HCDE is recommending the following vendors for award:**

- **A Better Day Foundation, LLC**
- **EZ Kids Creativity Shell**
- **Healthy Boundaries LLC**
- **Carole Marie Freelon dba Optimum Nurse Aid Skills Training**

**Harris County Department of Education  
Business Office /Purchasing Division**

**EC Form**

**Effectiveness and Compliance Review**

[This form is used to document due diligence by Buyer]

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To: Purchasing Audit File and Jesus J. Amezcua, Ph.D., CPA, Assistant Supt. for Business

From: Yaritza Román – Procurement Manager

Job- Bid or RFP# and Name: 21/056YR-03 Short Term Vocational Programs for Harris County Department of Education Adult Education Division

Board Meeting Date: November 17, 2021

Date: October 18, 2021

**Procurement Requirements Applicable:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$49,999 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (per CH Local)  
 Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I certify that I am aware of the EDGAR requirements as amended on Dec. 26, 2014 under 2 CFR Part 200, and in specific the **conflict of interest requirements** for federal funds.

I certify that I am aware of Chapter 176 of the Local Government Code requirements for local government officers regarding **conflict of interest disclosures.**

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by all buyers and Director)

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# Harris County Department of Education Bid Summary

## Bid Information

Bid Creator Yaritza Roman  
 Email yroman@hcde-texas.org  
 Phone (713) 696-8212  
 Fax  
 Bid Number 21/056YR-03 Addendum 1  
 Title Short Term Vocational Training Programs for Harris County Department of Education Adult Education Division  
 Bid Type Request for Proposal  
 Issue Date 8/5/2021 03:31 PM (CT)  
 Close Date 10/5/2021 02:00:00 PM (CT)

## Contact Information

Address 6300 Irvington Blvd.  
 Houston, TX 77022  
 Contact Yaritza Roman  
 Department  
 Building  
 Floor/Room  
 Telephone  
 Fax  
 Email yroman@hcde-texas.org

## Ship to Information

Address  
 Contact  
 Department  
 Building  
 Floor/Room  
 Telephone  
 Fax  
 Email

## Invited Suppliers

Supplier Name	Contact Name	City, State	Invitation Email	Invite Type
2 Inspire Peace	Nikisha Nicole Patton Handy	Dallas, TX	2inspirepeace@gmail.com	Auto
2*2*4 Solutions Education Consulting Service	Sabrina McCullough	Red Oak, TX	solution224@outlook.com	Auto
365 Paving & Construction LLC	Gilberto Maldonado	Mission, TX	365paving@gmail.com	Auto
3rd I Process FX	Lyric D Smith	Houston, TX	gmitchell@3rdiprocurement.com	Auto
3W Consulting Group LLC (Rochelle L. Webb)	Dr. Rochelle L. Webb	Cross Roads, TX	info@3wconsultinggroup.com	Auto
4.0 GPA	Henry Keculah	Houston, TX	keculah@40gpa.com	Auto
400 Voices	Jose Pablo Fernandez	Houston, TX	josepablo@400voices.org	Auto
4142 Youth Development Services		ROSHARON, TX	jbrown4142@gmail.com	Auto
4kboards		Keller, TX	4kboards@gmail.com	Auto
4W Solutions, Inc	Lloyd Wright	Houston, TX	lawright@4wsolutionsinc.com	Auto
7Mindsets	Chelsea Spellman	Roswell, GA	Chelsea.Spellman@7mindsets.com	Auto
806 Technologies, Inc.		Plano, TX	mhailey@806technologies.com	Auto
A & R Holdings, LLC	Ryan Ross	Jacksonville, FL	anrholdings@outlook.com	Auto
A,N,H. Consulting, LLC.		New Orleans, LA	info@askmissheard.com	Auto
A.I.M. (Assessment Intervention Management, LLC)		San Antonio, TX	zach@aimllconsulting.com	Auto
AAA Painting		Houston, TX		Auto
Abundance Educational Consulting, LLC	Dr. Lakeisha Hamilton	Humble, TX	abundance.ec@gmail.com	Auto
AC Language School (Chavez & Associates)	Angeles Chavez	Sugar Land, TX	angeles@aclanguageschool.com	Auto
Academia in Motion, Inc		Houston, TX	brooksmarcele@gmail.com	Auto
Academic Learning Company (Velazquez Press)	Jonathan Ruiz	El Monte, CA	info@academiclearningcompany.com	Auto
ACS Engineering & Safety	Elizabeth Jensen	Spring, TX	eaj@acs-consulting.com	Auto
AdaptiveX (Test4Me LLC)	Shayla Adams-Stafford	Glenarden, MD	shayla@adaptivex.io	Auto
Adira LLC		Savannah, TX	godfrey@adiraservices.com	Auto
AdjuStar Services, Inc.	Kareem Dale	Houston, TX	Kareem@adjustars.com	Auto
ADMORE BEHAVIORAL THERAPY	Abigail Wynne	Houston, TX	awynne@admorgroup.com	Auto
AGL (Accompanied by God's Love, Inc)		Houston, TX		Auto
Ahead Of The Class Educational Services, Inc.	Kara Nelson	Richmond, TX	cherylhoward@accompaniedbygodsllove.com	Auto
Alamo Music Center, Inc.	Jason Buckingham	San Antonio, TX	kn1213@gmail.com	Auto
Alba Educational Consulting, LLC		San Antonio, TX	schoolbids@alamomusic.com	Auto
ALL AMERICAN SPECIALTY CONSTRUCTION LLC	MICKEY ALIFF	Kingwood, TX	shannon@themathconsultants.com	Auto
All Educate Learning Resources		IRVING, TX	mickeyaliff@gmail.com	Auto
ALL VALLEY DRUG SCREENS	Lena Allison	Livingston, TX	lena@all-educate.com	Auto
Alliance Financial Ministries, Inc.	LAHOMA PEDERSON	Brownsville, TX	lpederson11@gmail.com	Auto
AlphaGraphics (Lukitas Inc.)	Lonnie Mathews	Pearland, TX	lonnie@financialministries.org	Auto
ALTERING THE EDUCATION	James Burciaga	Houston, TX	jburciaga@alphagraphics.com	Auto
XPECTATION LLC	Devon Horton	Evanston, IL	devonquintonhorton@gmail.com	Auto

Altitude Learning (AltSchool, PBC d/b/a Altitude Learning)	Tanya Tovar-Rabatte	San Francisco, CA	tanya@altitudelearning.com	Auto
Amanda Holdsworth Communications	Dr. Amanda Holdsworth	South Lyon, MI	hello@holdsworthcommunications.com	Auto
Amanda Morgan, Not Just Cute (Amanda Morgan)	Amanda Morgan	Olalla, WA	amanda@notjustcute.com	Auto
American Institutes for Research (American Insitutes for Research in the Behavioral Sciences)	Carmen Fermin	Washington, DC	bids_dom@air.org	Auto
American Productivity & Quality Center	Mardi C.Krenek	Houston, TX	dariola@apqc.org	Auto
Anew Psychological Services, PLLC	Arlene Gordon-Hollingsworth	Houston, TX	ahollingsworth@anew-psychological.com	Auto
AnLar, LLC	Emily Kelly	Arlington, VA	operations@anlar.com	Auto
Ann Marie Harbour	Ann Marie Harbour	Richmond, TX	annmariemobile@gmail.com	Auto
Anthropology Arts (Voices Advance LLC DBA anthropology arts)	Taylor Vecchio	Brooklyn, NY	tvecchio@voicesadvance.com	Auto
Apple Developmental Health		Houston, TX		Auto
Aquilla Educational Resources	Peggy Bridges	FORNEY, TX	peggy@aquillaed.com	Auto
ardurra group		houston, TX	canonico@ardurragroup.com	Auto
Argument-Driven Inquiry	Krista Clark	Austin, TX	krista@argumentdriveninquiry.com	Auto
ARRAY	Ramiro Vidaurri	Bellaire, TX	ram.vidaurri@trustarray.com	Auto
Arts Alive! Inc (ARTS ALIVE!)	Wendy Haardt	Houston, TX	wendy@artsaliveinc.com	Auto
As We Grow Learning Center		Houston, TX	info@awglearning.com	Auto
ASAP Roofing (Koppel & Kozel, LLC)	Joseph Kozel	Tyler, TX	joseph@tylerroofingasap.com	Auto
ASmart Consulting		Houston, TX	asmartconsulting@yahoo.com	Auto
Aspire Works LLC	Jeff Shokrian	San Antonio, TX	jeff.shokrian@gmail.com	Auto
Assoc for the Advancement of Mexican Americans (AAMA)	Debbie Ortiz	Houston, TX	dortiz@aama.org	Auto
A'Star's Purposeful Connections, LLC	A'Star Jones-Hurd	Humble, TX	astar@astarsconnections.com	Auto
Astrov & Associates	Steve Astrov	Frisco, TX	smjuster@yahoo.com	Auto
AT&T Mobility LLC	Rick Salazar	Bellaire, TX		Auto
Athena Scholastic, LLC	Heather Reingold	Vero Beach, FL	aboyce@athenascholastic.com	Auto
Atkins Powerhouse Consulting LLC	Renika Atkins	Fort Worth, TX	hello@atkinspowerhouse.com	Auto
AUSTIN LEARNING CENTER (CANDEO, LLC)	AMY CARTER	AUSTIN, TX	AMY@AUSTINLEARNINGCENTER.COM	Auto
B Dow (Elizabeth Dow)	Beth Dow	Richmond, TX	elizabethrdow@gmail.com	Auto
Baked With Confidence	Chiquitia Stueart	Houston, TX	bakedwithconfidence@gmail.com	Auto
Barstone, Inc.	Simone Sander	San Antonio, TX	admin@barstonecompany.com	Auto
BCA DX LABORATORY		Livingston, TX	bedardoyle@gmail.com	Auto
BCS Consulting		Humble, TX	stdcbs18@shsu.edu	Auto
BE GLAD LLC	Noshaba Afzal	San Jose, CA	jabbar@begladtraining.com	Auto
Bearing Fruit Early Childhood Training	JULIA DOUCH	HOUSTON, TX	bearing.fruitect@gmail.com	Auto
Bedden & Associates, LLC (Bedden)		Richmond, VA	dbedden@bedden-associates.com	Auto
Bee Busy Wellness Center	Norman Mitchell	Houston, TX	n.mitchell@mybbwc.org	Auto
Bell and Smarts	Lynette Bell	Broken Arrow, OK	Lynette.Bell1@gmail.com	Auto
BellXcel	Chris Shults	Westwood, MA	bnordin@bellxcel.org	Auto
BEM Solutions, LLC	Brandon E Martin	Kansas City, MO	bmartin53@gmail.com	Auto
BenCheri Educational Center		Houston, TX	bencherieducationalcenter@yahoo.com	Auto
Benchmark Education Company	Domenick Buck	New Rochelle, NY	pclifford@benchmarkeducation.com; Ktrapp@benchmarkeducation.com; kkoon@benchmarkeducation.com	Auto
Bertha L. St. John /Solid Rock Speech Language Clinic		Fresno, TX	berthastjohn@yahoo.com	Auto
Best Practice Associates, Inc.	Susan Niette	Houma, LA	Bestpracticeassociates@gmail.com	Auto
Black Topaz Consulting		Austin, TX		Auto
BlackBeltHelp		Chicago, IL	shane_miller@blackbelthelp.com	Auto
Blocker Education Research, LLC (Tyrone D. Blocker)		Austin, TX		Auto
BloomBoard, Inc.	Kristin Udvari	Pittsburgh, PA	kristin@bloomboard.com	Auto
BLU PHIRE RESEARCH INSTITUTE INC	LORI GEE	HOUSTON, TX	info@bluphيري.com	Auto
BluGreen Pest Control	Chris Drymala	Wallis, TX	cdrymala@live.com	Auto
BMHR - Better Man HR LLC	Sonya Shaw	SAN ANTONIO, TX	sshaw@bettermanhr.com	Auto
BookerDezigns	Cornelius Booker	Richmond, TX	Cornelius.Booker@ymail.com	Auto
Bookwhisperer, Inc. (Donalyn Miller)		Colleyville, TX	thebookwhisperer@gmail.com	Auto
Boundaryless Enterprises, LLC	Raenada Mason	Houston, TX	raenada.mason@gmail.com	Auto
Boykins Youth Foundations		Houston, TX	hardcorespin@gmail.com	Auto



Boys and Girls Clubs of Greater Houston		Houston, TX	mmartin@bgcgh.org	Auto
Bracane Company	Pamela Nelson	Plano, TX	Pjnelson@bracaneco.com	Auto
BrainStorm Advanced Learning Systems	ALONZO FLEMING	Mansfield, TX	afleming@brainstormdfw.com	Auto
Brandi Spencer Consulting		Spring, TX	brandilspencer@gmail.com	Auto
Brandi T. Brown		Manvel, TX	brandibrown13@gmail.com	Auto
Brandon Miller		Houston, TX	b_miller05@yahoo.com	Auto
BraveUp Consulting	Brittany Holloman	Garland, TX	info@braveupconsulting.com	Auto
Briar Patch	Tamikae Penson-Wilson	Houston, TX	tpensonwilson@yahoo.com	Auto
Bridge to Leadership, LLC		Missouri City, TX	carlos.mavins@bridgetoleadership.org	Auto
Bright Ideas		Jersey Village, TX	brightideasjmt@gmail.com	Auto
BrightBytes		San Francisco, CA		Auto
Brighter Futures Counseling and Consulting		Houston, TX	lhubb1@yahoo.com	Auto
Building Solutions	william dillard	dallas, TX	wdillard@buildingsolns.com	Auto
bulb Inc.	Aaron Sever	Lafayette, CO		Auto
Bureau of Education & Research	Ashley Clark	Bellevue, WA	aclark@ber.org	Auto
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	Lakakula			
BUSINESS 101 CONSULTANTS & TRAINERS		Houston, TX	bus101consultants@att.net	Auto
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ByHearing, LLC	Monique Williams	Houston, TX	dr.moniqueawilliams@byhearing.net	Auto
C Change Consulting		Houston, TX	tlitton@cchangeec.com	Auto
C1S Group, Inc.	Dustin White	Dallas, TX	ashleigh.jones@c1sinc.com	Auto
CALPAA Inc (CALPAA, Inc)		Seattle, WA	jeannene@calpaa.com	Auto
Candor Consulting and Diagnostics, LLC	Jennifere Ring	Belton, TX	jennifer@candordiag.com	Auto
Caperton-Brown & Poole Consulting	Hope Caperton-Brown	Ft. Pierce, FL	hcapertonbrown@yahoo.com	Auto
Capitol Region Education Council	Kathy Randall	Hartford, CT	krandall@crec.org	Auto
Catapult Dreams, LLC	Quianta Moore	Pearland, TX	qmoore03@gmail.com	Auto
Catapult Learning		Camden, NJ	proposals@catapultlearning.com	Auto
CBRE   Heery (CBRE Heery, Inc.)	Gary Whittle	Houston, TX	gary.whittle@cbre.com	Auto
CBTS Technology Solutions	Lori Morgan	Cincinnati, OH	lori.morgan@cbts.com	Auto
Center for Student Achievement Solutions	Chandra Williams	New York, NY	cwilliams@c4sas.com	Auto
Center for the Collaborative Classroom		Alameda, CA	kstuart@collaborativeclassroom.org;	Auto
			cabel@collaborativeclassroom.org	
Certica Solutions	Greg Smith	Wakefield, MA	gsmith@certicasolutions.com	Auto
Character You!	Aaron Green	Manvel, TX	characteryou22@gmail.com	Auto
CharacterStrong, LLC	Lindsay Norlin	PUYALLUP, WA	lindsay@characterstrong.com	Auto
Chart Chicks LP	Erin Siegrist	Lufkin, TX	erin@chartchicks.com	Auto
Chase in Dreams, Speech and Drama (Deadra Chase)	Deadra Chase	Houston, TX	chasemsD@yahoo.com	Auto
CHAT (Culture of Health-Advancing Together)	Aisha Siddiqui	Houston, TX	aisha.siddiqui@chattx.org	Auto
Cheryl R. Vital	Cheryl Vital	Crosby, TX	cherylvital@gmail.com	Auto
Child Care Associates	Candace Lord	FORT WORTH, TX		Auto
			patricia.looper@childcareassociates.org	
Child Care Council (Child Care Council of Greater Houston Inc.)		Houston, TX	patrick@cccghi.com	Auto
Child Trends	Stephanie Cochran	Bethesda, MD	scochran@childtrends.org	Auto
Childcare Masters LLC	Tamanisha C. Wade	Cypress, TX	childcaremasters@gmail.com	Auto
Cindy Puryear Consulting Services (Cindy Puryear)	Cindy Puryear	Houston, TX	puryear_cindy@yahoo.com	Auto
cLI-Energy and Construction LL	Terry Harts	Houston, TX		Auto
			tharts@cli-energyandconstruction.com	
Club SciKidz Houston (Heir Consulting Group)		Houston, TX	omah@heircg.com	Auto
Coach Mercer LLC	Christopher G Mercer	Katy, TX	chris.mercer@coach-mercerc.com	Auto
Coatings Specialty Development Lab	joe Green	Cypress, TX	19grnja45@gmail.com	Auto
Code Park Inc	Amanda Shih	Houston, TX	hello@codeparkhouston.org	Auto
Cognia		Alpharetta, GA	bids@cognia.org	Auto
Cognixia (Cognixia Inc)	Sunny Shah	Basking Ridge, NJ	GET@collaberatact.com	Auto
CohnReznick LLP		Austin, TX		Auto
			CohnReznickGPSA@cohnreznick.com	
Collaborate With Christina		Houston, TX	info@collaboratewithchristina.com	Auto
Collaborative for Children		Houston, TX	pstewart@collabforchildren.org	Auto
Color of Life (Color of Life Community Resource & Activity center)	Tonya Bias	Houston, TX	tonya@coloroflifeyouth.org;	Auto
			margo@coloroflifeyouth.org	

Comflow Mechanical Services	Chris Evett	Houston, TX	cevett@comflowco.com	Auto
Community Training and Assistance Center, Inc.	Cathi Leone	Boston, MA	cleone@ctacusa.com	Auto
Complete System Balance	Cody Lee	Rockwall, TX	clee@completesystembalance.com	Auto
Construction Journal	Pamela Exton	Stuart, FL		Auto
CoolSpeak, LLC	Joey Negron	Pottstown, PA	joey@coolspeak.net	Auto
Corwin Press, a SAGE Company		Thousand Oaks, CA	sheila.lucier@corwin.com	Auto
Cossey's Services, LLC	Jim West	The Woodlands, TX	info@cosseysservices.us	Auto
Covid Safety Glass (Silent West LLC)	Jack Colton	LAS VEGAS, NV		Auto
CPS HR Consulting (Cooperative Personnel Services)	Karina Mendez	Sacramento, CA	rfpcentral@cpshr.us	Auto
Creative Concepts for Early Learning (Latanya Elizabeth Atherley)	Latanya Atherley	Converse, TX	lwatherley03@gmail.com	Auto
Creative Trainers and Consultants		Houston, TX	judy@judycarnahanwebb.com	Auto
Creatively Inspired Communications (ConSandra Jones)		Austin, TX	creativelyinspiredc@outlook.com	Auto
CReed Global Enterprises (CReed Global Media & Production)	Centrell Reed	Houston, TX	Centrell@creedglobalmedia.com	Auto
CREO Consultants (CREO College Readiness and Educational Opportunities)	Sofia Montero	Edinburg, TX	creoconsultants@gmail.com	Auto
Crimson Vision Enterprises	Kimberley Yancy	Dickinson, TX	kimjyancy@gmail.com	Auto
Cyclone FPV (Cyclone 3D, Inc.)	Tarek Maalouf	Spring, TX	schoolbids@cyclonefpv.com	Auto
D & S Educational Consulting (Stephanie Ross)		Houston, TX	stephanieross@sbcglobal.net	Auto
D. Mark Wallace	David Mark Wallace	McAllen, TX	ace1233@hotmail.com	Auto
Dan St. Romain Educational Consulting, LLC		Universal City, TX	dan@danstromain.com	Auto
Danny Steele (Daniel J. Steele)	Danny Steele	Birmingham, AL	steelethoughts101@gmail.com	Auto
David P. Weikart Center for Youth Program Quality (The Forum for Youth Investment)		Washington, DC	tom@forumfyi.org	Auto
David Rodriguez	David Rodriguez	San Antonio, TX	theoriginaldrod@gmail.com	Auto
David Santana		Houston, TX	dsantan2@houstonisd.org	Auto
Debbie Diller & Associates, Inc.	Kelly Simmons	Houston, TX	debdilleradmin@gmail.com	Auto
Decisions		Houston, TX	walkershonique@yahoo.com	Auto
DeDe Church & Associates, LLC	DeDe Church	AUSTIN, TX	dede@dedechurch.com	Auto
Defined Learning	Tom Comerford	Northbrook, IL		Auto
DEMS,LLC	Olusola Dosunmu	Houston, TX	olusola_dosunmu@demslc.com	Auto
Development Without Limits	Jennifer Brady	Maine, ME	jenniferbrady@developmentwithoutlimits.org	Auto
DGR United	Gaylon Joseph Jr, Ryland Woods, Dejashatun Williams	houston, TX	info@dgrunited.com	Auto
Disciplers Inc	James Dixon Sr	Spring, TX	jdixonsr@att.net	Auto
DoLogic Inc.	Errica Bennett	Annandale, VA	bizops@dologic.com	Auto
Dorsey Management Services		Lewisville, TX	4dorsey@gte.net	Auto
dougie-fresh (Dr. Douglas L. Garner)		North Las vegas, NV	drgarnerinc@gmail.com	Auto
Dr. Jeanne M. Hines		Port Arthur, TX	JHines4104@yahoo.com	Auto
Dr. Mary E. White International, LLC	Mary E. White	Houston, TX	drmary@drmaryewhite.biz	Auto
Dr. Mike!	Mike Longoria	Wimberely, TX	mike@drmike.info	Auto
DR. PATRICIA MORALES ELLSERVICES		THE WOODLANDS, TX	PMORALES@ELLSERVICES.ORG	Auto
Dr. Pope's STEM and Liberal Arts Academy	Dr. Sheila Pope	Pearland, TX	drpope88@outlook.com	Auto
DrB!Real Educational Services	Mokyscha Benford	Houston, TX	drbreal16@gmail.com	Auto
Dream Capital International, Inc	VERNON JORDAN	Houston, TX	dreamcapitalinternational@gmail.com	Auto
Dream Catcher Learning Academy		Humble, TX	tiffany@realelegantdreams.com	Auto
Dual Point Education	Carla Jano-Defez	Houston, TX	carla.jano@dualpointeducation.com	Auto
DYS HOUSYON YOUTH ASSOCIATION	Tanza Abdullah	Houston, TX	dyshya@yahoo.com	Auto
E3 Alliance	Susan Dawson	Austin, TX	ldavis@e3alliance.org	Auto
Early Start Development Inc	Lason Hines	Humble, TX	earlystartdev@gmail.com	Auto
E-Colors in Education	Rosalinda Mercado-Garza	Austin, TX	rosalinda@ecolorsineducation.org	Auto
edOpp Solutions LLC	Crystal Bessix	Houston, TX	contact@edoppsolutions.com	Auto
EDU Specialist, LLC	Julia B. Chapa Leeper	Lake Dallas, TX	julia@eduspecialist.org	Auto
Educate To Edify (Educating While Black)	Deidra Lawson	Pearland, TX	edwhileblack@gmail.com	Auto
Education & Business Associates, Inc.	Carol J. Hecht	DeSoto, TX	checht@eba-inc.com	Auto
Education Elements, Inc.		South San Francisco, CA	bizops@edelements.com	Auto
Education Solutions Now, LLC	Demi Walker	Houston, TX	info@edsolutionsnow.com	Auto

Educational Epiphany LLC	Donyall Dickey	WASHINGTON, DC	educationalepiphany@gmail.com	Auto
Educational Leadership Consultants		Houston, TX	msmith@EduLeadConsultants.net	Auto
Educational Systems Consulting	Bill Christensen	Binghamton, NY	consult@edsystemsconsulting.org	Auto
EducationDesigns Unlimited Services, LLC		North Plainfield, NJ	educationdesignsunlimited@gmail.com	Auto
Edwards Sutarwalla PLLC	Brent Webster	Houston, TX	brent@eslawpartners.com	Auto
Elegant Enterprise Wide Solutions, Inc.		Chantilly, VA	bids@elegantsolutions.us	Auto
Elisa Rankin Consulting LLC	Elisa Rankin	Uvalde, TX	elisa.rankin@att.net	Auto
Ellington Chastain Educational Initiative	Angela B. Sardinea	San Antonio, TX	asardinea@gmail.com	Auto
Emdin Support Services LLC		Bronx, NY	ebone@chrisemdin.com	Auto
Emergent Tree Education	Maggie Susong	Austin, TX	maggie@emergenttree.com	Auto
Emma Oliver		Houston, TX	emmanicholsoliver@gmail.com	Auto
EMPAC HEALTH MANAGEMENT SERVICES, LLC	DEANNA JEFFERSON	Fresno, TX	deannap@empacnation.com	Auto
Empowered Network Services, LLC	Thomas R Kelchner	Huffman, TX	tom@empowerednetwork.us	Auto
Energy Saving Advisor Distributors	Ira Haggerty	Dallas, TX	Support@energysolutionesadtx.com	Auto
engage2learn (Engage! Learning, Inc. dba engage2learn)	Karen Cole	Portland, TX	karen.cole@engage2learn.org	Auto
Engaged Escapades		Houston, TX		Auto
Engaging Learners, LLC (Katherine S. McKnight)	Katherine McKnight, Ph.D.	Antioch, IL	elaine@katherinemcknight.com	Auto
Ensemble Learning (The College Ready Promise)	Leigh Mingle	Austin, TX	lmingle@ensemblelearning.org	Auto
Enterprise Pals, Inc.		Olathe, KS		Auto
Epic Decisions, LLC	Doug Maraffa	Kingwood, TX	doug.epicdecisions@gmail.com	Auto
ESL INTERNATIONAL, LLC	Barron E. White	El Paso, TX	barron.white@eslinternational-llc.com	Auto
Essential Wellness and Balance		Missouri City, TX	ewbwellness@gmail.com	Auto
eTeachingMe (Love N Learn At Home)	Kristin Miller	Georgetown, TX	eteachingme@gmail.com	Auto
Etrainers.org		Machesney Park, IL	cheri@etrainers.org	Auto
eTutorsZone LLC		Apex, NC	sales@etutorszone.com	Auto
Evergreen Solutions, LLC	KELLY TUCKER	Tallahassee, FL	kelly@consultevergreen.com	Auto
Evitar Systems LLC	Barbara Bostic	Lanham, MD	BarbaraBostic@EvitarSystemsllc.com	Auto
Exceptional Pediatric Therapy, LLC	Nedra G Woods	Houston, TX	nwoods@eptpediatrics.com	Auto
ExecuTeam Staffing		Houston, TX	laura@executeam.com;	Auto
			Kiersten@executeam.com	
ExerPlay, Inc	Vicki Wilmarth	Cedar Crest, NM	vicki@exerplay.com	Auto
Exploros (Exploros, Inc.)	Yoel Givol	Wayland, MA	yoel.givol@exploros.com	Auto
Faith Works Consulting Group, LLC	Lashonda J. Williams	Houston, TX	lwilliams@faithworkscg.com	Auto
Fast Forward	Robert Bowens	Las Vegas, NV	robert.bowens@fastforward.solutions	Auto
Favor Consulting Inc (Demlan Solutions Inc)	Ann Adekunle	Southlake, TX		Auto
Fazio Consulting, LLC.		Round Rock, TX	fazioconsulting@yahoo.com	Auto
Felicity Educational Services	Mike Nekritz	Deerfield, IL	info@felicityed.com	Auto
Ferrilli	Rebecca Jacoby	Haddonfield, NJ	rjacoby@ferrilli.com;	Auto
			ccusin@ferrilli.com	
Fig Restoration	Moncy Hawkins	houston, TX	erhawkins@figrestoration.com	Auto
FIRST Educational Resources, LLC	Garth Larson	Winneconne, WI	garth@firsteducation-us.com	Auto
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Optima Train (Delwar Enterprises LLC) Ozeal Consulting Group (Oziel Enriquez) Pangea Biological (Okapi Environmental Group, Inc.) Panorama Education Parents Alliance, Inc Parker and Jamison LLC Passionate Performance (Kim Nugent) Pat Strong Patricia Brown Patricia Monticello Kievlan (Patricia Marie Kievlan) Paula Kluth Consulting Payton, Nix & Associates, LLC PCG-UI Pcubed (Program Planning Professionals) Performance Scoring, LLC.	Tanvir Hossain Oziel Amy Rowland Aaron Feuer Jeannell Davila Myra Good Patricia Monticello Kievlan Todd Aumann Charles Nix Lesley Rueb Trevor Baker	Houston, TX Sugar Land, TX Carlsbad, CA Boston, MA Houston, TX Irving, TX Houston, TX Houston, TX Missouri City, TX The Woodlands, TX River Forest, IL LUCAS, TX Staunton, VA Ann Arbor, MI Lewisville, TX	jhammell@panoramaed.com myragood@parkerandjamison.com nugent1234@gmail.com pat@strongstrategies.com ppbrown19@yahoo.com pmkievlan@gmail.com todd.aumann@paulakluth.com charles.nix1228@gmail.com lrueb@pcgus.com edusupport@performancescoring.com positivehelpdetermined@gmail.com rcserrano4569@gmail.com feleciapittman@gmail.com	Auto Auto Auto Auto Auto Auto Auto Auto Auto Auto Auto Auto Auto Auto Auto
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Project GRAD Houston Projects-Matter (Projects-Matter LLC) Promethean, Inc.	Ann B Stiles, Ed.D.	Houston, TX Houston, TX Alpharetta, GA	abstiles@projectgradhouston.org lauren@projects-matter.com	Auto Auto Auto
Pronto Shipping and Packaging Services Inc.	Tramell Kukoyi	Houston, TX	allyson.krause@prometheanworld.com tramell.kukoyi@prontoairfreight.com	Auto
Prosperity Project Management LLC (N/A)	Jousett Service	Washington, DC	Jousett@prosperityprojectmanagementllc.com	Auto
ProUnitas Inc.		Houston, TX	abarqawi@prounitas.org	Auto
Public Works LLC	Eric Schnurer	West Chester, PA	jwall@public-works.org	Auto
Purposeful Parents	KRYSTAL SIAS	Webster, TX	info@purposefulparents.org	Auto
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Ramos & Harrison	Jeremy Wells	Corpus Christi, TX	jrworksts@gmail.com	Auto
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Reflective Energy Solutions	Kevin Drury	Hackensack, NJ	kevind@reflectivees.com	Auto
Region One Education Service Center	Marc David Garcia	Edinburg, TX	mdgarcia@esc1.net	Auto
Reliable R&R Training Services	Regina English	Dallas, TX	plainenglishtraining@yahoo.com	Auto
Relocation Strategies (Luo & Chang Investment LLC)	Michelle Luo	houston, TX		Auto
Remember When Kids Were Kids (Jaelijah)	Valerie	Spring, TX	valerieschmidt83@gmail.com	Auto
Resolute Educational Solutions, L.L.C.		Detroit, MI	pcaldwell2@resedsolutions.com	Auto
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Restorative Empowerment for Youth	Anita Wadhwa	Houston, TX	restorativeempowerment@gmail.com	Auto
RG Guillory Education & Consulting, LLC	RG Guillory Education & Consulting, LLC	Houston, TX	info@rebeccaguillory.com	Auto
Rhyming to Respect L.L.C.		Largo, MD	Flip@rhymingtorespect.com	Auto
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Rivera-Vega Group, LLC.	Yvonne (Bonnie)	San Antonio, TX	bederam@gmail.com; bonnie@riveravega.com	Auto
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School by Design (Education by Design, LLC)	Andrew Joseph	Waltham, MA	operations@schoolbydesign.com	Auto
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Science Unlimited, LLC	LaKeisha Batts	Missouri City, TX	lakeishabatts@gmail.com	Auto
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Sisters Empowering S.I.S.T.A.S., Inc.	Kymerly Jamison	Houston, TX	kymerlyjamison@yahoo.com	Auto
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SL King and Associates	Erik Steavens	Atlanta, GA	esteavens@slking.com	Auto
Slalom (Slalom LLC)	Stephen Blair Smith	Houston, TX	stephen.smith@slalom.com	Auto
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Smarter HR Solutions	Nicole Bellow	Houston, TX	nicolebellow@smarterhr solutions.com	Auto
SMARTOX	Duffy Nabors	Irving, TX	duffy.nabors@smartox.com	Auto
SMRT Solutions (SMRT Consulting LLC)		Washington DC, DC	kathi.medcalf@smrtsolutions.com	Auto
Social Motion, Inc.		Houston, TX	programdirector@socialmotionskills.org	Auto
Social Studies Success	Dawn Vinas	Spring, TX	dawnvinas@yahoo.com	Auto
Sofline International USA, Inc	Carlos Martins	Miami, FL		Auto
Solel International	Danny Asberry El	Houston, TX	soleldrive@gmail.com	Auto
Solution Tree Inc	Accounting	Bloomington, IN	accounting@solutiontree.com	Auto
South Texas Counseling and Mentoring : Adult Education	rtwymon@stxcma.com	Houston, TX	rtwymon@stxcma.com	Auto
SPDF KIDS	Ogbeyalu Onumah, PhD, Program Director	Houston, TX	info@spdfkids.com	Auto
Special Evaluations & Consulting of Texas	Robin Pokladnik	Dallas, TX	robin@specoftexas.net	Auto
SSG-MUSIC	SHAUN FEDERICO	LAS VEGAS, NV	ssgmusic702.shawn@gmail.com	Auto
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Standards Solution Holding, LLC		Washington, NJ	accounting@standardssolution.com	Auto
Stanford Educational Consultants	Gale Stanford	Missouri City, TX	stanfordconsultants@yahoo.com	Auto
Starr Commonwealth	Kayla Dunn	Albion, MI	info@starr.org	Auto
Steadfast Logistics Inc	Manisha Ram	Clearwater, FL	bids@steadfastsol.com	Auto
Steam Kidsttute (Insight Community Resources Inc)	MERCY LAWSON	Houston, TX	insightcommunityinc@gmail.com	Auto
STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective)	Dr.Lakeisha Hamilton	Humble, TX	stemupwitdrkiki@gmail.com	Auto
Sterling Empowerment	Sterling Mark	HOUSTON, TX	sterling@sterlingempowerment.com	Auto
Sterling Staffing Solutions (Maceo Carter Investments, LLC)	Stephen L Carter	Sugar Land, TX	scarter@sterlingtherapy.com	Auto
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Stetson & Associates, Inc.	Patricia Williams	Houston, TX	pwilliams@stetsonassociates.com	Auto
Steve Spangler Inc.	Steve Spangler	Littleton, CO	carly@stevespangler.com	Auto
Stone Oak Solutions, LLC	Chip Pierce	New Braunfels, TX	chip.pierce@stoneoaksolutions.com	Auto
Storytelli' Time (MARY JO HUFF)	MARY JO HUFF	NEWBURGH, IN	maryjo@storytelling.com	Auto
Straight Defined		Copperas Cove, TX	tamaholland@gmail.com	Auto
Strategic Solutions Group	John Schaeffer	Needham, MA	jhill@ssg-llc.com	Auto
STRAUS SYSTEMS INC	Brad Holmberg	STAFFORD, TX		Auto
Students of Strength, Inc.	Victoria Rowe	Cambridge, MA	vrowe@studentsofstrength.com	Auto
Successful Starters Learning Academy II	Carla Smith-Ford	Houston, TX	carlasmithford@sbcglobal.net	Auto
Supporting Educators Daily	Shari Jones-Rodgers	Missouri City, TX	seducatorsllc@gmail.com	Auto
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Sylvan Learning, Inc.		Baltimore, MD	traci.koon@sylvanlearning.com	Auto
Table SALT Group	LaRachelle Smith	Houston, TX	tablesaltgroup@gmail.com	Auto
TakshaSmartlabz (Southern California Roc School District)	Shyam kumar	PLANO, TX	info@smartlabz.pro	Auto
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TAPS Academy		Houston, TX	epenn@pennpals.net	Auto
TCT Enterprises, LLC	Shirley Crews Taylor	Houston, TX	info@tctenterprisesllc.com	Auto
TDG Consultants		Houston, TX	2014tdg@gmail.com	Auto
Teach2Learn (Elliott and McMahon)	Dr. Marcia McMahon	Friendswood, TX	marciamcmahon29@gmail.com	Auto

Teaching Strategies, LLC		Bethesda, MD	sayra.h@teachingstrategies.com	Auto
Teachstone Training, LLC		Charlottesville, VA	rpf@teachstone.com	Auto
TeamLogic IT (Philoxenus, Inc.)	Scott Kelley	Houston, TX	skelley@teamlogicit.com	Auto
TechStudios LLC	Gabriel Garcia	Houston, TX	hcdeebid@TechStudios7.com	Auto
Texan-French Alliance for the Arts	Karine Parker-Lemoyne	Houston, TX	info@texanfrenchalliance.org	Auto
Texans Together Education Fund Inc		Houston, TX		Auto
Texas Educational Consultative Services, Inc.		Austin, TX		Auto
Texas Initiative Programs (The K16 Ready Society, Inc.)		Fort Worth, TX	markeebaskerville@gmail.com	Auto
Texas State Billing Services Inc	Robert Ewen	Kyle, TX	stasia@tsbs.cc	Auto
Texas Tutors	Tommy Gibson	Dallas, TX	tgibson@texas-tutors.com	Auto
The Afterschool Professional		Pflugerville, TX		Auto
			Jasmine@theafterschoolprofessional.com	
The Bob Pike Group	Vicki Lind	Bloomington, MN	vlind@bobpikegroup.com	Auto
The Box Program (Box Program)	Jerone Hill	Baytown, TX	theboxpgm@gmail.com	Auto
The Carmona Firm, PLLC	Chris Carmona	Houston, TX	chris@thecarmonafirm.com	Auto
The CNA Corporation (CNA)		Arlington, VA	contracts@cna.org;	Auto
			IPRBusDev@cna.org	
The Core Collaborative, Inc	Sarah Stevens	San Diego, CA	leah@thecorecollaborative.com	Auto
The Cosmetology Connection & Consulting Services		Houston, TX		Auto
			thecosmetologyconnection@gmail.com	
The Danielson Group	Dara Stigdon	Chicago, IL	stigdon@danielsongroup.org	Auto
The E2 Group, Inc.	Tracy Knickerbocker	Sugar Land, TX	tknick@theE2group.com	Auto
The Education Partners (GEMS/The Education Partners)	Kevin Callahan	New York, NY		Auto
			kcallahan@theeducationpartners.com	
The Educator Collaborative		Astoria, NY		Auto
			Chris@TheEducatorCollaborative.com	
The Educator's School Safety Network	Dr. Amy Klinger, Director of Programs	Genoa, OH	amy@eschoolsafety.org	Auto
The Execu Search Group (Execu Search Holdings, LLC)	Mindy Booth	New York, NY	mbooth@execu-search.com	Auto
The Flippen Group	Dr. Michael Holt	College Station, TX	michael.holt@flippengroup.com;	Auto
			kathy.holt@flippengroup.com	
The Gibson Lupus Resource Center		Houston, TX	gibsonlupuscenter@gmail.com	Auto
The Hanover Research Council, LLC	Scott Isenga	Arlington, VA	sisenga@hanoverresearch.com	Auto
The Harris Foundation	Pamela Jones	Houston, TX	pamela@theharrisfoundation.org	Auto
The Healthy School Food Collaborative	Lynne Black	New Orleans, LA	lblack@thsfc.com;	Auto
			jgraham@thsfc.com	
The K.N.E.W. Solutions (Keschia Matthews)	Keschia Matthews	FRESNO, TX	dr_k@theknewsolutions.com	Auto
The Kovacs Group		New Braunfels, TX	jasond@kovacsgroup.net	Auto
The McMikle Group, LLC	Jimmy McMikle	Hartford, CT	jimmy@themcmiklegroup.com	Auto
The National Behavioral Intervention Team Association		King of Prussia, PA		Auto
			Christopher.Simmons@TNGConsulting.com	
The National Literacy Professional Development Consortium		8325 Broadway, Ste. 202, TX	drmays@gmail.com	Auto
The Ombudsmen Group	Faaruwq Ali Muhammad	Cibolo, TX	fmuhammad@myombudsmen.com	Auto
The Outreach Program Education/Counseling Services	James White	Houston, TX	theoutreachpro@live.com	Auto
The Parent Coach	Monica J. Gilliam	HOUSTON, TX	monica@the1parentcoach.com	Auto
The Platform	DeVale Simmons	Houston, TX	devale@devaleonline.com	Auto
The Process Manager (Meliton Moya, Ph.D.)	Meliton Moya	Edinburg, TX	moya@theprocessmanager.com	Auto
The Style Signature		Carrollton, TX	tara@thestylesignature.com	Auto
The TEAMS Group, LLC	Leonard Ganther	Austin, TX	lg@theteamsgroup.com	Auto
The Village Education Solutions	Brandi Spencer	Spring, TX	brandilspencer@gmail.com	Auto
The Yates Company		Houston, TX	jeffryates@gmail.com	Auto
Theresa Harris		HOUSTON, TX	tmharris23@yahoo.com	Auto
thinkLaw (CS Educational Services, LLC)	Colin Seale	Las Vegas, NV	hollymaria@thinklaw.us	Auto
Thomas Educational Solutions	Benita Leon	Pearland, TX		Auto
			ThomasEducationalSolutions@gmail.com	
Thompson Educational Consulting, Inc.	Dr. Alice Thompson	Missouri City, TX	Athomp2206@aol.com	Auto
Tier One Learning, LLC	Tramieshia Ligon	Sugar Land, TX	tligon@tier1learningsolutions.com	Auto
Timothy Project: Youth Mentoring Youth, Inc.	Carolyn Ann Robinson	Houston, TX	carann05@yahoo.com	Auto
Tiphany Chambers Burrell		HOUSTON, TX	tburrell@soloved316.org	Auto

TLE Inc (The Look Enterprises, Inc.)	James Selmon	Bellaire, TX	jselmon@thelookenterprises.com	Auto
TMI Solutions, LLC	Brady Cluiss	George West, TX		Auto
TNTP (The New Teacher Project, Inc.)		Brooklyn, NY		Auto
Total Special Education Solutions, LLC		Beaumont, TX	amy@totalses.net	Auto
Transaption	Ren Varghese	Wilmington, DE	info@transaption.com	Auto
Transformation7 by Tiffany A. Washington	Tiffany A. Washington	Houston, TX	tiffany@transformation7.com	Auto
Translation & Interpretation Network, LLC	Meti Dibra	Fort Worth, TX	rpf@tintranslation.com	Auto
Trenton Kirksey	Trenton Kirksey	Houston, TX	trentonk7@gmail.com	Auto
Trezvant Academy, Inc	Linda J Trezvant	Houston, TX	trezvantlinda@yahoo.com	Auto
Trice Education Resources Inc.		Sugar Land, TX	gotrice@att.net	Auto
True Love Childcare	Chantine	Humble, TX	excellence@tlchumble.org	Auto
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Vertex Computers Systems	Ganesh Iyer	Beachwood, OH	vertex.rfp@vertexcs.com	Auto
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WaterLily Writing, LLC	Monique Dorsett	Arlington, TX	pipeline@waterlilywriting.com	Auto
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Wendy Mackey		Halifax,, NS		Auto
Wendy Perry Coparenting Education (www.wendyperry.com)	Wendy Perry	Watauga, TX	wendyperryconsulting@gmail.com	Auto
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World Class Rope Skipping		Richmond, TX	demarquisepps@gmail.com	Auto
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Writing with Design (The Learning Project)	Amber Parks	Norman, OK	amber@writingwithdesign.com	Auto
WRM Development	Dr.	Selma, TX	wrmackey@sbcglobal.net	Auto
Yolah - Yolandra Drake	Yolandra DRake	Houston, TX	yolandra@singleparentsecretsbook.com	Auto
Your Pro Medical Inc. (Your Pro Consultant Inc.)		Bedford, TX	admin@yourpromedical.org	Auto
Youth Advocacy TEAM		Houston, TX	kristyedmond@gmail.com	Auto
Youth Debate League (MDG Gulf Coast, LLC)		Missouri City, TX	sgrimes@youthdebateleague.org	Auto
Z Smart, LLC		Rockwall, TX	Keith@ZSmartCo.com	Auto
ZNA DESIGN (ZNA GROUP LLC)	Allen Aydogdu	Katy, TX		Auto

## External Invitations

**Regular Board Meeting**

**6.F.2.**

<b>Meeting Date:</b>	November 17, 2021		
<b>Title:</b>	Internal Purchasing RFP #16/026YR Local Food and Catering Services		
<b>Submitted For:</b>	Kendra Jackson, Purchasing	<b>Submitted By:</b>	Kendra Jackson
<b>Recommended Action:</b>	Approve	<b>HCDE Goal(s):</b>	1. Impact education/respond to evolving needs 2. Deliver value responsibly
<b>Additional Resource Personnel:</b>	Dr. Jesus Amezcua, Kendra Jackson, Deisy Rubio	<b>Facilities/Technology Approval Needed?:</b>	None

**Information**

**Posted Agenda Item:**

**Approval of Contract Award for job no. 22/013DR for Local Food and Catering Services** to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Alonti Market Cafe and Catering; Boudreaux's Cajun Kitchen; Chick Fil A Crosstimbers 45; Domino's Pizza; Houston Cafe Inc.; Jason's Deli; Line Drive Logistics, LLC; Nusky's; and Sami's Cafe' for the period of 12/01/2021 through 11/30/2026.

**Subject:**

Local Food and Catering Services for all Divisions of the Harris County Department of Education

**Rationale:**

The process enacted was a Request for Proposals (RFP) to acquire proposals from vendors to provide local food and catering services to HCDE. A total of one hundred ninety-seven (197) invitations were extended for proposals. Nine (9) responses were received from vendors. Each response was reviewed for compliance with the requirements of the RFP, were evaluated, and scored. Nine (9) vendors offering the best value to HCDE were recommended for an award.:

- Alonti's Market Cafe and Catering
- Boudreaux's Cajun Kitchen
- Chick Fil A Crosstimbers 45
- Domino's Pizza
- Houston Cafe Inc.
- Jason's Deli
- Line Drive Logistics, LLC.
- Nusky's
- Sami's Cafe

The contract period shall be for a term of five (5) years from 12/01/2021 through 11/30/2026 to the vendor stated above in Posted Agenda Item; subject to annual appropriations of funding. Contracts are in accordance with Texas Education Code 44.031.

**Fiscal Impact**

**Attachments**

- Board Recommendation
- EC Form
- Supplier Participation Detail

**Harris County Department of Education  
Business Office /Purchasing Division  
Job (Bid-Proposal) Recommendation Form  
Program Review**

[This form is used to document due diligence by Recommendation Committee]

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**To: Purchasing Division**  
**From: Recommendation Committee**

**Vicky Cortinas  
Laura Espinoza  
Toni Candis  
Whitney Coachman**

Job (Bid or RFQ#) and Name: 22/013DR Local Food and Catering services

Board Meeting Date: November 17, 2021

Date: October 26, 2021

**Procurement Requirements Available:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$25,000 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (Requires Board Approval)

I certify that I have reviewed the attached Job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by the Purchasing Division)

**Justification:**

Job no. 22/013DR

This RFP was advertised to acquire Local Food and Catering services

Invitation to propose were sent to 197 vendors. HCDE received 9 responses and 9 vendors are being recommended for an award.

The following vendors are being recommended for an award beginning December 1, 2021:

- Alonti Market Café and Catering
- Boudreaux's Cajun Kitchen
- Chick Fil-A
- Domino's Pizza
- Houston Café Inc.
- Jason's Deli
- Line Drive Logistics LLC
- Nusky's
- Sami's Cafe

**Harris County Department of Education  
Business Office /Purchasing Division**

**EC Form**

**Effectiveness and Compliance Review**

[This form is used to document due diligence by Buyer]

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To: Purchasing Audit File and Jesus J. Amezcua, Ph.D., CPA, Assistant Supt.  
for Business

From: Deisy Rubio – Quality Assurance specialist

Job- Bid or RFP# and Name: 22/013DR Local Food and Catering Services

Board Meeting Date: November 17, 2021

Date: October 26, 2021

**Procurement Requirements Applicable:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$49,999 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (per CH Local)  
 Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by all buyers and Director)



# Supplier Participation

## 22/013DR

### Local Food and Catering Services

Issue Date: 9/17/2021

Questions Deadline: 10/12/2021 02:00 PM (CT)

Response Deadline: 10/19/2021 02:00 PM (CT)

HCDE Internal Purchasing

#### Contact Information

Address: Purchasing  
Administration Building  
6300 Irvington Blvd  
Houston, TX 77022  
Phone: (713) 696-8242  
Fax: (713) 696-0732  
Email: drubio@hcde-texas.org

#### Participation Summary

Supplier	Email Status	Response Status
23 THRU ME LLC (23 THRU ME)		No Response
365 Paving & Construction LLC		No Response
A Better Day Foundation, LLC (A Better Day Foundation, LLC)		Viewed
AAA Painting		No Response
Abby's Catering (Amber Green Corporation)		No Response
Abe's Cajun Market		No Response
Abuso Catering Co.	Fail	No Response
Active Minds Academy		No Response
Acute Catering and Events	Fail	No Response
Advance Sales		No Response
Advance Sales & Marketing		No Response

Alonti Market Cafe and Catering (Pepi Corporation)		Submitted
American Pride Paper and Plastic (American Pride Paper and Plastic)		No Response
ARAMARK Educational Services, LLC		No Response
Awesome Events (Oliver Meili)		No Response
BBeauti AndLashes LLC		No Response
Bearing Fruit Early Childhood Training (Bearing Fruit Early Childhood Training)		No Response
Beauty & the Bistro Catering (Beauty & the Bistro Catering)		No Response
BenCheri Educational Center		No Response
Berk Enterprises	Fail	No Response
BMHR - Better Man HR LLC	Fail	No Response
Boudreaux's Cajun Kitchen		Submitted
BRAUN BEEF CO. INC		No Response
Briar Patch		No Response
BRIGHTER FUTURE, INC.		No Response
BUDGET RESTAURANT SUPPLY (TAI HING CORPORATION)		No Response
Butterball (Butterball, LLC)		No Bid
Caldarella's Restaurant Supply (Caldarella's Inc)		No Response
casarez restaurant		No Response
Catering by George, Inc		No Response
Charlie's Catering Company		No Response
Chef B Services (Boycott Ranch Dressing, LLC)		Viewed
Chef's Corner Foods (Omnibus Trading Corp)		No Response
Chick-fil-A & 45 & Crosstimbers (JJWCC)		Submitted
Chick-fil-A of Lake Houston and Humble (Matthew Michaels)		No Response
Child Care Associates		No Response
Cibus Brokerage		No Response
Cobal Food Services, LLC		No Response
Comida Vida, Inc.		No Response
Corporate Caterers North Houston (MP Catering)		No Response
Cotton Culinary		No Response
Crystalo enterprises inc	Fail	No Response
Cyclone FPV (Cyclone 3D, Inc.)		No Bid

D&W FINE PACK LLC		No Response
Dem Dang Doggs, LLC		No Response
DGR United		No Response
Diamond Crystal Brands, Inc.		No Response
Domino's Pizza (Domino's Pizza)		No Response
Domino's Pizza (MAC Pizza Management, Inc.)		Submitted
Dominos, LLC		Viewed
Dr. Mary E. White International, LLC		No Bid
East Pointe Holdings, Inc.		Viewed
Efficient Consultants		No Response
Elite Coffee Cafe (Suite Developments LLC)	Fail	No Response
Everyone-COUNTS		No Response
Exclusive Catering of Houston	Fail	No Response
Fat Cat Bakery		No Response
FDL Catering		Viewed
Floral Park Consulting LLC		Viewed
Food Distributors of NV INC. DBA Smart Foods 4 Schools		Viewed
Fors Lux Group (Fors Lux Group Corporation)	Fail	No Response
Franklin Southern Maid Donuts		No Response
Freebirds World Burrito (Tavistock Freebirds, LLC)		No Response
French Press Cafe (Majestic Enterprises & Investments)		No Response
Fresh Provisions, Inc.		No Response
Fuddruckers (Luby's Fuddruckers restraurants Inc)	Fail	No Response
Full Filled Project Inc	Fail	No Response
Gazelle Capital, LLC		No Response
GDK Go Inc. DBA Dominos Pizza		No Response
Gene's Machine, INC.		No Response
Glazier Foods Company		No Response
Global Food Solutions		No Response
GOD FEARING POWER HOUSE (POWER ROCK COMMUNITY CENTR)		No Response
Great Western Dining Service, Inc.		Viewed
Harris School Solution		No Response

Harvest Hill.		No Response
Hazel Advisory LLC		Viewed
HCONE International IMPEX Inc (Enoch Kabutey)		No Response
Healthy Lunch Box		No Response
Heart Nation Inc		No Response
Heart of Texas Biscuits		Viewed
HELPING HANDS FITNESS AND NUTRITION		No Response
Hickory Hollow Restaurant (Bayou BBQ Inc.)		No Response
HIGH LINER FOODS		No Response
Hill Country Dairies, Inc.		No Response
Houston Cafe Inc (Dreux Antoine Restaurant Group)		Submitted
Houston Katz's LLP	Fail	No Response
Houston Urban Debate League		No Response
HPC Foodservice (Hartford Provision Company)		No Response
Hungry's Cafe & Bistro		No Response
Ice Cream Specialties (Z.I. Rose Inc.)		No Response
Innoseal Systems		Viewed
Its Thyme 4a Change (Its Thyme 4a Change)		Viewed
Jason's Deli (Deli Management)		Submitted
Jones-Neitzel Co		No Response
Jonny Pops, LLC		No Response
jp ice cream (ja-en enterprises)		No Response
KANKO (Floyd's Chores & Odd Jobs)		No Response
Karlsburger		No Response
Kendrick Skipper dba Chick-fil-A at Magnolia		No Response
KEYIMPACT SALES & SYSTEMS		Viewed
KeyImpact Sales & Systems, Inc.		No Response
Kidz Knect Resource Center		Viewed
Klement Distribution, Inc.		No Response
Kojak's Cafe		Viewed
La Fogata tex mex grill (La Fogata tex mex grill)		Viewed
la Madeleine (HZ LM Casual Foods)		No Response

Lagniappe Dining Services (Mr. C's Custom Deli and Bistro)		No Response
Lakeland Dallas (LMI Enterprises LLC)		No Response
Lakeland Marketing		No Response
Launch Point CDC, Inc.		No Response
Lazo Food Brokerage (Vanessa Lazo)		Viewed
Lee Lee's Catering cooking with love LLC (Lee Lee's Catering cooking with love LLC)		No Response
Lenny's Sub shop 268		No Response
Levy's Tutorial and Enrichment Center (Mary Baumann)		No Bid
Line Drive Logistics LLC		Submitted
Little Ones Daycare (Little Ones Daycare)		No Response
Lone Star Coffee LLC		No Response
Lott Marketing	Fail	No Response
LP Printing ( Long Plan Printing ) (Long Plan Printing)		Viewed
Luna's Kitchen LLC		No Response
MARY LOUS TWIRLERS & DRILL TREAM (TERRY LYNN DAVIS)		No Response
Melange Catering (Melange Fine Cuisine, Inc.)	Fail	No Response
Millunzi & Associates (Millunzi & Associates)		No Response
Monocoque Diversified Interest		No Response
MoonLyte Treats LLC		No Response
Mr. C's Custom Deli and Catering		No Response
Mufasa's Pride Rites of Passage		Viewed
Multi Foods, LLC (Bento Foods)		No Response
Mustang Custom Foods LLC		Viewed
MyECOPlanet, LLC		No Response
National Food Group, Inc		No Response
New Spectrum Educational Consultants (Civil Society Educational Consultants)		No Response
Nicho Produce Co., Inc.		No Response
Norvik Int Inc dba Bon Jour Catering		No Response
notables (notables)		No Response
Nuksy's Fine Catering LLC		Submitted
One More Round Inc		No Response

Operations Contracting Agency LLC		No Response
Oscar's Creamery & Catering (Inwood Associations LLC)	Fail	No Response
Otis Spunkmeyer LLC		No Response
Panera Bread		No Response
Papa John's (GFPM LLC)		No Response
Papa John's Pizza (Houston Pizza Venture, LP)		No Response
PAPA JOHN'S PIZZA (ZKS VENTURES INC)		No Response
Papa John's Pizza (ZTF ENTERPRISE, INC.)		No Response
PAPA JOHN'S PIZZA LUMBERTON, SILSBEE & KUNTZ (MANS FOOD GROUP)		No Response
Papa Murphy's Pizza (Limmrick Pizza Works Memorial, LLC)		No Response
Payton's Blend (Payton's Blend LLC)		No Response
PepsiCo		No Response
PepsiCo Foodservice		No Response
Perfect Parfait Holdings LLC		No Response
PHD Resources & Taxes		No Response
Phil-Paul Tax Services (Phil-Paul Tax Services)		No Response
Pizza Hut #029877 (Cut-N-Shoot PH, Inc.)		No Response
Pizza Hut #035603 (Grangerland PH, Inc.)		No Response
Pizza Hut #036503 (K and 4C's, LLC)		No Response
Potbelly Sandwich Works, LLC	Fail	No Response
Preferred Packaging Sales & Service (Sycamore Sales Inc.)		No Response
Preschool Express Learning Academy		No Response
Prime Central Store (Waretrack, Inc.)		No Response
PWXpress (PWXpress)		Viewed
Raising Cane's		No Response
Ramos & Harrison		No Response
Rapids Wholesale (Dascoa)		No Response
Redfish Seafood Grill		No Response
Revolution Foods, Inc.		Viewed
REXCO FOODS LLC		No Response
Rich Products Corporation		Viewed
Rising Star Academy		No Response

Ruiz Food Products, Inc.		Viewed
Russo's NY Pizzeria (Russo's Westheimer)		No Response
Salata (Salata Holding Company, LLC)		No Response
Sami's (Sami's)		Submitted
Savory Life, LLC (Savory Life, LLC)		No Response
School Choices		No Response
SCHREIBER FOODS INTERNATIONAL		No Response
SimplyMeats Traceable Distribution		Viewed
SKILLASTICS (SANDY SPIN SLADE INC)		No Response
Smart Scholars Foundation		No Response
SnackKit (William Cole Distribution)	Fail	No Response
Southern Dynamic Resources		No Response
Southwest Foodservice Excellence		No Response
Speedy Burger, LLC	Fail	No Response
Spur Employment, Inc. (Spur Employment, Inc.)		No Response
STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective)		No Response
Successful Starters Learning Academy II		No Response
Super Bakery		Unsubmitted
Sweet Dreams Gourmet/ Sugar Bunch Creations (S.D.Candy Co, Inc)		No Response
Synergy-Enterprises		No Response
TABATCHNICK FINE FOODS, INC.		Viewed
Taking Kidz Places		No Response
Texas Association of African American Chambers of Commerce (TAAACC)		No Response
The Amazing Chickpea (Healthy America, LLC)		No Response
The Core Group		Viewed
The Healthy School Food Collaborative		Viewed
The Heart of God Restoration Ministry		No Response
The Hubert Company (The Hubert Comany LLC)		No Response
The Paper Plate,Inc		No Response
The School Group		No Response
TMB Screen Printing & Embroidery Spring	Fail	No Response

Tony's Barbecue & Steak House		No Response
Truitt Family Foods		No Response
Tyson Prepared Foods, Inc.		Viewed
U. S. WHOLESALE PRODUCTS		No Response
Uberrito, Monterey's Little Mexico. Casa Ole (Mexican Restaurants, Inc.)	Fail	No Response
UNIFRESH, INC		No Response
Valley Services, Inc.		No Response
Visual Arts Productions		No Response
Walnut Creek Farms Texas (Chaz Inc)		No Response
Werk U Out training		No Response
WNA Atrium Packaging		No Response

## External Invitation Summary

Invite Email	Auto Approve	Invitation Date	Email Status	Status	Status Date
catering@kojaksfinefoods.com	No	9/27/2021	Fail	Invitation Sent	9/27/2021
invoices@theplantationcatering.com	No	9/21/2021	Fail	Invitation Sent	9/21/2021
harrodj@raisingcanes.com	Yes	9/20/2021		Approved	10/15/2021
lbarton364@gmail.com	No	9/20/2021		Invitation Sent	9/20/2021
lbracken@alonti.com	No	9/20/2021		Invitation Sent	9/20/2021
samibanerjee@gmail.com	No	10/4/2021		Approved	10/5/2021
catering@treebeards.com	No	9/27/2021		Invitation Sent	9/27/2021
eat@nopocafe.com	No	9/27/2021		Invitation Sent	9/27/2021
INFO@GATLINSBBQ.COM	No	9/20/2021		Invitation Sent	9/20/2021
info@mellowmushroom.com	No	9/21/2021		Invitation Sent	9/21/2021
jennifer.flores@demeris.com	No	9/20/2021		Invitation Sent	9/20/2021
PaneraConnects@panerabread.com	No	10/4/2021		Invitation Sent	10/4/2021



**Participant Detail**

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**23 THRU ME LLC (23 THRU ME)**

---

Address: PO Box 91547  
967 Ellington Street  
Houston, TX 77291  
(832) 782-2607

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: laquedadavis@gmail.com

Classifications: MBE (Primary)  
SBE  
WBE

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

**365 Paving & Construction LLC**

---

Address: 1618 E. Griffin Parkway  
Mission, TX 78572  
(956) 607-0470

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: 365paving@gmail.com

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

**A Better Day Foundation, LLC (A Better Day Foundation, LLC)**

---

Address: 5850 San Felipe St  
Suite 500  
Houston, TX 77057  
(833) 747-2227

Response Status: Viewed  
Status Date: 9/17/2021 11:28 AM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: contact@abetterdayfoundationusa.org

Classifications: MBE (Primary)  
SBE

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

**AAA Painting**

---

Address: 6005 Westview Rd.  
Houston, TX 77055  
(713) 696-2600

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails:

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

**Abby's Catering (Amber Green Corporation)**

---

Address: 2700 Greens Road  
Response Status: No Response

Suite J300  
Houston, TX 77032  
(281) 442-8120

Invitation Date: 9/17/2021

Invitation Emails:

Classifications: SBE  
WBE (Primary)

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### **Abe's Cajun Market**

---

Address: 1080 Clear Lake City Blvd.  
Suite D  
Houston, TX 77062  
(281) 480-2237

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails: scott@abescajunmarket.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### **Abuso Catering Co.**

---

Address: 6729 Stella Link  
Houston, TX 77005  
(713) 660-6617

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails: andrew@abusocatering.com

Participation Type: Active Supplier

Email Status: Fail

Invitation Type: Automatic

### **Active Minds Academy**

---

Address: 319 W Defee St.  
Baytown, TX 77520  
(281) 420-2791

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails: activemindsacademy@hotmail.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### **Acute Catering and Events**

---

Address: 6729 Stella Link Road  
Houston, TX 77005  
(713) 528-1133

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails: janna@acutecatering.com

Classifications: SBE (Primary)

Participation Type: Active Supplier

Email Status: Fail

Invitation Type: Automatic

### **Advance Sales**

---

Address: 15421 Vantage Parkway W Response Status: No Response

Suite 112  
Houston, TX 77032  
(713) 305-1379

Invitation Date: 9/17/2021

Invitation Emails:

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### **Advance Sales & Marketing**

---

Address: 1801 Royal Ln. #1012  
Dallas, TX 75229  
(214) 683-4098

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails:

Classifications: TIP (Primary)

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### **Alonti Market Cafe and Catering (Pepi Corporation)**

---

Address: 1210 W. Clay Street  
Suite 17  
Houston, TX 77019  
(713) 255-7268

Response Status: Submitted

Status Date: 9/29/2021 09:15 AM (CT)

Response Date: 9/29/2021 09:15 AM (CT)

Classifications: SBE (Primary)

Participation Type: Active Supplier

Invitation Type: Not Invited

### **American Pride Paper and Plastic (American Pride Paper and Plastic)**

---

Address: 87 Arlington Ave  
Lakewood  
Lakewood, NJ 08701  
(732) 367-4444

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails:

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### **ARAMARK Educational Services, LLC**

---

Address: 1101 Market Street  
Floor 24  
Philadelphia, PA 19107  
(215) 238-7740

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails:

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### **Awesome Events (Oliver Meili)**

---

Address: po box 752794

Response Status: No Response

houston, TX 77275  
(713) 910-4386

Invitation Date: 9/17/2021

Invitation Emails: awesome-event@sbcglobal.net

Classifications: SBE (Primary)

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

---

### **BBeuti AndLashes LLC**

Address: 12955 Willow Place Dr  
Houston, TX 77269  
(713) 592-2883

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails: barnes.breshay@gmail.com

Classifications: MBE (Primary)  
SBE  
WBE

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

---

### **Bearing Fruit Early Childhood Training (Bearing Fruit Early Childhood Training)**

Address: 415 SKYWOOD DR  
HOUSTON  
HOUSTON, TX 77090  
(281) 508-8130

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails: bearing.fruitect@gmail.com

Classifications: MBE (Primary)  
SBE

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

---

### **Beauty & the Bistro Catering (Beauty & the Bistro Catering)**

Address: 2402 Prescott  
Corpus Christi  
Corpus Christi, TX 78404  
(361) 881-8500

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails: michelle@beautyandthebistro.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

---

### **BenCheri Educational Center**

Address: 6427 West Montgomery Rd  
Houston, TX 77091  
(171) 359-8146

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails: bencherieducationalcenter@yahoo.com

Classifications: MBE (Primary)  
SBE  
WBE

Participation Type: Active Supplier

Email Status:  
Initiation Type: Automatic

### **Berk Enterprises**

---

Address: 1554 Thomas Rd  
Warren, OH 44484  
(800) 323-3547  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: janders@berkleysquare.net

Participation Type: Active Supplier  
Email Status: Fail  
Initiation Type: Automatic

### **BMHR - Better Man HR LLC**

---

Address: 506 W. Rhapsody  
Suite 506 B  
SAN ANTONIO, TX 78216  
(210) 670-5075  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: sshaw@bettermanhr.com

Participation Type: Active Supplier  
Email Status: Fail  
Initiation Type: Automatic

### **Boudreaux's Cajun Kitchen**

---

Address: 6010 W Spring Creek Pkwy  
Ste. 380  
Plano, TX 75024  
(713) 858-1360  
Response Status: Submitted  
Status Date: 10/19/2021 08:26 AM (CT)  
Response Date: 10/19/2021 08:26 AM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: jackie@go-cajun.com

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

### **BRAUN BEEF CO. INC**

---

Address: PO 7850  
SAN ANTONIO, TX 78207  
(210) 222-1799  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: grbraun@sbcglobal.net

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

### **Briar Patch**

---

Address: 12283-A Veterans Memorial  
Dr.  
Houston, TX 77067  
(281) 315-5299  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: tpensonwilson@yahoo.com

Classifications: MBE (Primary)  
SBE  
WBE

Participation Type: Active Supplier  
Email Status:

Invitation Type: Automatic

### **BRIGHTER FUTURE, INC.**

---

Address: 9888 Bissonnet St Ste 285      Response Status: No Response  
Houston      Invitation Date: 9/17/2021  
Houston, TX 77036      Invitation Emails: brighterfutureinc@hotmail.com  
(713) 283-0249

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### **BUDGET RESTAURANT SUPPLY (TAI HING CORPORATION)**

---

Address: 8800 W. Sam Houston      Response Status: No Response  
Parkway So.      Invitation Date: 9/17/2021  
Suite 108      Invitation Emails: fawn.griffin@budgetrs.com  
Houston, TX 77099  
(713) 779-1818

Classifications: MBE (Primary)  
CPC  
HUB

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### **Butterball (Butterball, LLC)**

---

Address: 1 Butterball Lane      Response Status: No Bid  
Garner, NC 27529      Status Date: 10/4/2021 07:39 AM (CT)  
(919) 255-7635      Response Date: 10/4/2021 07:40 AM (CT)

Participation Type: Active Supplier      Invitation Date: 9/17/2021

Email Status:      Invitation Emails: degreen@butterball.com  
fsamuelson@butterball.com

Invitation Type: Automatic

### **Caldarella's Restaurant Supply (Caldarella's Inc)**

---

Address: 201 N Clark Drive      Response Status: No Response  
El Paso, TX 79905      Invitation Date: 9/17/2021  
(915) 771-7780      Invitation Emails: tessa@caldarellas.com

Classifications: SBE (Primary)

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### **casarez restaurant**

---

Address: 887 edgebrook      Response Status: No Response  
houston, TX 77034      Invitation Date: 9/17/2021  
(713) 947-9153      Invitation Emails: bobbytx1@gmail.com

Classifications: SBE (Primary)

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### Catering by George, Inc

---

Address: 906 North Loop East  
Houston, TX 77009  
(713) 699-1693

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails: courtney@cateringbygeorge.com

Classifications: WBE (Primary)

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### Charlie's Catering Company

---

Address: 1250 Texas Parkway Ste J  
Stafford, TX 77477  
(281) 499-2233

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails: Lakisha.Lemons@charliescatering.com

Classifications: MBE (Primary)

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### Chef B Services (Boycott Ranch Dressing, LLC)

---

Address: 8000 Research Forest Drive  
Suite 115-373  
The Woodlands, TX 77382  
(832) 307-0007

Response Status: Viewed

Status Date: 9/20/2021 06:09 PM (CT)

Initiation Date: 9/17/2021

Initiation Emails: chefb@chefbservices.com

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### Chef's Corner Foods (Omnibus Trading Corp)

---

Address: 756 America Place, Ste 700  
Grapevine, TX 76051  
(510) 441-0565

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails: bids@chefscornerfoods.com

Classifications: MBE

SBE

HUB (Primary)

WBE

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### Chick-fil-A & 45 & Crosstimbers (JJWCC)

---

Address: 4410 North Freeway

Response Status: Submitted

Houston, TX 77022  
(713) 695-5555

Status Date: 10/19/2021 11:44 AM (CT)

Response Date: 10/19/2021 11:44 AM (CT)

Participation Type: Active Supplier

Initiation Type: Not Invited

### **Chick-fil-A of Lake Houston and Humble (Matthew Michaels)**

---

Address: 19220 W. Lake Houston  
Parkway  
Humble, TX 77346  
(281) 852-9808

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails: 01259@chick-fil-a.com

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### **Child Care Associates**

---

Address: 3000 E BELKNAP ST  
FORT WORTH  
FORT WORTH, TX 76111-  
4142  
(817) 838-0055

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails: patricia.looper@childcareassociates.org

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### **Cibus Brokerage**

---

Address: 6155 Eckhert Road #14303  
14303  
San Antonio, TX 78240  
(915) 539-1358

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails: michael@cibusbrokerage.com

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### **Cobal Food Services, LLC**

---

Address: 2913 A.W. Grimes Blvd  
Pflugerville, TX 78660  
(785) 418-5529

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails:

Classifications: SBE (Primary)

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### **Comida Vida, Inc.**

---

Address: 905 East Fourth Street  
Fairmont, MN 56001  
(507) 380-4639

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails: ashtyn.hilger@comidavida.com

Participation Type: Active Supplier



Email Status:

Initiation Type: Automatic

### Corporate Caterers North Houston (MP Catering)

---

Address: 11520 Northwest Fwy  
Houston, TX 77092  
(713) 316-0909

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: mortiz@corpcaterershouston.com

Classifications: MBE (Primary)

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### Cotton Culinary

---

Address: 5443 Katy Hockley Cut-Off  
Road  
Katy, TX 77493  
(281) 505-8533

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: Linda.Marx@cottonteam.com

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### Crystal enterprises inc

---

Address: 10837 Lanham Severn rd  
Glenn Dale, MD 20769  
(301) 262-2947

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: tking@solutionsbycrystal.com

Classifications: MBE (Primary)

Participation Type: Active Supplier

Email Status: Fail

Initiation Type: Automatic

### Cyclone FPV (Cyclone 3D, Inc.)

---

Address: 5546 Silent Timber Path LN.  
Spring, TX 77386  
(833) 538-7747

Response Status: No Bid  
Status Date: 9/28/2021 04:16 PM (CT)  
Response Date: 9/28/2021 04:16 PM (CT)

Participation Type: Active Supplier

Initiation Type: Not Invited

### D&W FINE PACK LLC

---

Address: 1372 NORTH OLD  
LAURENS ROAD  
FOUNTAIN INN, SC 29644  
(864) 409-4309

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: bids@dwfp.com

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

## Dem Dang Doggs, LLC

---

Address: 2913 Rosedale Street.  
Houston, TX 77004  
(832) 794-0417

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: demdangdoggs@yahoo.com

Classifications: MBE (Primary)  
SBE  
WBE

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

## DGR United

---

Address: 6402 Oaknut Dr  
houston, TX 77088  
(832) 270-3449

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails:

Classifications: MBE (Primary)  
SBE  
HUB

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

## Diamond Crystal Brands, Inc.

---

Address: 3000 Tremont Road  
Savannah  
Savannah, GA 31405  
(618) 806-6717

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: rldurham@dcbrands.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

## Domino's Pizza (Domino's Pizza)

---

Address: 3726 N 16th St  
Orange  
Orange, TX 77632  
(409) 886-1717

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: Pizzaman77632@yahoo.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

## Domino's Pizza (MAC Pizza Management, Inc.)

---

Address: 12633 State Highway 30

Response Status: Submitted

College Station, TX 77845  
(979) 695-9912  
Classifications: CPC (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic  
Status Date: 10/19/2021 09:00 AM (CT)  
Response Date: 10/19/2021 09:00 AM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: BeckyW@macpizza.net

### **Dominos, LLC**

Address: 30 Frank Lloyd Wright Drive  
Ann Arbor, MI 48105  
(956) 229-1740  
Classifications: CPC (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic  
Response Status: Viewed  
Status Date: 9/20/2021 02:52 PM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: kathleen.bonsall@dominos.com

### **Dr. Mary E. White International, LLC**

Address: 2130 Tandy Park Way  
Houston, TX 77047  
(713) 397-1221  
Classifications: MBE  
SBE (Primary)  
HUB  
WBE  
Participation Type: Active Supplier  
Initiation Type: Not Invited  
Response Status: No Bid  
Status Date: 10/18/2021 03:40 PM (CT)  
Response Date: 10/18/2021 03:40 PM (CT)

### **East Pointe Holdings, Inc.**

Address: 2814 Bill Owens Pkwy  
Longview, TX 75605  
(903) 375-3310  
Classifications: MBE  
SBE (Primary)  
HUB  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic  
Response Status: Viewed  
Status Date: 10/18/2021 01:22 PM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: kebholding@yahoo.com

### **Efficient Consultants**

Address: 1626 Wilcox Ave.  
Los Angeles, CA 90028  
(323) 896-5218  
Classifications: MBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: ranransom@aol.com

## Elite Coffee Cafe (Suite Developments LLC)

---

Address: 6607 West TC Jester Blvd #3D  
Houston, TX 77091  
(713) 680-9955

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: management@elitecoffeecafe.com

Classifications: WBE (Primary)  
Participation Type: Active Supplier  
Email Status: Fail  
Initiation Type: Automatic

## Everyone-COUNTS

---

Address: PO BOX 161  
HUMBLE, TX 77347  
(713) 594-5393

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: sorymingo@gmail.com

Classifications: MBE (Primary)  
WBE  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## Exclusive Catering of Houston

---

Address: 5130 Chapman Street #1  
Houston, TX 77009  
(832) 590-0629

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: exclusivecateringandevents@yahoo.com

Classifications: MBE  
SBE (Primary)  
WBE  
Participation Type: Active Supplier  
Email Status: Fail  
Initiation Type: Automatic

## Fat Cat Bakery

---

Address: 8130 Berry Avenue, Suite 100  
Sacramento, CA 95828  
(214) 705-5902

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: anthonyt@FatCatScones.com

Classifications: CPC (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## FDL Catering

---

Address: 343 Foster lan Response Status: Viewed

Jarrell, TX 76537  
(504) 319-2511  
Status Date: 9/17/2021 08:17 AM (CT)  
Invitation Date: 9/17/2021  
Classifications: MBE (Primary)  
SBE  
WBE  
Invitation Emails: arieal.delotte@gmail.com  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### Floral Park Consulting LLC

---

Address: 30, Irving Ave  
Floral Park, NY 11001  
(516) 727-6806  
Response Status: Viewed  
Status Date: 9/20/2021 09:29 AM (CT)  
Participation Type: Active Supplier  
Invitation Type: Not Invited

### Food Distributors of NV INC. DBA Smart Foods 4 Schools

---

Address: 207 S Oakhurst  
Visalia, CA 93292  
(702) 806-7906  
Response Status: Viewed  
Status Date: 9/20/2021 04:59 PM (CT)  
Invitation Date: 9/17/2021  
Participation Type: Active Supplier  
Invitation Emails: mike@sf4s1.com  
Email Status:  
Invitation Type: Automatic

### Fors Lux Group (Fors Lux Group Corporation)

---

Address: 2425 W. Loop South  
Suite 200  
Houston, TX 77027  
(713) 330-9469  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: c.ashmeade@forsluxgroup.com  
Participation Type: Active Supplier  
Email Status: Fail  
Invitation Type: Automatic

### Franklin Southern Maid Donuts

---

Address: 6449 Richmond Ave.  
Houston, TX 77057  
(713) 978-6243  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: swanfranklin@yahoo.com  
Classifications: MBE  
SBE (Primary)  
WBE  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### Freebirds World Burrito (Tavistock Freebirds, LLC)

---

Address: 9050 N. Capital of Texas  
Response Status: No Response

HWY  
Suite 360  
Austin, TX 78759  
(512) 291-7420

Invitation Date: 9/17/2021  
Invitation Emails: catering.ar@freebirds.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **French Press Cafe (Majestic Enterprises & Investments)**

---

Address: 1201 North Post Oak Rd. Response Status: No Response  
Houston, TX 77055  
(713) 682-7779 Invitation Date: 9/17/2021  
Invitation Emails: boredbrain2000@yahoo.com

Classifications: MBE  
SBE (Primary)

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **Fresh Provisions, Inc.**

---

Address: 5620 Ledgestone Dr Response Status: No Response  
Fort Worth, TX 76132  
(941) 685-6333 Invitation Date: 9/17/2021  
Invitation Emails: Rhonda@freshprovisions.org

Classifications: SBE (Primary)  
WBE

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **Fuddruckers (Luby's Fuddruckers restrautns Inc)**

---

Address: 13111 NW freeway suite Response Status: No Response  
600  
Houston, TX 77040 Invitation Date: 9/17/2021  
(713) 329-6800 Invitation Emails: f009@fuddruckers.com

Participation Type: Active Supplier  
Email Status: Fail  
Invitation Type: Automatic

### **Full Filled Project Inc**

---

Address: 2505 Wilma Lane Response Status: No Response  
Plano, TX 75074  
(214) 293-1069 Invitation Date: 9/17/2021  
Invitation Emails: Director@fullfilledprojectinc.org

Participation Type: Active Supplier  
Email Status: Fail  
Invitation Type: Automatic

### **Gazelle Capital, LLC**

---

Address: 6785 58TH AVE N Response Status: No Response  
Saint Petersburg, FL 33709 Invitation Date: 9/17/2021  
(503) 544-7450 Invitation Emails:  
Classifications: SBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

---

**GDK Go Inc. DBA Dominos Pizza**

Address: 7125 W. Tidwell Rd Response Status: No Response  
L-102 Invitation Date: 9/17/2021  
Houston, TX 77092 Invitation Emails: dominosuofh@msn.com  
(713) 416-5566  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

---

**Gene's Machine, INC.**

Address: 235 Leeper Lane Response Status: No Response  
Victoria, TX 77904 Invitation Date: 9/17/2021  
(361) 573-7146 Invitation Emails: mattapodackis@genesmachine.com  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

---

**Glazier Foods Company**

Address: 11303 Antoine Response Status: No Response  
Houston, TX 77066 Invitation Date: 9/17/2021  
(832) 375-6300 Invitation Emails: Jonathan.fillmore@gfs.com  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

---

**Global Food Solutions**

Address: PO Box 11115 Response Status: No Response  
Hauppauge, NY 11788 Invitation Date: 9/17/2021  
(877) 728-5550 Invitation Emails: Emisoulis@globalfoodsolutions.co  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

---

**GOD FEARING POWER HOUSE (POWER ROCK COMMUNITY CENTR)**

Address: 14503 BAMMEL NORTH Response Status: No Response  
HOUSTON ROAD Invitation Date: 9/17/2021  
SUITE 210 Invitation Emails:  
HOUSTON, TX 77014  
(832) 714-6214

Classifications: MBE  
SBE  
HUB (Primary)  
WBE  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

---

**Great Western Dining Service, Inc.**

---

Address: PO Box 699  
Tipton, MO 65081  
(800) 575-5516  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic  
Response Status: Viewed  
Status Date: 9/23/2021 08:22 AM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: bjennings@gwdining.net

---

**Harris School Solution**

---

Address: 2429 Military Road  
Suite 3  
Niagra Falls, NY 14304-1551  
(310) 292-8324  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails:

---

**Harvest Hill.**

---

Address: 1 High Ridge park 3rd floor  
Stamford, CT 06905  
(850) 501-2513  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails:

---

**Hazel Advisory LLC**

---

Address: 5900 Balcones Drive, Suite 100  
Austin, TX 78731  
(832) 993-2402  
Classifications: MBE (Primary)  
SBE  
Participation Type: Active Supplier  
Initiation Type: Not Invited  
Response Status: Viewed  
Status Date: 9/22/2021 06:25 PM (CT)

---

**HCONE International IMPEX Inc (Enoch Kabutey)**

---

Address: 103 Summit Circle  
Response Status: No Response



Houston  
Houston, PA 15342  
(724) 731-8721

Invitation Date: 9/17/2021  
Invitation Emails: edkabutey@hconecompanies.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### Healthy Lunch Box

---

Address: 614 W Greens  
Houston  
Houston, TX 77067  
(832) 452-8444

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: tcollettibarajas@yahoo.com

Classifications: MBE  
HUB (Primary)  
WBE

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### Heart Nation Inc

---

Address: 14807 Woodland Hills  
Drive, #8210  
Humble, TX 77396  
(832) 614-4938

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: heartnationinc@gmail.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### Heart of Texas Biscuits

---

Address: 204 Deb Ave  
Waco, TX 76712  
(254) 753-0046

Response Status: Viewed  
Status Date: 10/5/2021 07:16 AM (CT)

Classifications: CPC (Primary)  
SBE

Participation Type: Active Supplier

Invitation Type: Not Invited

### HELPING HANDS FITNESS AND NUTRITION

---

Address: 5959 WEST LOOP SOUTH  
SUITE 206  
BELLAIRE, TX 77401  
(713) 582-8249

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: helpinghandsfitnessnutrition@gmail.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### Hickory Hollow Restaurant (Bayou BBQ Inc.)

---

Address: 101 heights  
houston, TX 77007  
(713) 869-6300

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails: joseph@hickoryhollow.com

---

## HIGH LINER FOODS

Address: 183 International Drive  
Portsmouth, NH 03801  
(603) 818-5276

Classifications: CPC (Primary)

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails: dawn.enos@highlinerfoods.com

---

## Hill Country Dairies, Inc.

Address: 912 Kramer Ln  
Austin, TX 78758  
(512) 836-6123

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails: carls@hillcountrydairies.com

---

## Houston Cafe Inc (Dreux Antoine Restaurant Group)

Address: 5850 San Felipe St  
Suite 500  
Houston, TX 77057  
(281) 616-6806

Classifications: MBE (Primary)  
HUB

Participation Type: Active Supplier

Initiation Type: Not Invited

Response Status: Submitted

Status Date: 10/18/2021 08:02 PM (CT)

Response Date: 10/18/2021 08:02 PM (CT)

---

## Houston Katz's LLP

Address: 616 Westhiemer Rd  
Houston, TX Texas  
(713) 521-3838

Classifications: SBE (Primary)

Participation Type: Active Supplier

Email Status: Fail

Initiation Type: Automatic

Response Status: No Response

Initiation Date: 9/17/2021

Initiation Emails: hhuckaby@ilovekatzs.com

---

## Houston Urban Debate League

Address: 5535 Memorial Dr. Suite

Response Status: No Response

F553  
Houston, TX 77007  
(713) 584-9349

Invitation Date: 9/17/2021  
Invitation Emails: eric.emerson@kinkaid.org

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### HPC Foodservice (Hartford Provision Company)

---

Address: 625 Nutmeg Rd N  
South Windsor, CT 06074  
(800) 883-9800

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: Rjohnson@hpcfs.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### Hungry's Cafe & Bistro

---

Address: 2356 Rice Blvd  
Houston, TX 77005  
(713) 523-8652

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: vanesa@hungryscfe.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### Ice Cream Specialties (Z.I. Rose Inc.)

---

Address: 92 Broadway  
Bedford, OH 44146  
(800) 661-8195

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: lcrmspec1@aol.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### Innoseal Systems

---

Address: 10625 Texland Blvd Suite  
200  
Charlotte, NC 28273  
(866) 958-4666

Response Status: Viewed  
Status Date: 9/17/2021 10:32 AM (CT)  
Invitation Date: 9/17/2021  
Invitation Emails: alex.deloscobos@innoseal.com  
jeff.rebh@innoseal.com  
connie.rebh@innoseal.com

Classifications: CPC (Primary)  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### Its Thyme 4a Change (Its Thyme 4a Change)

---

Address: 18001 Cypress Trace Rd. Response Status: Viewed

1407  
Houston, TX 77090  
(832) 685-8043  
Classifications: MBE (Primary)  
SBE  
WBE

Status Date: 9/17/2021 01:55 PM (CT)  
Invitation Date: 9/17/2021  
Invitation Emails: cheflarkin@thyme4achange.org

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### Jason's Deli (Deli Management)

---

Address: 350 Pine Street Suite 1775  
Beaumont, TX 77701  
(409) 838-1976

Response Status: Submitted  
Status Date: 10/19/2021 09:24 AM (CT)  
Response Date: 10/19/2021 09:24 AM (CT)

Participation Type: Active Supplier  
Invitation Type: Not Invited

### Jones-Neitzel Co

---

Address: 12850 Spurling Dr., #114  
Dallas, TX 75230  
(214) 526-2876

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails:

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### Jonny Pops, LLC

---

Address: 3600 Alabama Ave S  
St. Louis Park  
St. Louis Park, MN 55416  
(651) 243-0705

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails:

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### jp ice cream (ja-en enterprises)

---

Address: 1305 Maco Drive  
Pharr, TX 78577  
(956) 782-0085

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: info@jpicecream.com

Classifications: CPC (Primary)  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### KANKO (Floyd's Chores & Odd Jobs)

---

Address: 2031 Cedar Valley

Response Status: No Response

Dallas  
Dallas, TX 75232  
(469) 554-8409

Invitation Date: 9/17/2021  
Invitation Emails: kankobidops@gmail.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **Karlsburger**

---

Address: 3236 Chesea Road West  
Monticello, MN 55362  
(763) 295-2273

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: tracik@karlsburger.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **Kendrick Skipper dba Chick-fil-A at Magnolia**

---

Address: 6543 FM 1488  
Magnolia, TX 77354  
(832) 515-3440

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: kskipcfa@comcast.net

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **KEYIMPACT SALES & SYSTEMS**

---

Address: PO BOX 150818  
AUSTIN, TX 78715  
(512) 682-7345

Response Status: Viewed  
Status Date: 9/17/2021 08:01 AM (CT)  
Invitation Date: 9/17/2021  
Invitation Emails: southbids@kisales.com

Classifications: TIP  
TPA (Primary)  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **KeyImpact Sales & Systems, Inc.**

---

Address: 1455 E. Sam Houston Pkwy  
Suite 150  
Pasadena, TX 77503  
(281) 479-5800

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: jsmith@kisales.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **Kidz Knect Resource Center**

---

Address: 1340 Cypress Station Drive Response Status: Viewed

Suite C  
Houston, TX 77090  
(281) 781-8800  
Classifications: MBE (Primary)  
SBE  
HUB  
WBE

Status Date: 9/17/2021 09:19 AM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: kidzknectrc@aol.com

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

### **Klement Distribution, Inc.**

---

Address: 3271 S Hwy 287  
P.O. Box 505  
Decatur, TX 76234  
(940) 627-1773

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: courtny.strom@klementford.com

Classifications: WBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

### **Kojak's Cafe**

---

Address: 1912 W. 18th St  
Houston, TX 77008  
(713) 426-1800

Response Status: Viewed  
Status Date: 9/20/2021 04:43 PM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: texasmark@gmail.com

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

### **La Fogata tex mex grill (La Fogata tex mex grill)**

---

Address: 14960 Northwest Fwy  
Houston, TX 77040  
(832) 884-3887

Response Status: Viewed  
Status Date: 10/15/2021 10:11 PM (CT)

Classifications: MBE (Primary)  
WBE  
Participation Type: Active Supplier  
Initiation Type: Not Invited

### **la Madeleine (HZ LM Casual Foods)**

---

Address: 4415 Hwy 6  
Sugarland, TX 77478  
(214) 223-4475

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: sgreenberg@lmcasualfoods.com

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

### **Lagniappe Dining Services (Mr. C's Custom Deli and Bistro)**

---

Address: 5601 Fraser Ave  
Galveston, TX 77551  
(409) 933-8415  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: mcarrasco@com.edu

Classifications: MBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **Lakeland Dallas (LMI Enterprises LLC)**

---

Address: 207 E Main Street  
Allen, TX 75002  
(972) 866-9191  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: vsmith@lakelanddal.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **Lakeland Marketing**

---

Address: 5730 Root Rd  
Spring  
Spring, TX 77379  
(713) 894-3927  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: bob@lakelandhouston.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **Launch Point CDC, Inc.**

---

Address: 5807 Little York  
Houston  
Houston, TX 77016  
(281) 541-9776  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: imayhorn@yahoo.com

Classifications: MBE (Primary)  
SBE  
HUB  
WBE

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **Lazo Food Brokerage (Vanessa Lazo)**

---

Address: 11319 Inwood Drive  
Houston, TX 77077  
(832) 378-4137  
Response Status: Viewed  
Status Date: 9/24/2021 01:23 AM (CT)  
Invitation Date: 9/17/2021  
Invitation Emails: vanessa@lazobrokerage.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### **Lee Lee's Catering cooking with love LLC (Lee Lee's Catering cooking with love LLC)**

---

---

Address: 6244 FM 144 N  
Omaha, TX 75571  
(903) 298-0361  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: order@leeleescatering.com

Classifications: MBE (Primary)  
SBE  
HUB  
WBE

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

### **Lenny's Sub shop 268**

---

Address: 1001 Fannin St, Ste M220  
Houston, TX 77002  
(713) 659-4782  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: lennys268@gmail.com

Classifications: MBE (Primary)  
HUB

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

### **Levy's Tutorial and Enrichment Center (Mary Baumann)**

---

Address: 4814 Burma Rd  
Houston, TX 77033  
(832) 792-1066  
Response Status: No Bid  
Status Date: 9/21/2021 08:20 PM (CT)  
Response Date: 9/21/2021 08:21 PM (CT)

Classifications: MBE (Primary)  
SBE  
WBE

Participation Type: Active Supplier  
Initiation Type: Not Invited

### **Line Drive Logistics LLC**

---

Address: 518 Cloisterbane Drive  
SAINT JOHNS, FL 32259  
(831) 224-6380  
Response Status: Submitted  
Status Date: 10/19/2021 12:57 PM (CT)  
Response Date: 10/19/2021 12:57 PM (CT)

Classifications: SBE (Primary)

Participation Type: Active Supplier  
Initiation Type: Not Invited

### **Little Ones Daycare (Little Ones Daycare)**

---

Address: 1905 Shaver Street  
Pasadena, TX 77502  
(832) 830-5142  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: sangeetag20@yahoo.com

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic



## Lone Star Coffee LLC

---

Address: 7413 Railhead In. Response Status: No Response  
Houston, TX 77086  
(832) 912-1325  
Invitation Date: 9/17/2021  
Invitation Emails:  
Classifications: MBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

## Lott Marketing

---

Address: 1328 South Loop West Response Status: No Response  
#102  
Houston, TX 77054  
(713) 799-9394  
Invitation Date: 9/17/2021  
Invitation Emails: sheryl@lottmarketing.com  
Participation Type: Active Supplier  
Email Status: Fail  
Invitation Type: Automatic

## LP Printing ( Long Plan Printing ) (Long Plan Printing)

---

Address: 3029 Crossview Response Status: Viewed  
Houston, TX 77063  
(832) 251-9894  
Status Date: 9/22/2021 11:35 AM (CT)  
Classifications: MBE (Primary)  
WBE  
Participation Type: Active Supplier  
Invitation Type: Not Invited

## Luna's Kitchen LLC

---

Address: 434 Drury Ln Response Status: No Response  
San Antonio, TX 78221  
(210) 924-0086  
Invitation Date: 9/17/2021  
Invitation Emails: Lkfoodcatering@aol.com  
Classifications: MBE (Primary)  
SBE  
WBE  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

## MARY LOUS TWIRLERS & DRILL TREAM (TERRY LYNN DAVIS)

---

Address: 5010 CHENNAULT Response Status: No Response  
HOUSTON, TX 77033  
(832) 996-8795  
Invitation Date: 9/17/2021  
Invitation Emails: tldavis42@yahoo.com  
Classifications: MBE  
SBE (Primary)  
WBE  
Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

---

### **Melange Catering (Melange Fine Cuisine, Inc.)**

---

Address: 6803 Wynnwood Ln.  
Houston, TX 77008  
(713) 869-0066

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: kcattoni@melangeevents.com

Classifications: WBE (Primary)

Participation Type: Active Supplier

Email Status: Fail

Initiation Type: Automatic

---

### **Millunzi & Associates (Millunzi & Associates)**

---

Address: 26215 Oak Ridge Dr  
The Woodlands  
The Woodlands, TX 77380  
(281) 350-2323

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: millunzik@yahoo.com  
lbrooks@fdp.org

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

---

### **Monocoque Diversified Interest**

---

Address: 1214 West 9th  
Austin, TX 78703  
(512) 965-5854

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails:

Classifications: MBE  
SBE (Primary)  
WBE

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

---

### **MoonLyte Treats LLC**

---

Address: 8611 whitecastle lane  
houston, TX 77088  
(346) 222-1153

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: chefcryshimes@gmail.com

Classifications: MBE (Primary)  
SBE  
WBE

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

---

### **Mr. C's Custom Deli and Catering**

---

Address: 5601 Fraser

Response Status: No Response

Galveston, TX 77551  
(409) 933-8415  
Classifications: MBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

Initiation Date: 9/17/2021  
Initiation Emails: mcarrasco@com.edu

---

### Mufasa's Pride Rites of Passage

Address: PO Box 273396  
Houston, TX 77277  
(713) 449-7495  
Classifications: SBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

Response Status: Viewed  
Status Date: 10/18/2021 11:49 AM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: hondre@mufasaspride.org

---

### Multi Foods, LLC (Bento Foods)

Address: 10887 S Wilcrest Drive  
Houston, TX 77099  
(713) 773-0818  
Classifications: MBE (Primary)  
SBE  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: lisa@bentofoods.org

---

### Mustang Custom Foods LLC

Address: 4020 Black Gold Dr  
Dallas, TX 75247  
(214) 937-4665  
Classifications: SBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

Response Status: Viewed  
Status Date: 9/17/2021 09:09 AM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: brian@mustangfoods.com

---

### MyECOPlanet, LLC

Address: 1415 S. Voss Rd., Suite  
110-173  
Houston, TX 77057  
(281) 507-1088  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: veronika@myecoplanet.com

---

### National Food Group, Inc

Address: 46820 Magellan Dr.

Response Status: No Response

Suite A  
Novi, MI 48377  
(734) 446-1133

Invitation Date: 9/17/2021  
Invitation Emails: ngoetz@nationalfoodgroup.com

Classifications: CPC  
SBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

---

### **New Spectrum Educational Consultants (Civil Society Educational Consultants)**

Address: 2525 S Voss Rd  
265  
Houston, TX 77057  
(832) 904-8309

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: al.frazier@newspectrumec.com

Classifications: MBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

---

### **Nicho Produce Co., Inc.**

Address: 925 N. 10th Ave  
Edinburg  
Edinburg, TX 78541  
(956) 383-5633

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: tommy@nichoproduce.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

---

### **Norvik Int Inc dba Bon Jour Catering**

Address: 5560 Gulfton  
Houston  
Houston, TX 77079  
(713) 237-0419

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: norvik@swbell.net

Classifications: MBE (Primary)  
HUB  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

---

### **notables (notables)**

Address: 6010 Earle Brown Drive  
Brooklyn Center, MN 55430  
(763) 504-5472

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: jborowicz@notables.com

Classifications: CPC (Primary)  
Participation Type: Active Supplier  
Email Status:

Initiation Type: Automatic

### Nuksy's Fine Catering LLC

---

Address: P O Box 1463  
Missouri City, TX 77459-1463  
(281) 208-7129

Classifications: MBE  
SBE (Primary)  
HUB  
WBE

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

Response Status: Submitted  
Status Date: 10/19/2021 10:57 AM (CT)  
Response Date: 10/19/2021 10:57 AM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: chefyo@nuksys.com

### One More Round Inc

---

Address: 10702 Ballantine Street  
Houston, TX 77075  
(832) 920-9411

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: 1moreroundinc@gmail.com

### Operations Contracting Agency LLC

---

Address: 7104 Jamie Lyn Blvd,  
Schertz, TX 78154  
Schertz, TX 78154  
(210) 863-4165

Classifications: MBE (Primary)  
SBE  
HUB

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: goodlegacyonline@gmail.com  
tbullard.oca@gmail.com  
lconnolly411@hotmail.com

### Oscar's Creamery & Catering (Inwood Associations LLC)

---

Address: 3535 Westheimer Rd  
Suite 215  
Houston, TX 77027  
(713) 622-0546

Classifications: SBE (Primary)

Participation Type: Active Supplier

Email Status: Fail

Initiation Type: Automatic

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: admin@oscarscreamery.com

### Otis Spunkmeyer LLC

---

Address: 14490 Catalina St.

Response Status: No Response

San Leandro, CA 94577  
(800) 938-1900  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic  
Invitation Date: 9/17/2021  
Invitation Emails:

---

**Panera Bread**

Address: 13809 Research Blvd Suite 810  
Austin, TX 78750  
(512) 401-6550  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails:  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

---

**Papa John's (GFPM LLC)**

Address: 6107 Romona Blvd  
Houston, TX 77086  
(713) 548-6659  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: jmorgan1980@gmail.com  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

---

**Papa John's Pizza (Houston Pizza Venture, LP)**

Address: 13131 Champions Drive 110  
Houston, TX 77069  
(281) 580-6088  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: lkeller@papajohnshouston.com  
jpsio@pjhouston.com  
Classifications: CPC (Primary)  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

---

**PAPA JOHN'S PIZZA (ZKS VENTURES INC)**

Address: 138 SOUTHMORE AVE  
PASADENA, TX 77502  
(713) 885-1821  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: zeeshanfareed@gmail.com  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

---

**Papa John's Pizza (ZTF ENTERPRISE, INC.)**

Address: 2920 Tidwell Rd  
Suite F  
Houston, TX 77093  
(713) 694-1550  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: nsaqib@aol.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

---

**PAPA JOHN'S PIZZA LUMBERTON, SILSBEE & KUNTZ (MANS FOOD GROUP)**

---

Address: 834 KINGS FOREST LN  
RICHMOND, TX 77469  
(281) 236-4801

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: smerchant0901@gmail.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

---

**Papa Murphy's Pizza (Limmrick Pizza Works Memorial, LLC)**

---

Address: 2105 Limrick Drive  
Pearland, TX 77581  
(281) 484-4152

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: 2105rick@gmail.com

Classifications: SBE (Primary)

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

---

**Payton's Blend (Payton's Blend LLC)**

---

Address: 4109 Englewood St  
Houston, TX 77026  
(888) 550-4619

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: paytonblend@hotmail.com

Classifications: MBE  
SBE (Primary)  
HUB

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

---

**PepsiCo**

---

Address: 9300 Laporte Freeway  
Houston, TX 77017  
(713) 645-4111

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: amber.morrow@pepsico.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

---

**PepsiCo Foodservice**

---

Address: 522 Savannah Springs Way  
Spring, TX 77373-4971  
(281) 216-0201

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: ruben.rodriquez@pepsico.com

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### Perfect Parfait Holdings LLC

---

Address: 5700 Granite Parkway,  
Tower #2, Suite  
Plano, TX 75024  
(844) 336-4300

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails:

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### PHD Resources & Taxes

---

Address: 7324 Southwest Fwy  
460H  
Houston  
Houston, TX 77074  
(346) 204-5158

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: positivehelpdetermined@gmail.com

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### Phil-Paul Tax Services (Phil-Paul Tax Services)

---

Address: 1918 Freeman st  
Houston, TX 77009  
(832) 267-9936

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: philpaulcharities@yahoo.com

Classifications: MBE (Primary)  
SBE  
HUB

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### Pizza Hut #029877 (Cut-N-Shoot PH, Inc.)

---

Address: P.O. Box 429  
Madisonville, TX 77864  
(936) 348-3703

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: amy@carter.enterprises

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

### Pizza Hut #035603 (Grangerland PH, Inc.)

---

Address: P.O. Box 429  
Madisonville, TX 77864  
(936) 348-3703

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: amy@carter.enterprises

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic



## Pizza Hut #036503 (K and 4C's, LLC)

---

Address: P.O. Box 429  
Madisonville, TX 77864  
(936) 348-3703  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: amy@carter.enterprises

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

## Potbelly Sandwich Works, LLC

---

Address: 2222 Merchandise Mart  
Plaza  
Suite 2300  
Chicago, IL 60654  
(312) 951-0600  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: jackie.kurkjian@potbelly.com

Participation Type: Active Supplier  
Email Status: Fail  
Invitation Type: Automatic

## Preferred Packaging Sales & Service (Sycamore Sales Inc.)

---

Address: 5903-C Peachtree Industrial Blvd.  
Norcross, GA 30092  
(770) 416-0088  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: Lsterger@prefpkg.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

## Preschool Express Learning Academy

---

Address: 1502 First St  
Suite E  
Humble, TX 77338  
(281) 706-7820  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: miss.brittany2006@yahoo.com

Classifications: MBE (Primary)  
WBE

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

## Prime Central Store (Waretrack, Inc.)

---

Address: 6229 Theall Road  
Suite B  
HOUSTON, TX 77066  
(832) 652-3949  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: gms@medisouth.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

## PWXpress (PWXpress)

---

Address: 1900 Coffeeport Rd ,  
Jacksonville, FL 32208  
(408) 676-8941

Response Status: Viewed  
Status Date: 9/17/2021 03:17 PM (CT)

Participation Type: Active Supplier  
Initiation Type: Not Invited

## Raising Cane's

---

Address: 6800 Bishop Rd  
Plano, TX 75024  
(713) 880-8799

Response Status: No Response  
Initiation Date: 9/20/2021  
Initiation Emails: harrodj@raisingcanes.com

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Manual

## Ramos & Harrison

---

Address: 224 N Mesquite St  
Corpus Christi  
Corpus Christi, TX 78401  
(757) 303-8058

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: jrworksts@gmail.com

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## Rapids Wholesale (Dascoa)

---

Address: 6201 South Gateway dr  
Marion  
Marion, IA 52302  
(319) 373-7295

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: kathy.trca@rapidswholesale.com

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## Redfish Seafood Grill

---

Address: 19550 State Hwy 249  
Houston, TX 77070  
(281) 970-8599

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: redfish2960@sbcglobal.net

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## Revolution Foods, Inc.

---

Address: 985 3rd Street

Response Status: Viewed

Unit C  
Oakland, CA 94607  
(832) 745-1325

Status Date: 9/17/2021 11:17 AM (CT)  
Invitation Date: 9/17/2021  
Invitation Emails: bbrown@revolutionfoods.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

## REXCO FOODS LLC

---

Address: PO BOX 9675  
The Woodlands, TX 77387  
(281) 530-7246

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: 3897papajohns@gmail.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

## Rich Products Corporation

---

Address: 1 Robert Rich Way  
Buffalo, NY 14213  
(716) 878-8597

Response Status: Viewed  
Status Date: 9/23/2021 01:43 PM (CT)  
Invitation Date: 9/17/2021  
Invitation Emails: RIRELAND@RICH.COM

Classifications: CPC  
TIP (Primary)

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

## Rising Star Academy

---

Address: 7239A West Knoll St.  
Houston, TX 77028  
(713) 485-4447

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: risingstarscholars@gmail.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

## Ruiz Food Products, Inc.

---

Address: 501 S Alta Ave  
Dinuba, CA 93618  
(559) 238-5352

Response Status: Viewed  
Status Date: 9/20/2021 04:55 PM (CT)  
Invitation Date: 9/17/2021  
Invitation Emails: mandiqp@ruizfoods.com

Classifications: MBE (Primary)

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

## Russo's NY Pizzeria (Russo's Westheimer)

---

Address: 5847 San Felipe

Response Status: No Response

4680  
Houston, TX 77057  
(346) 802-4700

Invitation Date: 9/17/2021  
Invitation Emails: catering@Nypizzeria.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### Salata (Salata Holding Company, LLC)

---

Address: 919 Milam, Suite T-1400  
Houston, TX 77002  
(713) 739-0101

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails: sbaylis@salata.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### Sami's (Sami's)

---

Address: 11 E Greenway Plaza  
Suite # C15  
Houston, TX 77046  
(832) 526-4737

Response Status: Submitted

Status Date: 10/14/2021 03:29 PM (CT)

Response Date: 10/14/2021 03:29 PM (CT)

Invitation Date: 10/4/2021

Invitation Emails: samibanerjee@gmail.com

Classifications: MBE (Primary)

Participation Type: Active Supplier

Email Status:

Invitation Type: Manual

### Savory Life, LLC (Savory Life, LLC)

---

Address: 1015 Atlantic Blvd.  
Suite 506  
Atlantic Beach, FL 32233  
(813) 566-1428

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails: je@savorylifefoods.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### School Choices

---

Address: 7715 Autumn Run  
Spring, TX 77379  
(713) 851-8416

Response Status: No Response

Invitation Date: 9/17/2021

Invitation Emails: jcorcoranbroker@yahoo.com

Classifications: WBE (Primary)

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

### SCHREIBER FOODS INTERNATIONAL

---

Address: 600 E Crescent Ave, Suite Response Status: No Response

103  
Upper Saddle River, NJ  
07458  
(201) 426-6075

Invitation Date: 9/17/2021  
Invitation Emails: kmurphy@ambrosia-foods.com

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### SimplyMeats Traceable Distribution

---

Address: 2055 Hermany Avenue 1st  
Fl  
Bronx, NY 10473  
(347) 881-8112

Response Status: Viewed  
Status Date: 9/20/2021 08:00 AM (CT)  
Invitation Date: 9/17/2021  
Invitation Emails: tammyoshodi@gmail.com

Classifications: MBE (Primary)  
SBE  
WBE

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### SKILLASTICS (SANDY SPIN SLADE INC)

---

Address: 670 E PARKRIDGE  
AVENUE  
SUITE 104  
CORONA, CA 92879  
(951) 279-3476

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: SBLAIR@SANDYSPINSLADE.COM

Classifications: SBE (Primary)  
WBE

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### Smart Scholars Foundation

---

Address: 3615 Flannery Ridge Lane  
Houston  
Houston, TX 77047  
(832) 367-9688

Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: smartscholarsdirector@gmail.com

Classifications: MBE (Primary)  
SBE  
WBE

Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic

### SnackKit (William Cole Distribution)

---

Address: 3602 El James Dr.

Response Status: No Response

Spring, TX 77388  
(281) 467-1909  
Classifications: WBE (Primary)  
Participation Type: Active Supplier  
Email Status: Fail  
Initiation Type: Automatic

Initiation Date: 9/17/2021  
Initiation Emails: bsegers@snackkids.org

---

### Southern Dynamic Resources

Address: 19108 Providence Circle  
Lithonia, GA 30038  
(251) 259-2352  
Classifications: MBE  
WBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: southerndynamicresources@gmail.com

---

### Southwest Foodservice Excellence

Address: 9366 E. Raintree Drive  
Suite 101  
Scottsdale, AZ 85260  
(480) 551-6550  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails:

---

### Speedy Burger, LLC

Address: 6303 Irvington Blvd  
Houston, TX 77022  
(713) 692-4435  
Classifications: MBE (Primary)  
SBE  
Participation Type: Active Supplier  
Email Status: Fail  
Initiation Type: Automatic

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: info@speedyburger.com

---

### Spur Employment, Inc. (Spur Employment, Inc.)

Address: 3414 Governors Dr. SW  
#220  
HUNTSVILLE, AL 35805  
(256) 203-9262  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: rfp@spurjobs.com

---

### STEM Urban Perspective (Science, Technology, Engineering with an Urban

## Perspective)

---

Address: 19902 Rustlewood Dr. Response Status: No Response  
Humble, TX 77338  
(713) 679-9115  
Invitation Date: 9/17/2021  
Invitation Emails: stemupwitdrkiki@gmail.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

## Successful Starters Learning Academy II

---

Address: 10635 Homestead Road #B Response Status: No Response  
Houston, TX 77016  
(713) 491-0047  
Invitation Date: 9/17/2021  
Invitation Emails: carlasmithford@sbcglobal.net

Classifications: MBE (Primary)  
SBE  
WBE

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

## Super Bakery

---

Address: 1667 E. 40th Street Response Status: Unsubmitted  
Cleveland, OH 44103  
(216) 426-8989  
Status Date: 9/21/2021 02:42 PM (CT)  
Invitation Date: 9/17/2021  
Invitation Emails: barb.roach@superbakery.com

Classifications: MBE (Primary)

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

## Sweet Dreams Gourmet/ Sugar Bunch Creations (S.D.Candy Co, Inc)

---

Address: 12955 South Freeway Response Status: No Response  
D4  
Houston, TX 77047  
(713) 944-1455  
Invitation Date: 9/17/2021  
Invitation Emails: weknowcandy@gmail.com

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

## Synergy-Enterprises

---

Address: 3900 Spring Valley Response Status: No Response  
Addison, TX 75001  
(972) 490-7000  
Invitation Date: 9/17/2021  
Invitation Emails:

Participation Type: Active Supplier

Email Status:

Invitation Type: Automatic

## TABATCHNICK FINE FOODS, INC.

---

Address: 1230 HAMILTON ST Response Status: Viewed  
SOMERSET, NJ 08873 Status Date: 9/27/2021 09:58 AM (CT)  
(732) 247-6668  
Classifications: CPC (Primary)  
Participation Type: Active Supplier  
Initiation Type: Not Invited

### **Taking Kidz Places**

---

Address: 11711 shadowcreek Response Status: No Response  
parkway #113 Invitation Date: 9/17/2021  
3422 Business Center Drive Invitation Emails: virtualeducationstation@gmail.com  
Pearland, Tx 77584  
Pearland, TX 77584  
(713) 436-3268  
Classifications: MBE (Primary)  
SBE  
WBE  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

### **Texas Association of African American Chambers of Commerce (TAAACC)**

---

Address: 807 Brazos Street Response Status: No Response  
Suite 710 Invitation Date: 9/17/2021  
Austin, TX 78701 Invitation Emails: info@taaacc.org  
(512) 535-5610  
Classifications: MBE  
SBE (Primary)  
WBE  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

### **The Amazing Chickpea (Healthy America, LLC)**

---

Address: 13570 Grove Drive#372 Response Status: No Response  
Maple Grove, MN 55311 Invitation Date: 9/17/2021  
(651) 666-0375 Invitation Emails: sunil.kumar@theamazingchickpea.com  
Classifications: MBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

### **The Core Group**

---

Address: 14544 Central Avenue #42 Response Status: Viewed



Chino, CA 91710  
(214) 683-4098  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic  
Status Date: 9/17/2021 08:05 AM (CT)  
Invitation Date: 9/17/2021  
Invitation Emails: corebidsw@coregroupsales.com

---

### **The Healthy School Food Collaborative**

Address: 701 Loyola Avenue  
Suite 403-H  
New Orleans, LA 70113  
(504) 322-1188  
Classifications: MBE (Primary)  
WBE  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic  
Response Status: Viewed  
Status Date: 10/18/2021 12:23 PM (CT)  
Invitation Date: 9/17/2021  
Invitation Emails: lblack@thsfc.com  
jgraham@thsfc.com

---

### **The Heart of God Restoration Ministry**

Address: 2222 Lockwood Drive  
Houston  
Houston, TX 77020  
(832) 889-3189  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: theheartofgod2015@gmail.com

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### **The Hubert Company (The Hubert Comany LLC)**

Address: 9555 Dry Fork Rd  
Harrison, OH 45030  
(513) 367-8950  
Classifications: TAS (Primary)  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: tbentley@hubert.com

---

### **The Paper Plate, Inc**

Address: 4848 So Cockrell Hill Rd  
Dallas, TX 75236  
(972) 296-7888  
Classifications: MBE  
SBE  
HUB (Primary)  
WBE  
Participation Type: Active Supplier  
Email Status:  
Invitation Type: Automatic  
Response Status: No Response  
Invitation Date: 9/17/2021  
Invitation Emails: linda@thepaperplate.com

## The School Group

---

Address: 60110 Dusty Path  
cypress, TX 77429  
(281) 793-2344  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: schoolgroup@sbcglobal.net

Classifications: TCP (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## TMB Screen Printing & Embroidery Spring

---

Address: 21602 Tatton Crest Ct  
Spring, TX 77388  
(832) 888-8009  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: anita@tmbspring.com

Participation Type: Active Supplier  
Email Status: Fail  
Initiation Type: Automatic

## Tony's Barbecue & Steak House

---

Address: 3201 N.Hwy 146 Ste. E  
Baytown, TX 77520  
(281) 422-9822  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: tonysbbq@hotmail.com

Classifications: MBE  
SBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## Truitt Family Foods

---

Address: 1375 Front Street NE  
Salem, OR 97301  
(503) 371-2106  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: michellemr@truittfamilyfoods.com

Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## Tyson Prepared Foods, Inc.

---

Address: Tyson Prepared Foods, Inc.  
2200 Don Tyson Parkway  
Springdale, AR 72761  
(800) 424-4253  
Response Status: Viewed  
Status Date: 9/20/2021 08:29 AM (CT)  
Initiation Date: 9/17/2021  
Initiation Emails: K12bidgroup@tyson.com

Classifications: CPC  
TIP (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## U. S. WHOLESALE PRODUCTS

---

Address: PO BOX 34483  
SAN ANTONIO, TX 78265  
(210) 520-6868  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: uswpsanantonio@gmail.com

Classifications: SBE (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## Uberrito, Monterey's Little Mexico. Casa Ole (Mexican Restaurants, Inc.)

---

Address: 12000 Aerospace Ave.  
Houston, TX 77034  
(832) 300-5858  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: sfields@mricorp.com

Participation Type: Active Supplier  
Email Status: Fail  
Initiation Type: Automatic

## UNIFRESH, INC

---

Address: 1500 S ZARZAMORA  
SUITE 507  
SAN ANTONIO, TX 78207  
(210) 444-0100  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: ERIC@UNIFRESHINC.COM

Classifications: MBE (Primary)  
HUB  
WBE  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## Valley Services, Inc.

---

Address: 4400 Mangum Drive  
Jackson, MS 39232  
(601) 664-3100  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: sball@valleyinc.com  
bshumaker@valleyinc.com

Classifications: HGA (Primary)  
Participation Type: Active Supplier  
Email Status:  
Initiation Type: Automatic

## Visual Arts Productions

---

Address: 14310 Summer Garden  
Drive  
Houston, TX 77083  
(832) 687-4452  
Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: info@vaproduction.org

Classifications: WBE (Primary)  
Participation Type: Active Supplier  
Email Status:

Initiation Type: Automatic

## Walnut Creek Farms Texas (Chaz Inc)

---

Address: 6521 Asher Rd  
Alvarado, TX 76009  
(817) 783-3588

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: walnutcreekfarmtexas@hotmail.com  
orders@wcftxfoods.com

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

## Werk U Out training

---

Address: 2702 mockingbird dr  
alvin, TX 77511  
(713) 291-3648

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: jmiller1825@gmail.com

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

## WNA Atrium Packaging

---

Address: 14345 NW FWY  
Houston, TX 77040  
(281) 460-4296

Response Status: No Response  
Initiation Date: 9/17/2021  
Initiation Emails: larisa.ferguson@novolex.com

Participation Type: Active Supplier

Email Status:

Initiation Type: Automatic

## Bid Activity Detail

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### First Advertisement

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Activity Date: 9/17/2021 08:00 AM (CT)

Description: Friday, September 17, 2021 at 8:00 a.m.

### Second Advertisement

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Activity Date: 9/20/2021 08:00 AM (CT)

Description: Monday, September 20, 2021

### Pre Proposal

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Activity Date: 10/5/2021 02:00 PM (CT)

Description: A pre-proposal conference is scheduled for October 5, 2021 at 2:00 p.m. CT. It is not mandatory.

Join Zoom Meeting

[https://hcde-texas-org.zoom.us/j/81926714999?  
pwd=SHFzeGE2Y2o4bmhkU294ck1UajJLdz09](https://hcde-texas-org.zoom.us/j/81926714999?pwd=SHFzeGE2Y2o4bmhkU294ck1UajJLdz09)

Meeting ID: 819 2671 4999

Passcode: 612634

One tap mobile

+13462487799, 81926714999#,,,,\*612634# US (Houston)

+16699009128,,81926714999#,,,,\*612634# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 819 2671 4999

Passcode: 612634

Find your local number: <https://hcde-texas-org.zoom.us/j/81926714999>

## Anticipated Award Date

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Activity Date: 11/17/2021

Description: Anticipated Award Dates is **November 17, 2021**

<b>Evaluation Summary - 22/013DR for Local Food and Catering Services</b>	<b>Weighted Valued</b>	<b>Alonti Market Cafe and Catering (Pepi Corporation)</b>	<b>Bourdreaux's Cajun Kitchen</b>	<b>Chick Fila Crosstimbers_</b>	<b>Domino's Pizza (MAC Pizza Management, Inc</b>	<b>Houston Café Inc</b>	<b>Jason's Deli (Deli Management)</b>	<b>Line Drive Logistics LLC</b>	<b>Nuksy's Fine catering</b>	<b>Sami's Café</b>
Price	25	15	14	18	17	12	16	18	14	18
Reputation of Vendor and of Vendor's goods and/or services	20	18	15	19	18	17	18	16	16	17
Quality of vendor's goods and service	25	23	22	25	23	22	24	20	20	21
Extent to which the goods and/or services meet HCDE needs	25	23	21	25	23	21	24	21	20	22
Vendor's past relationship with HCDE	5	5	4	5	5	0	5	0	0	0
Impact on the ability of HCDE to comply with laws and rules relating to HUBs	0	0	0	0	0	0	0	0	0	0
Total long-term cost to HCDE to acquire Vendor's goods and/or services	0	0	0	0	0	0	0	0	0	0
For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Consultant or the Consultant's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0	0	0	0	0	0	0	0	0	0
Other (Previous Work with Governmental Agency)	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>100</b>	<b>84</b>	<b>75</b>	<b>91</b>	<b>85</b>	<b>71</b>	<b>88</b>	<b>74</b>	<b>70</b>	<b>78</b>
		Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended

**Regular Board Meeting**

**6.F.3.**

<b>Meeting Date:</b>	November 17, 2021		
<b>Title:</b>	Contract Award for Job No. 22/014EJ Educator Certification and Advancement (ECA ) Division Services		
<b>Submitted For:</b>	Kendra Jackson, Purchasing	<b>Submitted By:</b>	Edna Johnson
<b>Recommended Action:</b>	Approve	<b>HCDE Goal(s):</b>	1. Impact education/respond to evolving needs 4. Provide cost savings by leveraging tax dollars
<b>Additional Resource Personnel:</b>	Dr. Jesus Amezcua, Dr. CJ Rodgers, Lidia Zatopek, Kendra Jackson, Dr. Edna Johnson	<b>Facilities/Technology Approval Needed?:</b>	None

**Information**

**Posted Agenda Item:**

**Approval of Contract Award for job no. 22/014EJ Addendum 1 - Educator Certification and Advancement (ECA) Division Services for Harris County Department of Education with the following proposer(s):** Believe in the Possibilities, DBA Shirley Rose-Gilliam; Mirella Ortiz Moreno; Pathway Education Group, LLC; and U-Bridge Project Consulting, LLC for the period of 12/01/2021 through 11/30/2026, subject to annual appropriations of funding.

**Subject:**

Educator preparation services for teacher and principal certifications for HCDE Educator Certification and Advancement (ECA) Division

**Rationale:**

The process enacted was a Request for Proposals (RFP) to acquire proposals from vendors to provide preparation services for teacher and principal certifications to the Harris County Department of Education Educator Certification and Advancement (ECA) Division. One thousand and forty-nine (1,049) invitations were extended for proposals. Five (5) responses were received from vendors. Each response was reviewed for compliance with the requirements of the RFP, were evaluated, and scored. One (1) vendor did not meet the minimum criteria, and four (4) vendors offering the best value to HCDE/Center for the ECA Division were recommended for an award.

The contract period shall be for a term of five (5) years from 12/01/2021 through 11/30/2026 to the vendor stated above in Posted Agenda Item; subject to annual appropriations of funding. Contracts are in accordance with Texas Education Code 44.031.

**Fiscal Impact**

**Attachments**

- Board Recommendation
- Effectiveness and Compliance
- Evaluation Summary
- Participation Detail

**Form Review**

**Harris County Department of Education  
Business Office /Purchasing Division  
Job (Bid-Proposal) Recommendation Form  
Program Review**

[This form is used to document due diligence by Recommendation Committee]

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**To: Purchasing Division**

**From: Recommendation Committee**

Lidia Zatopek  
Jonett Miniel  
Shelley McKinley  
Inga Ash

Job (Bid/RFP#) and Name: 22/014EJ Addendum 1 - Educator Certification and Advancement (ECA) Division Services

Board Meeting Date: November 17, 2021

Date: October 29, 2021

**Procurement Requirements Available:**

Check One

Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$25,000 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (Requires Board Approval)

I certify that I have reviewed the attached Job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.



(Note: This form is required of all jobs (bids and RFPs) prepared by the Purchasing Division)

**Justification:**

RFP# 22/014EJ Addendum 1 – Educator Certification and Advancement (ECA) Division Services

This RFP was advertised to acquire preparation services for teacher and principal certifications

Invitation to propose were sent to 1049 vendors. HCDE received 5 responses and 4 vendors are being recommended for an award.

The following vendors are being recommended for an award beginning December 1, 2021:

- Believe in the Possibilities, DBA Shirley Rose-Gilliam
- Mirella Ortiz Moreno
- Pathway Education Group, LLC
- U-Bridge Project Consulting, LLC

**Harris County Department of Education  
Business Office /Purchasing Division**

**EC Form**

**Effectiveness and Compliance Review**

[This form is used to document due diligence by Buyer]

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To: Purchasing Audit File and Jesus J. Amezcua, Ph.D., CPA, Assistant Supt.  
for Business

From: Edna Johnson – Assistant Director of Purchasing

Job-Bid or RFP# and Name: 22/014EJ Addendum 1 – Educator Certification and Advancement  
(ECA) Division Services

Board Meeting Date: November 17, 2021

Date: October 29, 2021

**Procurement Requirements Applicable:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$49,999 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (per CH Local)  
 Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by all buyers and Director)

**22/014EJ Addendum 1 - Educator Certification and Advancement (ECA) Division Services - Evaluation Summary**

	<b>Total Weighted Value</b>	<b>Believe in the Possibilities, DBA (Shirley Rose-Gilliam)</b>	<b>Mirella Ortiz Moreno</b>	<b>Pathway Education Group, LLC</b>	<b>U-Bridge Project Consulting, LLC</b>
PRICE	25	25.00	17.5	25.00	25.00
REPUTATION OF VENDOR'S GOODS/SERVICES	20	13.32	11.7	16.67	18.23
QUALITY OF VENDOR'S GOOD/SERVICES	20	19.00	19.0	20.00	20.00
EXTENT TO WHICH GOODS/SERVICES MEETS NEED	20	19.00	18.3	20.00	20.00
VENDOR'S PAST RELATIONSHIP WITH HCDE	10	10.00	7.0	10.00	10.00
IMPACT ON HISTORICALLY UNDERUTILIZED BUSINESSES	0	0.00	0.0	0.00	0.00
LONG-TERM COST TO HCDE	5	5.00	5.0	5.00	5.00
For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0	0.00	0.0	0.00	0.00
OTHER	0	0.00	0.0	0.00	0.00
<b>TOTAL</b>	<b>100</b>	<b>91.32</b>	<b>78.41</b>	<b>96.67</b>	<b>98.23</b>
		<b>RECOMMENDED</b>	<b>RECOMMENDED</b>	<b>RECOMMENDED</b>	<b>RECOMMENDED</b>

**PARTICIPATION DETAIL**

Participant Name	Response Date	Response Status	Invitation Type	Invitation Date	Invite Email
The Village Education Solutions	10/19/2021	Submitted	Automatic	09/24/2021	brandispenner@gmail.com
Dr. Mary E. White International, LLC	10/18/2021	No Bid	Automatic	09/24/2021	drmary@drmarywhite.biz
Believe in the Possibilities, DBA (Shirley Rose-Gilliam)	10/18/2021	Submitted			
Houston A+ Challenge	10/18/2021	No Bid	Automatic	09/24/2021	tmonaghan@houstonaplus.org doneil@houstonaplus.org
U-Bridge Project Consulting, LLC	10/17/2021	Submitted	Automatic	09/24/2021	info@ubridgeproject.com
Pathway Education Group, LLC	10/14/2021	Submitted	Manual	09/27/2021	magremill@gmail.com
Mirella Ortiz Moreno	10/13/2021	Submitted			
BE GLAD LLC	10/07/2021	No Bid	Automatic	09/24/2021	jabbar@begladtraining.com
Levy's Tutorial and Enrichment Center (Mary Baumann)	10/03/2021	No Bid	Automatic	09/24/2021	levytutorial@student-focusedutoringcenter.com
Cyclone FPV (Cyclone 3D, Inc.)	09/28/2021	No Bid	Automatic	09/24/2021	schoolbids@cyclonefpv.com
Stanford Educational Consultants	09/28/2021	No Bid	Automatic	09/24/2021	stanfordconsultants@yahoo.com
Empowering Writers, LLC	09/27/2021	No Bid	Automatic	09/24/2021	askus@empoweringwriters.com
Nearpod Inc.	09/24/2021	No Bid	Automatic	09/24/2021	rfs@nearpod.com
1st Class Educator			Automatic	09/24/2021	L.Brooks@1stclasseducator.com
2 Inspire Peace			Automatic	09/24/2021	2inspirepeace@gmail.com
2*2*4 Solutions Education Consulting Service			Automatic	09/24/2021	solution224@outlook.com
365 Paving & Construction LLC			Automatic	09/24/2021	365paving@gmail.com
3rd I Process FX			Automatic	09/24/2021	gmitchell@3rdiprocurement.com
3W Consulting Group LLC (Rochelle L. Webb)			Automatic	09/24/2021	info@3wconsultinggroup.com
4.0 GPA			Automatic	09/24/2021	keculah@40gpa.com
400 Voices			Automatic	09/24/2021	josepablo@400voices.org
4142 Youth Development Services			Automatic	09/24/2021	jbrown4142@gmail.com
4kboards			Automatic	09/24/2021	4kboards@gmail.com
4W Solutions, Inc			Automatic	09/24/2021	lawright@4wsolutionsinc.com
7Mindsets			Automatic	09/24/2021	Chelsea.Spellman@7mindsets.com
806 Technologies, Inc.			Automatic	09/24/2021	mhalley@806technologies.com
A & R Holdings, LLC			Automatic	09/24/2021	anholdings@outlook.com
A Better Day Foundation, LLC		Viewed	Automatic	09/24/2021	contact@abetterdayfoundationusa.org
A Status Construction LLC		Viewed			
A.N.H. Consulting, LLC.					
A.I.M. (Assessment Intervention Management, LLC)			Automatic	09/24/2021	info@askmissheard.com
A.I.R. Project			Automatic	09/24/2021	zach@aimlconsuming.com
AAA Painting			Automatic	09/24/2021	air@abuseisreal.com
Above & Beyond Learning, Inc.			Automatic	09/24/2021	ses@above-and-beyondlearning.com
ABRAKADOODLE (ARTESTA LLC)			Automatic	09/24/2021	jdecara@abrakadoodle.com
Abundance Educational Consulting, LLC			Automatic	09/24/2021	abundance.ec@gmail.com
AC Language School (Chavez & Associates)			Automatic	09/24/2021	angeles@aclanguageschool.com
Academia in Motion, Inc			Automatic	09/24/2021	brooksmarcele@gmail.com
Academic Coaching, Inc.			Automatic	09/24/2021	TED.GREEN@ACADEMICCOACHINGINC.COM
Academic Learning Company (Velazquez Press)			Automatic	09/24/2021	info@academiclearningcompany.com
Academy of Exceptional Healthcare Training			Automatic	09/24/2021	aeh@sbcbglobal.net
Academy of World Education		Viewed			
ACS Engineering & Safety			Automatic	09/24/2021	ea@acs-consulting.com
Acting for All (AFA)			Automatic	09/24/2021	snwoked@gmail.com
AdaptiveX (Test4Me LLC)			Automatic	09/24/2021	shayla@adaptivex.io
Adira LLC			Automatic	09/24/2021	godfrey@adiraservices.com
AdjuStar Services, Inc.			Automatic	09/24/2021	Kareem@adjustars.com
ADMORE BEHAVIORAL THERAPY			Automatic	09/24/2021	awynme@admorgroup.com
Advance Plus Therapy Services, LLC			Automatic	09/24/2021	info@advanceplustherapy.com
Advanced Graphics (MBR, Inc.)			Automatic	09/24/2021	sonya@myadvancedgraphics.com
Advanced Medical Personnel Services			Automatic	09/24/2021	school@gowithadvanced.com
Advantage Office Products, LLC			Automatic	09/24/2021	dennis@youradvantageonline.com
Advisory 83		Viewed	Automatic	09/24/2021	teamwork@advisory83.com
AFA (American Festival for the Arts)			Automatic	09/24/2021	erin@afatexas.org
AGL (Accompanied by God's Love, Inc)			Automatic	09/24/2021	cheryloward@accompaniedbygodslove.com
ahal Process, Inc. (Dr. Ruby K. Payne)			Automatic	09/24/2021	cgarnier@ahaprocess.com
Ahead Of The Class Educational Services, Inc.			Automatic	09/24/2021	kn1213@gmail.com
Alamo Music Center, Inc.			Automatic	09/24/2021	schoolbids@alamomusic.com
Alba Educational Consulting, LLC			Automatic	09/24/2021	shannon@themathconsultants.com
Alisha Breakfield			Automatic	09/24/2021	AlishaBreakfield@yahoo.com
ALL AMERICAN SPECIALTY CONSTRUCTION LLC			Automatic	09/24/2021	mickeyallf@gmail.com
All Educate Learning Resources			Automatic	09/24/2021	lena@all-educate.com
ALL VALLEY DRUG SCREENS			Automatic	09/24/2021	lpederson11@gmail.com
Alliance Financial Ministries, Inc.			Automatic	09/24/2021	lonnie@financialministries.org
AlphaGraphics (Lukitas Inc.)			Automatic	09/24/2021	jbucraga@alphagraphics.com
ALTERING THE EDUCATION XPECTATION LLC			Automatic	09/24/2021	devonquintonhorton@gmail.com
Altitude Learning (AltSchool, PBC d/b/a Altitude Learning)			Automatic	09/24/2021	tanya@altitudelearning.com
Amanda Holdsworth Communications			Automatic	09/24/2021	hello@holdsworthcommunications.com
Amanda Morgan, Not Just Cute (Amanda Morgan)			Automatic	09/24/2021	amanda@notjustcute.com
American Institute of Martial Arts			Automatic	09/24/2021	aima7226@hotmail.com
American Institutes for Research (American Insitutes for Research in the Behavioral Sciences)		Viewed	Automatic	09/24/2021	bids_dom@air.org
American Productivity & Quality Center			Automatic	09/24/2021	darricola@apqc.org
American Robotics Academy (Animation Station Inc)			Automatic	09/24/2021	daphney.kirby@roboticsacademy.com
America's Foundation for Chess			Automatic	09/24/2021	karen@firstmovechess.org
AMN Allied Services, LLC			Automatic	09/24/2021	school-dl@amhealthcare.com
Anew Psychological Services, PLLC			Automatic	09/24/2021	ahollingsworth@anew-psychological.com
AnLar, LLC			Automatic	09/24/2021	operations@anlar.com
Ann Marie Harbour			Automatic	09/24/2021	annmariemobile@gmail.com
Another Chance Behavioral Consultants LLC			Automatic	09/24/2021	ACBCmgmt@mentalhealthresource.org
Anthropology Arts (Voices Advance LLC DBA anthropology arts)			Automatic	09/24/2021	vecchio@voicesadvance.com
Apple Books			Automatic	09/24/2021	sales@applebooks.com
Apple Developmental Health			Automatic	09/24/2021	
Aquilla Educational Resources			Automatic	09/24/2021	peggy@aquillaed.com
ardurra group			Automatic	09/24/2021	canonico@ardurragroup.com
Argument-Driven Inquiry			Automatic	09/24/2021	krista@argumentdriveninquiry.com
Armand Bayou Nature Center Inc			Automatic	09/24/2021	tom@abnc.org
ARRAY			Automatic	09/24/2021	ram.vidauri@trustarray.com
ART IN HISTORY, INC.			Automatic	09/24/2021	info@artinhistory.com
Arts Alive! Inc (ARTS ALIVE!)			Automatic	09/24/2021	wendy@artsaliveinc.com
As We Grow Learning Center			Automatic	09/24/2021	info@awglearning.com
ASAP Business Services (Accurate Standards Available Professionals Business Services, LLC)			Automatic	09/24/2021	ajordan@yoursapervice.com
ASAP Roofing (Koppel & Kozel, LLC)			Automatic	09/24/2021	joseph@tylerrroofingasap.com
ASmart Consulting			Automatic	09/24/2021	asmartconsulting@yahoo.com
Aspire Works LLC			Automatic	09/24/2021	jeff.shokrian@gmail.com
Assoc for the Advancement of Mexican Americans (AAMA)			Automatic	09/24/2021	dortiz@aama.org
A*Star's Purposeful Connections, LLC			Automatic	09/24/2021	astar@astarsconnections.com
Astrid Emily Francis			Automatic	09/24/2021	astrid.francis@cabarrus.k12.nc.us
Astrov & Associates			Automatic	09/24/2021	smjuster@yahoo.com
AT&T Mobility LLC			Automatic	09/24/2021	
Athena Scholastic, LLC			Automatic	09/24/2021	aboyce@athenascholastic.com
Atkins Powerhouse Consulting LLC			Automatic	09/24/2021	hello@atkinspowerhouse.com
Atomic Learning			Automatic	09/24/2021	carrie.hannigan@hoonit.com
AUSTIN LEARNING CENTER (CANDEO, LLC)			Automatic	09/24/2021	AMY@AUSTINLEARNINGCENTER.COM
Avondale House			Automatic	09/24/2021	steve@avondalehouse.org
B Dow (Elizabeth Dow)			Automatic	09/24/2021	elizabethrdow@gmail.com
Baked With Confidence			Automatic	09/24/2021	bakedwithconfidence@gmail.com
BakerRipley			Automatic	09/24/2021	MSMartinez@bakerripley.org khuntsman@bakerripley.org
Barbara Cargill			Automatic	09/24/2021	wowsciencecamp@sbcbglobal.net
Bard in a Box (Laura Moreno)			Automatic	09/24/2021	lmoreno627@gmail.com
Barstone, Inc.			Automatic	09/24/2021	admin@barstonecompany.com
Basketball Essentials			Automatic	09/24/2021	joulevetteab@yahoo.com

Bayou City Play	Automatic	09/24/2021	jill.wood@gmail.com
BBeauti AndLashes LLC	Automatic	09/24/2021	barnes.breshay@gmail.com
BC Houston Career Training Academy, Inc.	Automatic	09/24/2021	bchtrainingacademy@live.com
BCA DX LABORATORY	Automatic	09/24/2021	bedardoyle@gmail.com
BCS Consulting	Automatic	09/24/2021	stdocs18@shsu.edu
BE A CHAMPION, INC.	Automatic	09/24/2021	hongj@bachamp.org barganierj@bachamp.org chandra.woods@
Bearing Fruit Early Childhood Training	Automatic	09/24/2021	bearing.fruitec@gmail.com
Bedden & Associates, LLC (Bedden)	Automatic	09/24/2021	dbedden@bedden-associates.com
Bee Busy Wellness Center	Automatic	09/24/2021	n.mitcheil@mybbwc.org
Beereaders Inc	Automatic	09/24/2021	sales_rfp@beereaders.com
Belhaven Consulting Inc	Automatic	09/24/2021	gfletchy@gmail.com
Bell and Smarts	Automatic	09/24/2021	Lynette.Bell1@gmail.com
Bell Tech Career Institute, Inc.	Automatic	09/24/2021	mustafa@belltechcareerinstitute.com rbell44557@aol.com
BellXcel	Automatic	09/24/2021	bnordin@bellxcel.org
BEM Solutions, LLC	Automatic	09/24/2021	bmartin53@gmail.com
BenCheri Educational Center	Automatic	09/24/2021	bencherieducationalcenter@yahoo.com
Benchmark Education Company	Automatic	09/24/2021	pclifford@benchmarkeducation.com Ktrapp@benchmarkeducat
Bertha L. St. John /Solid Rock Speech Language Clinic	Automatic	09/24/2021	berthastjohn@yahoo.com
Best Practice Associates, Inc.	Automatic	09/24/2021	Bestpracticeassociates@gmail.com
Bethesda Lutheran Communities	Automatic	09/24/2021	heather.willette@bethesdaic.org
Black Topaz Consulting	Automatic	09/24/2021	
BlackBellHelp	Automatic	09/24/2021	shane_miller@blackbellhelp.com
BLENDING EDUCATION, LLC	Automatic	09/24/2021	sales@blendingeducation.com
Blocker Education Research, LLC (Tyrone D. Blocker)	Automatic	09/24/2021	
BloomBoard, Inc.	Automatic	09/24/2021	kristin@bloomboard.com
BLU PHIRE RESEARCH INSTITUTE INC	Automatic	09/24/2021	info@bluphيري.com
BluGreen Pest Control	Automatic	09/24/2021	cdrymala@live.com
BMHR - Better Man HR LLC	Automatic	09/24/2021	sshaw@bettermanhr.com
Bone Clones, Inc.	Automatic	09/24/2021	bids@boneclones.com
BookerDezigns	Automatic	09/24/2021	Cornelius.Booker@ymail.com
Bookwhisperer, Inc. (Donalyn Miller)	Automatic	09/24/2021	thebookwhisperer@gmail.com
Boundaryless Enterprises, LLC	Automatic	09/24/2021	raenada.mason@gmail.com
Boykins Youth Foundations	Automatic	09/24/2021	hardcorespin@gmail.com
Boys and Girls Clubs of Greater Houston	Automatic	09/24/2021	mmartin@bgcgh.org
Bracane Company	Automatic	09/24/2021	Pjnelson@bracaneco.com
BrainBuzzed Tutoring INC	Automatic	09/24/2021	BrainBuzzed@gmail.com
BrainStorm Advanced Learning Systems	Automatic	09/24/2021	afleming@brainstormfw.com
Brainy Learning Club	Automatic	09/24/2021	Dr.A@BrainyLearningClub.com
Brandi Spencer Consulting	Automatic	09/24/2021	brandispencer@gmail.com
Brandi T. Brown	Automatic	09/24/2021	brandibrown13@gmail.com
Brandon Miller	Automatic	09/24/2021	b_miller05@yahoo.com
BraveUp Consulting	Automatic	09/24/2021	info@braveupconsulting.com
Brentwood Community Foundation (Brentwood Economic Community Development Corporation)	Automatic	09/24/2021	ghopkins@brentwoodfoundation.org
Brewer Educational Resources	Automatic	09/24/2021	melissa@brewereducationresources.com
Briar Patch	Automatic	09/24/2021	tpensonwilson@yahoo.com
Bricks 4 Kidz Cypress (CY Bratz LLC)	Automatic	09/24/2021	
Bridge to Leadership, LLC	Automatic	09/24/2021	carlos.mavins@bridgetoleadership.org
Bright Ideas	Automatic	09/24/2021	brightideasjmt@gmail.com
BrightBytes	Automatic	09/24/2021	
BRIGHTER FUTURE, INC.	Automatic	09/24/2021	brighterfutureinc@hotmail.com
Brighter Futures Counseling and Consulting	Automatic	09/24/2021	lhubb1@yahoo.com
Buffalo Bayou Rowing Center	Automatic	09/24/2021	greg@buffalobayourc.org
Building Solutions	Automatic	09/24/2021	willard@buildingsols.com
bulb Inc.	Automatic	09/24/2021	
Burch Energy Services	Automatic	09/24/2021	dburchfield@burchenergy.com
Bureau of Education & Research	Automatic	09/24/2021	aclark@ber.org
Burgeon IT Services LLC	Automatic	09/24/2021	nanda@burgeonits.com
BUSINESS 101 CONSULTANTS & TRAINERS	Automatic	09/24/2021	bus101consultants@att.net
BUTTON UP GLOBAL	Automatic	09/24/2021	buttonupglobal@gmail.com
ByHearing, LLC	Automatic	09/24/2021	dr.moniqueawilliams@byhearing.net
C Change Consulting	Automatic	09/24/2021	tlitton@cchangecc.com
C&R Staffing Solutions	Automatic	09/24/2021	cr.staffingsolutions@gmail.com
C1S Group, Inc.	Automatic	09/24/2021	ashleigh_jones@c1sinc.com
Calidad Construction, LLC dba Valley Supplies and Services	Automatic	09/24/2021	info@vsstx.net
CALPAA Inc (CALPAA, Inc)	Automatic	09/24/2021	jeannene@calpaa.com
Candor Consulting and Diagnostics, LLC	Automatic	09/24/2021	jennifer@candoriadiag.com
Caperton-Brown & Poole Consulting	Automatic	09/24/2021	hcapertonbrown@yahoo.com
Capitol Region Education Council	Automatic	09/24/2021	krandall@crec.org
Carnegie Speech	Automatic	09/24/2021	david@carnegiespeech.com
Carol Cooper dba N&C Consulting	Automatic	09/24/2021	cacooper@tx.rr.com
Catapult Dreams, LLC	Automatic	09/24/2021	qmoore03@gmail.com
Catapult Learning	Automatic	09/24/2021	proposals@catapultlearning.com
CBRE   Heery (CBRE Heery, Inc.)	Automatic	09/24/2021	gary.whittle@cbre.com
CBTS Technology Solutions	Automatic	09/24/2021	lori.morgan@cbts.com
Ceila Garcia-Szyska	Automatic	09/24/2021	garciaszyska1@gmail.com
Center for Global Education at Asia Society	Automatic	09/24/2021	hsingmaster@asiasociety.org
Center for Student Achievement Solutions	Automatic	09/24/2021	cwilliams@c4sas.com
Center for the Collaborative Classroom	Automatic	09/24/2021	kstuart@collaborativeclassroom.org
Certica Solutions	Automatic	09/24/2021	
Cetrix Technologies LLC	Automatic	09/24/2021	
Challenge Island (Aryaah LLC)	Automatic	09/24/2021	Houston@challenge-island.com
Character You!	Automatic	09/24/2021	characteryou22@gmail.com
CharacterStrong, LLC	Automatic	09/24/2021	lindsay@characterstrong.com
Chart Chicks LP	Automatic	09/24/2021	erin@chartchicks.com
Chase in Dreams, Speech and Drama (Deadra Chase)	Automatic	09/24/2021	chasemsD@yahoo.com
CHAT (Culture of Health-Advancing Together)	Automatic	09/24/2021	aisha.siddiqui@chatx.org
Cheryl R. Vital	Automatic	09/24/2021	cherylvital@gmail.com
Child Care Associates	Automatic	09/24/2021	patricia.looper@childcareassociates.org
Child Care Council (Child Care Council of Greater Houston Inc.)	Automatic	09/24/2021	patrick@cccghi.com
Child Trends	Automatic	09/24/2021	scochran@childtrends.org
Childcare Masters LLC	Automatic	09/24/2021	childcaremasters@gmail.com
Children Come Click Education & Technology	Automatic	09/24/2021	snwokedi@gmail.com
Choice Nation Academy	Automatic	09/24/2021	info@choicenationacademy.org
Chrome Hero	Automatic	09/24/2021	tom.k@chromehero.com
Church I AM	Automatic	09/24/2021	Sensei@northsidekarate.com
Cindy Puryear Consulting Services (Cindy Puryear)	Automatic	09/24/2021	puryear_cindy@yahoo.com
ClassLink	Automatic	09/24/2021	ecain@classlink.com
cLI-Energy and Construction LL	Automatic	09/24/2021	tharts@cli-energyandconstruction.com
Club SciKidz Houston (Heir Consulting Group)	Automatic	09/24/2021	omah@heircg.com
Coach Drew's Basketball Camp (Andrew Frieson)	Automatic	09/24/2021	adfrieson@aim.com
Coach Mercer LLC	Automatic	09/24/2021	chris.mercer@coach-mercerc.com
Coatings Specialty Development Lab	Automatic	09/24/2021	19grnja45@gmail.com
Code Ninjas (Brandb LLC)	Automatic	09/24/2021	
Code Park Inc	Automatic	09/24/2021	hello@codeparkhouston.org
Cognia	Automatic	09/24/2021	bids@cognia.org
Cognixia (Cognixia Inc)	Automatic	09/24/2021	GET@collabertact.com
CoHeart Yoga	Automatic	09/24/2021	coheartyyoga@gmail.com
CohnReznick LLP	Automatic	09/24/2021	CohnReznickGPSA@cohnreznick.com
ColeMinds Mobile	Automatic	09/24/2021	Colemindsmobile@gmail.com
Collaborate With Christina	Automatic	09/24/2021	info@collaboratewithchristina.com
Collaborative for Children	Automatic	09/24/2021	pstewart@collabforchildren.org
Color of Life (Color of Life Community Resource & Activity center)	Automatic	09/24/2021	tonya@coloroflife youth.org margo@coloroflife youth.org
Comflow Mechanical Services	Automatic	09/24/2021	cevett@comflowco.com

Committee for Children	Automatic	09/24/2021	rfps@cfchildren.org
Common Threads	Automatic	09/24/2021	Lindag@commonthreads.org
Community Family Centers	Automatic	09/24/2021	hkplan@communityfamilycenters.org
Community Shield	Automatic	09/24/2021	gavin@communityshieldplus.com
Community Training and Assistance Center, Inc.	Automatic	09/24/2021	cleone@ctacusa.com
Complete System Balance	Automatic	09/24/2021	cleo@completesystembalance.com
CompuGroup Medical	Automatic	09/24/2021	tillmann.schwabe@cgcm.com
Consolidated Performance Consulting, LLC.	Automatic	09/24/2021	charita@cpconslutllc.com
Construction Journal	Automatic	09/24/2021	
CoolSpeak, LLC	Automatic	09/24/2021	joey@coolspeak.net
COPY PLUS	Automatic	09/24/2021	lorissa@copyplusonline.net
Corwin Press, a SAGE Company	Automatic	09/24/2021	sheila.lucier@corwin.com
Cossey's Services, LLC	Automatic	09/24/2021	info@cosseyservices.us
Covid Safety Glass (Silent West LLC)	Automatic	09/24/2021	
CPS HR Consulting (Cooperative Personnel Services)	Automatic	09/24/2021	
Crafty Scraps	Automatic	09/24/2021	rfpcentral@cpshr.us
Creative Concepts for Early Learning (Latanya Elizabeth Atherley)	Automatic	09/24/2021	craftyscrapsbykt@yahoo.com
Creative Trainers and Consultants	Automatic	09/24/2021	lwatherley03@gmail.com
Creatively Inspired Communications (ConSandra Jones)	Automatic	09/24/2021	judy@judyarnahanwebb.com
Creativity Shell (EZ Kids Creativity Shell)	Automatic	09/24/2021	creativelyinspiredc@outlook.com
Creed Global Enterprises (Creed Global Media & Production)	Automatic	09/24/2021	sdaniel@creativityshell.org
CREO Consultants (CREO College Readiness and Educational Opportunities)	Automatic	09/24/2021	Centrell@creedglobalmedia.com
Crimson Vision Enterprises	Automatic	09/24/2021	creoconsultants@gmail.com
Crisis Prevention Institute	Automatic	09/24/2021	kinjyancy@gmail.com
Cristo Rey Jesuit (Jesuit Cristo Rey College Preparatory School of Houston)	Automatic	09/24/2021	CPIRFP@crisisprevention.com
CYPHER LEARNING INC	Automatic	09/24/2021	agriffin@cristoreyjesuit.org
CypherWorx, Inc.	Automatic	09/24/2021	albert@cypherlearning.com
D & S Educational Consulting (Stephanie Ross)	Automatic	09/24/2021	sstookey@cypherworx.com
D. Mark Wallace	Automatic	09/24/2021	stephanieross@sbcglobal.net
Dan St. Romain Educational Consulting, LLC	Automatic	09/24/2021	ace1233@hotmail.com
Danny Steele (Daniel J. Steele)	Automatic	09/24/2021	dan@danstromain.com
David P. Weikart Center for Youth Program Quality (The Forum for Youth Investment)	Automatic	09/24/2021	steethoughts101@gmail.com
David Rodriguez	Automatic	09/24/2021	tom@forumfy.org
David Santana	Automatic	09/24/2021	theoriginaldod@gmail.com
Debbie Diller & Associates, Inc.	Automatic	09/24/2021	dsantan2@houstonisd.org
Deborah J. Arnold	Automatic	09/24/2021	debtdilleradmin@gmail.com
Decisions	Automatic	09/24/2021	djarnold1702@gmail.com
DeDe Church & Associates, LLC	Automatic	09/24/2021	walkershannique@yahoo.com
Defined Learning	Automatic	09/24/2021	dede@dedechurch.com
DEMS,LLC	Automatic	09/24/2021	
Development Without Limits	Automatic	09/24/2021	olusola_dosunmu@demsllc.com
DGR United	Automatic	09/24/2021	jenniferbrady@developmentwithoutlimits.org
Diaz Music Institute	Automatic	09/24/2021	info@diazmusicinstitute.org
DIBSYS Inc	Automatic	09/24/2021	dsaha@dibsysinc.com sandipan@dibsysinc.com
Disciplers Inc	Automatic	09/24/2021	jdixonsr@att.net
DiscoverU	Automatic	09/24/2021	george@discoverus.org
Divisi Strings	Automatic	09/24/2021	admin@divisistrings.com
DK High Steppers (Doris Keener)	Automatic	09/24/2021	dkhighsteppers@yahoo.com
DoLogic Inc.	Automatic	09/24/2021	bizops@dologic.com
Donvai Math Educational Services, LLC	Automatic	09/24/2021	Tyeoman32@gmail.com
Dorsey Management Services	Automatic	09/24/2021	4dorsey@gte.net
dougie-fresh (Dr. Douglas L. Garner)	Automatic	09/24/2021	drgamercinc@gmail.com
Dr. Jeanne M. Hines	Automatic	09/24/2021	JHines4104@yahoo.com
Dr. Ken Brumfield, Learning Empire	Automatic	09/24/2021	thelearningempire@gmail.com
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Dragonfly Designs LLC	Automatic	09/24/2021	stacee@dragonflyfun.com
DrBIReal Educational Services	Automatic	09/24/2021	drbreal1@gmail.com
Dream Capital International, Inc	Automatic	09/24/2021	dreamcapitalinternational@gmail.com
Dream Catcher Learning Academy	Automatic	09/24/2021	tiffany@realelegantdreams.com
DRF Industries LLC	Automatic	09/24/2021	dford@drfindustries.com
Driver's Point Driving School	Automatic	09/24/2021	driverspoint.fuqua@gmail.com
Dual Point Education	Automatic	09/24/2021	carla.jano@dualpointeducation.com
Dura Brands, Inc.	Automatic	09/24/2021	fayez@dura-brands.com
Dynamism Fine Arts of Texas (Dyna Texas)	Automatic	09/24/2021	brandon@dynatexas.com
DYS HOUSYON YOUTH ASSOCIATION	Automatic	09/24/2021	dysnya@yahoo.com
E3 Alliance	Automatic	09/24/2021	ldavis@e3alliance.org
Early Learning & Fitness Academy (Early Learning & Fitness Academy LLC)	Automatic	09/24/2021	academy_principal@earlylearningfr.com
Early Start Development Inc	Automatic	09/24/2021	earlystartdev@gmail.com
Echelon HTS INC.	Automatic	09/24/2021	echelonhts@gmail.com
E-Colors in Education	Automatic	09/24/2021	rosalinda@ecolorsineducation.org
edOpp Solutions LLC	Automatic	09/24/2021	contact@edoppsolutions.com
EDpact L.L.C.	Automatic	09/24/2021	matt@edpact.net
EDU Specialist, LLC	Automatic	09/24/2021	julia@eduspecialist.org
Educate To Edify (Educating While Black)	Automatic	09/24/2021	edwhileblack@gmail.com
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Education Elements, Inc.	Automatic	09/24/2021	bizops@edelements.com
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Educational Directions (DeSensi)	Automatic	09/24/2021	ibennett@eddirections.com
Educational Epiphany LLC	Automatic	09/24/2021	educationalepiphany@gmail.com
Educational Leadership Consultants	Automatic	09/24/2021	msmith@EduLeadConsultants.net
Educational Systems Consulting	Automatic	09/24/2021	consult@edsystemsconsulting.org
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Eduphoric, LLC	Automatic	09/24/2021	pam.nelson@eduphoric.com
EDUStaff, LLC	Automatic	09/24/2021	clark@edustaff.org
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Elegant Enterprise Wide Solutions, Inc.	Automatic	09/24/2021	bids@elegantsolutions.us
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Elisa Rankin Consulting LLC	Automatic	09/24/2021	elisa.rankin@att.net
Ellevation, LLC	Automatic	09/24/2021	lisa.giammanco@ellevationeducation.com
Ellington Chastain Educational Initiative	Automatic	09/24/2021	asardinea@gmail.com
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EMPAC HEALTH MANAGEMENT SERVICES, LLC	Automatic	09/24/2021	deannap@empacnation.com
Empower With Purpose	Automatic	09/24/2021	
Empowered Network Services, LLC	Automatic	09/24/2021	tom@empowerednetwork.us
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Energy Saving Advisor Distributors	Automatic	09/24/2021	Support@energysolutionsadtx.com
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Engaged Escapades	Automatic	09/24/2021	
Engaging Learners, LLC (Katherine S. McKnight)	Automatic	09/24/2021	elaine@engaginglearners.org
Ensemble Learning (The College Ready Promise)	Automatic	09/24/2021	lmingle@ensemblelearning.org
Enterprise Pals, Inc.	Automatic	09/24/2021	
Epic Decisions, LLC	Automatic	09/24/2021	doug.epicdecisions@gmail.com
ESL INTERNATIONAL, LLC	Automatic	09/24/2021	barron.white@eslinternational-llc.com
Essential Wellness and Balance	Automatic	09/24/2021	ebwellness@gmail.com
ET Scholastics, LLC	Automatic	09/24/2021	donovan@evanstechllc.com
eTeachingMe (Love N Learn At Home)	Automatic	09/24/2021	eteachingme@gmail.com
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Evidence Based Classroom Solutions	Automatic	09/24/2021	chad@ebcsus.com
Evitar Systems LLC	Automatic	09/24/2021	BarbaraBostic@EvitarSystemsllc.com
Ewing Strategic Communications	Automatic	09/24/2021	darryl.ewing@ewing.com
Exalted Arts	Automatic	09/24/2021	cynthia@exaltedarts.org
Exceptional Pediatric Therapy, LLC	Automatic	09/24/2021	nwoods@eptpediatrics.com
ExecuTeam Staffing	Automatic	09/24/2021	laura@executeam.com Kiersten@executeam.com
ExerPlay, Inc	Automatic	09/24/2021	vicki@exerplay.com
Exploros (Exploros, Inc.)	Automatic	09/24/2021	yoel.givol@exploros.com
Express Children's Theatre	Automatic	09/24/2021	boxoffice@expresstheatre.com
EXPRESSIONS PRODUCTIONS (1972)	Automatic	09/24/2021	expressionsproductionsco@gmail.com
Faith Works Consulting Group, LLC	Automatic	09/24/2021	lwilliams@faithworkscg.com
FAMILY Artistry Academy, Inc.	Automatic	09/24/2021	FAMILYArtistryAcademy@gmail.com
Fast Forward	Automatic	09/24/2021	robert.bowens@fastforward.solutions
Favor Consulting Inc (Demian Solutions Inc)	Automatic	09/24/2021	
Fazio Consulting, LLC.	Automatic	09/24/2021	faziococonsulting@yahoo.com
Felicity Educational Services	Automatic	09/24/2021	info@felicityed.com
Ferrilli	Automatic	09/24/2021	rjacob@ferrilli.com ccusin@ferrilli.com
Fig Restoration	Automatic	09/24/2021	erhawkins@figrestoration.com
File Academy Online Learning Center (File Academy Inc.)	Automatic	09/24/2021	mfile@fileacademy.org
Finest Blood	Automatic	09/24/2021	finestblood@yahoo.com
FIRST Educational Resources, LLC	Automatic	09/24/2021	garth@firsteducation-us.com
Floral Park Consulting LLC	Automatic	09/24/2021	
Footsteps2Brilliance, Clever Kids University (Footsteps2Brilliance, Inc.)	Automatic	09/24/2021	ilene@footsteps2brilliance.com
For The Culture Literacy Development	Automatic	09/24/2021	fortheculture.litdev@gmail.com
Forged Ed	Automatic	09/24/2021	karima@forgeded.com
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Fostering Stars Learning & Resource Center, Inc	Automatic	09/24/2021	
Fragile Planet Wildlife Center	Automatic	09/24/2021	tthomas@fpwc.net
Franklin Covey Clen Sales, Inc (Franklin Covey Inc.)	Automatic	09/24/2021	emily.bingham@franklincovey.com
Free Market Educational Services	Automatic	09/24/2021	
Freese and Nichols, Inc.	Automatic	09/24/2021	leadservices@freese.com
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From The Ground up Performance Enhancement (Deanna Voltz)	Automatic	09/24/2021	Deanna.Voltz@gmail.com
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Frontier Services Group	Automatic	09/24/2021	info@frontiergp.com
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Fundamentals	Automatic	09/24/2021	Angela_wiltz@aol.com
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Future Strong Education	Automatic	09/24/2021	admin@futurestrongeducation.com
G4C Enterprises, LLC	Automatic	09/24/2021	gary@g4centerprisesllc.com
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Gastile Consultant Group	Automatic	09/24/2021	tgastile2@gmail.com
Gazelle Capital, LLC	Automatic	09/24/2021	
Generation Ready	Automatic	09/24/2021	contracts@generationready.com
Generation Teach Inc.	Automatic	09/24/2021	lzahn@genteach.org
Gene's Machine, INC.	Automatic	09/24/2021	mattapodackis@genesmachine.com
Genesis Education and Training (Erica Washington)	Automatic	09/24/2021	genesetininfo@gmail.com
Gentle Minds Tutoring	Automatic	09/24/2021	gentlemindstutoring@gmail.com
Gentlehands Inc.	Automatic	09/24/2021	lmbtrue@yahoo.com
German Consulting and Resources, LLC (Felecia German)	Automatic	09/24/2021	gcrconsulting1@gmail.com
GermBlast (Infection Controls, Inc.)	Automatic	09/24/2021	wes@ggermblast.com kroye@ggermblast.com
Getting Sorted (G. Yess Fisher & Co., LLC)	Automatic	09/24/2021	Gayle.Fisher@usa.net
Gifting Grounds	Automatic	09/24/2021	gftgrounds@gmail.com
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GilCat Solutions (Gloria Lastra)	Automatic	09/24/2021	glastra@gilcats.com
Girls Empowerment Network	Automatic	09/24/2021	
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Girls on the Run Greater Houston	Automatic	09/24/2021	maryl@gotrgreaterhouston.org
Girlstart	Automatic	09/24/2021	kristin@girlstart.org
Glass View of Tech	Automatic	09/24/2021	shainavglass@gmail.com
Glenrock Consulting, LLC	Automatic	09/24/2021	rkaplins@gmail.com
GLOBAL EDUCATIONAL SOLUTIONS LLC	Automatic	09/24/2021	
GMC CONSULTANTS,LLC	Automatic	09/24/2021	
GOD FEARING POWER HOUSE (POWER ROCK COMMUNITY CENTR)	Automatic	09/24/2021	
Golden Mountain Consulting L.L.C	Automatic	09/24/2021	gmcgowen@gmc-consultants.com
Golding Touch Education Consul	Automatic	09/24/2021	
Good News Church	Automatic	09/24/2021	goldenmountainconsultant@gmail.com
GO-Strategic Management Services	Automatic	09/24/2021	fritzgolding@gmail.com
GovSense	Automatic	09/24/2021	Cars.kebede@gmail.com
GPR Ventures, LLC	Automatic	09/24/2021	guzman.d1001@gmail.com
Gray Mechanical (Gray Mechanical, LLC)	Automatic	09/24/2021	cmcmurtagh@govsense.com
Greater Emmanuel Family Worship Center	Automatic	09/24/2021	debdgraham@gmail.com
Greatest in the Kingdom Ministries	Automatic	09/24/2021	jody.vowell@graymechanical.com
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Grimes & Associates	Automatic	09/24/2021	info@greenspacetx.com
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GrowFit (GrowFit Inc.)	Automatic	09/24/2021	grimeshc@gmail.com
GW Implementation Solutions	Automatic	09/24/2021	t.simon@growmindsconsult.com
Hands-On Robotics Academy	Automatic	09/24/2021	
Harmony Public Schools	Automatic	09/24/2021	jen.whiting@gwsolutions.org
Harris County Precinct One Street Olympics, Inc.	Automatic	09/24/2021	NicholasGuillermo@gmail.com
Harvesting Wealth LLC	Automatic	09/24/2021	purchasing@harmonytx.org
Haude Tutoring	Automatic	09/24/2021	streetolympics1@gmail.com
Healthy Boundaries LLC	Automatic	09/24/2021	carolynannpowell@harvestingwealthllc.com
Heart Nation Inc	Automatic	09/24/2021	nhaude@haudetutoring.com
Heartwork Trending Counseling and Consulting, PLLC (Heartwork Trending Consulting Services)	Automatic	09/24/2021	hb@healthyboundariesllc.org
Heavenly Service, LLC	Automatic	09/24/2021	heartnationinc@gmail.com
Helping All Leaders Obtain Success (HALOS) (Helping All Leaders Obtain Success)	Automatic	09/24/2021	heartworktrending@gmail.com
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HiMac Center for Creative Thinking	Automatic	09/24/2021	contacthenrysheroes@gmail.com
HISPANIC LEARNING CENTER	Automatic	09/24/2021	rodrigo@herreraenttalentstrategies.com
Histrionix Learning (The Histrionics Company)	Automatic	09/24/2021	lhines@himaccenter.com
Holland Energy Consulting	Automatic	09/24/2021	admonhlc1@gmail.com
Holtz/Adams Construction and Consulting, LLC	Automatic	09/24/2021	rick@histrionix.com
Honor Moorman Consulting	Automatic	09/24/2021	heather@hollandenergyconsulting.com
Hooper Strategies	Automatic	09/24/2021	betsy@holtzadamsconstruction.com
Hope Over Hurt	Automatic	09/24/2021	hmooamconsulting@gmail.com
HORIZON SW PROPERTIES	Automatic	09/24/2021	Louise@hooperstrategies.com Les@HooperStrategies.com
Houghton Mifflin Harcourt Publishing Company	Automatic	09/24/2021	info@hopeoverhurt.org
Houston Astros	Automatic	09/24/2021	
Houston career readiness academy (Cynthia Egouzouwa)	Automatic	09/24/2021	hnh.bids@hmhco.com
Houston Center for Photography	Automatic	09/24/2021	
Houston Community College System	Automatic	09/24/2021	houstoncareeracademy@gmail.com
Houston Construction Services	Automatic	09/24/2021	natalie@hponline.org
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Houston Museum of Natural Science	Automatic	09/24/2021	ray@houstonconstructionservices.net
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Houston Urban Debate League	Automatic	09/24/2021	eric.emerson@kinkaid.org
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HTEC-Houstons Training and Education Center, Inc. (Phillips)	Automatic	09/24/2021	sphillips@houston-tec.com
Hunt, Guillot & Associates	Automatic	09/24/2021	lisa.oldenburg@hga-llc.com
Hypothesis Haven Science Club (Hypothesis Haven LLC)	Automatic	09/24/2021	info@hypothesishaven.com
I AM Transition Community Foundation, Inc.	Automatic	09/24/2021	iamtransition@gmail.com
IA-Advanced Telecom Solutions, LLC	Automatic	09/24/2021	info@atsolutionsnet.com
IBEX IT Business Experts LLC	Automatic	09/24/2021	mcarter@ibexperts.com
IdentIFIE Special Education, LLC	Automatic	09/24/2021	olivia.perez821@gmail.com
IgnitED	Automatic	09/24/2021	mwilliams@fuelgreatminds.com
IIA-SGA, Inc (Spring Guns & Ammo-The Woodlands)	Automatic	09/24/2021	ryan.sga@gmail.com
iKids Inc.	Automatic	09/24/2021	autumn@kidsinc.com
Illuminate Education	Automatic	09/24/2021	
I'm Changing The Narrative INC	Automatic	09/24/2021	jason.parker@idpconsulting.net
Imagine Excellence.Inc	Automatic	09/24/2021	imagineexcellenceinc@gmail.com
Imagine Me Academy	Automatic	09/24/2021	
Immaculate Kids	Automatic	09/24/2021	
IMPACT 360	Automatic	09/24/2021	info@impact360youth.org
IMS Dodge	Automatic	09/24/2021	cawr@imsinfo.com
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Indigo Education Company (Watershed, Inc)	Automatic	09/24/2021	chris.buja@indigoproject.org
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Infinite Possibilities Educational Consultants	Automatic	09/24/2021	psarathy@earthlink.net
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International Fun Shop, INC. (Herbert's Fun Shop, INC.)	Automatic	09/24/2021	
International Write Now, Inc	Automatic	09/24/2021	bamecork@swbell.net
Interprise/Southwest Interior & Space Planning, In	Automatic	09/24/2021	
Intertwined	Automatic	09/24/2021	
Intervene	Automatic	09/24/2021	Cheronda.Bryan@liveintertwined.org
Invest in Yourself Foundation Inc.	Automatic	09/24/2021	proposals@intervene.io
Invo Healthcare Associates (Invo Healthcare Associates, LLC)	Automatic	09/24/2021	ShaughnThomas1@gmail.com
IPM Asset Solutions, Inc.	Automatic	09/24/2021	rpf@invo-progressus.com
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Its Your Time To Flourish	Automatic	09/24/2021	retiredrdd@yahoo.com
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JL Hinds Consulting LLC (Hinds)	Automatic	09/24/2021	jjonthemic@gmail.com
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K&R Group, INC	Automatic	09/24/2021	jarvistanford@gmail.com
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K12 Insight	Automatic	09/24/2021	terry@k12foodpros.com
Kagan Publishing & Professional Development	Automatic	09/24/2021	
KANKO (Floyd's Chores & Odd Jobs)	Automatic	09/24/2021	hannah@kaganonline.com parker@kaganonline.com
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KATTA INFOTEK INC	Automatic	09/24/2021	bids@kaplanco.com tstanbery@kaplanco.com
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Kickboard, Inc.	Automatic	09/24/2021	mmusco@kickboardforschools.com
Kids' Club Spanish School	Automatic	09/24/2021	
Kids N Care	Automatic	09/24/2021	kidsncare2019@gmail.com
Kidsfit (ED PINNEY LLC)	Automatic	09/24/2021	fab@kidsfit.com
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Kingham Dalton Wilson, Ltd.	Automatic	09/24/2021	gweidemeyer@kdwild.com
KLD PLAYSCAPES USA (TWO WORD COMPANY LLC)	Automatic	09/24/2021	
KMD Hospitality (KMD Hospitality LLC)	Automatic	09/24/2021	karen@kmdhospitality.com annette@kmdhospitality.com
Connecting the Dots	Automatic	09/24/2021	dotsk3@gmail.com
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KTM Educational Consulting, LLC	Automatic	09/24/2021	kmartinez@ktmedconsulting.com
Kween to Queen YOUiversity	Automatic	09/24/2021	klarke@kweentokeen.com
L&S Associates, LLC	Automatic	09/24/2021	glookabaugh@yahoo.com
L.SMURPHE.F Institute; Solutions by L.SMURPHE.F; L.SMURPHE.F Productions (L.SMURPHE.F E	Automatic	09/24/2021	businessmanager@lsmurphef.com
Lady Liberty Group LLC	Automatic	09/24/2021	d@ladylibertygroup.com
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LATT Evaluations and Services, PLLC (La Shaun Arzu, PLLC)	Automatic	09/24/2021	larzu@lattevaluations.com

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LEAD Educational Services (William Price)	Automatic	09/24/2021	
LEAD Houston (Letting Everyone Achieve Dreams)	Automatic	09/24/2021	dejon@houstonlead.org
Lead Your School (Blue Daisy Consulting, LLC)	Automatic	09/24/2021	j.hoeppner@leadyourschool.com
Lead365 Consulting	Automatic	09/24/2021	kristielangbehn@lead365consult.com
lead4ward, LLC	Automatic	09/24/2021	business@lead4ward.com
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LEAPS AND BOUNDS TUTORIAL CENTERS (Tutorials by Leaps and Bounds)	Automatic	09/24/2021	INFO@LEAPSANDBOUNDSTUTORIALS.COM
Learnin' The Ropes (Nick Woodard)	Automatic	09/24/2021	nick@learnintheropes.com
Learning Forward	Automatic	09/24/2021	tom.manning@learningforward.org
Learning Omnivores (William Sommers)	Automatic	09/24/2021	sommersb4@gmail.com
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Lowes Companies Inc	Automatic	09/24/2021	
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Mathpal Tutorial Services	Automatic	09/24/2021	omath17@yahoo.com
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Maxim Healthcare Staffing Services, Inc.	Automatic	09/24/2021	jamartin@maxhealth.com
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Optima Train (Delwar Enterprises LLC)	Automatic	09/24/2021	tanvir@optimatrain.com
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Partnership for the Advancement and Immersion of Refugees	Automatic	09/24/2021	jennifer@pairhouston.org
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Pcubed (Program Planning Professionals)	Automatic	09/24/2021	
Perfect Connection 501 (c)(3)	Automatic	09/24/2021	courtney@thepperfectconnection.org
Performance Scoring, LLC.	Automatic	09/24/2021	edusupport@performancescoring.com
Personal Touch Therapy (Shontai Thomas)	Automatic	09/24/2021	sthomas@pttherapy.com
PHD Resources & Taxes	Automatic	09/24/2021	positivehelpdetermined@gmail.com
Pinnacle Workforce Strategies	Automatic	09/24/2021	rcserrano4569@gmail.com
Pittman Training (Vision Educational Solutions)	Automatic	09/24/2021	feleciapittman@gmail.com
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Positive Behavior Supports Corp	Automatic	09/24/2021	npostma@teampbs.com
Positive Coaching Alliance	Automatic	09/24/2021	
PositiveKidsToday (CultureCre8ionLLC)	Automatic	09/24/2021	info@nikispears.com
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Prime Central Store (Waretrack, Inc.)	Automatic	09/24/2021	gms@medisouth.com
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Remember When Kids Were Kids (Jaelijah)	Automatic	09/24/2021	
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Rhyming to Respect L.L.C.	Automatic	09/24/2021	cynthia@rhodes-porter.com
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Shauna-Lee Ruglass	Automatic	09/24/2021	shauna.ruglass@gmail.com
Shine Bright Tutoring (LPOH, LLC)	Automatic	09/24/2021	stefanythomas@shinebrighttutoring.com
Shmoop University, Inc.	Automatic	09/24/2021	rfp@shmoop.com
Sierra Consulting, Inc	Automatic	09/24/2021	info@sierraconsult.com
SimiDigi Inc	Automatic	09/24/2021	darlena@simidigi.com
Sisters Empowering S.I.S.T.A.S., Inc.	Automatic	09/24/2021	kymberlyjameson@yahoo.com
Sketch City	Automatic	09/24/2021	hello@codeparkhouston.com
Sky Creations (Rachael Bassey)	Automatic	09/24/2021	rachael.bassey@ymail.com
Sky's the Limit	Automatic	09/24/2021	sansmitt@yahoo.com
SL King and Associates	Automatic	09/24/2021	esteavens@slking.com
Slalom (Slalom LLC)	Automatic	09/24/2021	stephen.smith@slalom.com
SLL Services, LLC	Automatic	09/24/2021	llucas@sllservicesllc.com
Smajic LLC	Automatic	09/24/2021	semir@smajic.construction
Smart Scholars Foundation	Automatic	09/24/2021	smartscholarsdirector@gmail.com
Smarter HR Solutions	Automatic	09/24/2021	nicolebellow@smarterhr.com
SMARTOX	Automatic	09/24/2021	duffy.nabors@smartox.com
SMART Solutions (SMRT Consulting LLC)	Automatic	09/24/2021	kathi.medcalf@smrtsolutions.com
Snappet Inc	Automatic	09/24/2021	
Social Motion, Inc.	Automatic	09/24/2021	esmart@socialmotionskills.org
Social Studies Success	Automatic	09/24/2021	dawnvinas@yahoo.com
Softline International USA, Inc	Automatic	09/24/2021	
Solel International	Automatic	09/24/2021	soleldrive@gmail.com
Solution Tree Inc	Automatic	09/24/2021	accounting@solutiontree.com
Something New Dance	Automatic	09/24/2021	somethingnewdance@gmail.com
Sourcenext Inc (Sourcenext, Inc)	Automatic	09/24/2021	account-us@sourcenext.com paul@sourcenext.com
South Region Driving School LLC	Automatic	09/24/2021	l.little@southregiondriving.com
South Texas Counseling and Mentoring : Adult Education	Automatic	09/24/2021	rtwymon@stxcma.com
Southwest Glen Mission	Automatic	09/24/2021	bernadette@swglenmission.org
SPDF KIDS	Automatic	09/24/2021	info@spdfkids.com
Special Evaluations & Consulting of Texas	Automatic	09/24/2021	robin@specofexas.net
Specialized Assessment & Consulting	Automatic	09/24/2021	contracts@specializedtx.com
Sportin' The Grades	Automatic	09/24/2021	Agreen@sportinthegrades.org
SpringSpirit (SpringSpirit Inc.)	Automatic	09/24/2021	carin.thorn@springspirit.org
Spur Employment, Inc.	Automatic	09/24/2021	rfp@spurjobs.com
SSG-MUSIC	Automatic	09/24/2021	ssgmusic702.shawn@gmail.com
Staff Hunt LLC	Automatic	09/24/2021	kali@mystaffhunt.com
Standards Solution Holding, LLC	Automatic	09/24/2021	accounting@standardsolution.com
Stantec (Stantec Architecture Inc.)	Viewed	09/24/2021	marie.leuffer@stantec.com
Starr Commonwealth	Automatic	09/24/2021	info@starr.org
Startup Smartup	Automatic	09/24/2021	justin@startupsmartup.com
Steadfast Logistics Inc	Automatic	09/24/2021	bids@steadfastsol.com
Steam Kidstute (Insight Community Resources Inc)	Automatic	09/24/2021	insightcommunityinc@gmail.com
STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective)	Automatic	09/24/2021	stemupwitdiki@gmail.com
Sterling Empowerment	Automatic	09/24/2021	sterling@sterlingempowerment.com
Sterling Staffing Solutions (Maceo Carter Investments, LLC)	Automatic	09/24/2021	scarter@sterlingtherapy.com
Sterling Therapy & Rehabilitation	Automatic	09/24/2021	sterling@sterlingtherapy.com
Stetson & Associates, Inc.	Automatic	09/24/2021	pwilliams@stetsonassociates.com
Steve Spangler Inc.	Automatic	09/24/2021	carly@stevespangler.com
Stone Oak Solutions, LLC	Automatic	09/24/2021	chip.pierce@stoneoaksolutions.com
Storytelli' Time (MARY JO HUFF)	Automatic	09/24/2021	maryjo@storytellin.com
Straight Defined	Automatic	09/24/2021	tamaholland@gmail.com
Strategic Solutions Group	Automatic	09/24/2021	jhill@ssg-llc.com
Strategos International, LLC	Automatic	09/24/2021	
STRAUS SYSTEMS INC	Automatic	09/24/2021	
Students of Strength, Inc.	Automatic	09/24/2021	vrowe@studentsofstrength.com
Studies Weekly, Inc.	Automatic	09/24/2021	vendors@studiesweekly.com
STVT-AAI Education, Inc., dba Ancora Corporate Training	Automatic	09/24/2021	jennifer.lee@ancoraeducation.com
Successful Starters Learning Academy II	Automatic	09/24/2021	carlasmithford@sbcglobal.net
Supporting Educators Daily	Automatic	09/24/2021	seducatorslc@gmail.com
Susan M. Catlett, Ph.D., BCBA-D	Automatic	09/24/2021	susan.catlett@icloud.com
SWA International Company	Automatic	09/24/2021	wandaakorede@gmail.com
Swing Education	Automatic	09/24/2021	brian@swingeducation.com patty@swingeducation.com
Sylvan Learning, Inc.	Automatic	09/24/2021	traci.koon@sylvanlearning.com
Table SALT Group	Automatic	09/24/2021	tablesallgroup@gmail.com
Tackle Tutoring	Automatic	09/24/2021	tackletutoring@gmail.com
TADA Kids LLC	Automatic	09/24/2021	ycolbert1024@gmail.com
Taking Kidz Places	Automatic	09/24/2021	virtualeducationstation@gmail.com
TakshaSmartlabz (Southern California Roc School District)	Automatic	09/24/2021	info@smartlabz.pro
Talento Bilingue de Houston	Automatic	09/24/2021	
Tammy Rodney	Automatic	09/24/2021	trodne76@gmail.com
TAPS Academy	Automatic	09/24/2021	epenn@pennpals.net
TCT Enterprises, LLC	Automatic	09/24/2021	info@tcenterprisesllc.com
TDG Consultants	Automatic	09/24/2021	2014tdg@gmail.com
Teach Woke, LLC	Automatic	09/24/2021	teachwoke@gmail.com
Teach2Learn (Elliott and McMahon)	Automatic	09/24/2021	marciamcmahon29@gmail.com

Teacher Direct (TDSA, LLC)	Automatic	09/24/2021	
Teachers Discovery Inc. (American Eagle Company Inc.)	Automatic	09/24/2021	help@teachersdiscovery.com
Teaching Strategies, LLC	Automatic	09/24/2021	sayra.h@teachingstrategies.com
Teachstone Training, LLC	Automatic	09/24/2021	rfp@teachstone.com
TeamLogic IT (Phloxeus, Inc.)	Automatic	09/24/2021	skelley@teamlogicit.com
TechStudios LLC	Automatic	09/24/2021	hcdeebid@TechStudios7.com
Texana Center	Automatic	09/24/2021	ellen.catoe@texanacenter.com
Texan-French Alliance for the Arts	Automatic	09/24/2021	info@texanfrenchalliance.org
Texans Together Education Fund Inc	Automatic	09/24/2021	
Texas Center for the Missing	Automatic	09/24/2021	
Texas Educational Consultative Services, Inc.	Automatic	09/24/2021	
Texas Initiative Programs (The K16 Ready Society, Inc.)	Automatic	09/24/2021	
Texas Speech Therapy (Essential Texas Speech Therapy, PLLC)	Automatic	09/24/2021	markeebaskerville@gmail.com
Texas State Billing Services Inc	Automatic	09/24/2021	info@txspeechtherapy.com
Texas Tutors	Automatic	09/24/2021	stasia@tsbs.cc
The Afterschool Professional	Automatic	09/24/2021	tgibson@texas-tutors.com
The Bob Pike Group	Automatic	09/24/2021	Jasmine@theafterschoolprofessional.com
The Box Program (Box Program)	Automatic	09/24/2021	vliind@bobpikegroup.com
The Carmona Firm, PLLC	Automatic	09/24/2021	theboxpgm@gmail.com
The Chauncy Glover Project	Automatic	09/24/2021	chris@thecarmonafirm.com
The Clariden School	Automatic	09/24/2021	thechauncygloverprojecthouston@gmail.com
The CNA Corporation (CNA)	Automatic	09/24/2021	rterk@claridenschol.org
The Core Collaborative, Inc	Automatic	09/24/2021	contracts@cna.org IP@BusDev@cna.org
The Cosmetology Connection & Consulting Services	Automatic	09/24/2021	leah@thecorecollaborative.com
The Danielson Group	Automatic	09/24/2021	thecosmetologyconnection@gmail.com
The E2 Group, Inc.	Automatic	09/24/2021	stigidon@danielsongroup.org
The Education Partners (GEMS/The Education Partners)	Automatic	09/24/2021	tknick@theE2group.com
The Educator Collaborative	Automatic	09/24/2021	kcallahan@theeducationpartners.com
The Educator's School Safety Network	Automatic	09/24/2021	Chris@TheEducatorCollaborative.com
The ExecuSearch Group (ExecuSearch Holdings, LLC)	Automatic	09/24/2021	amy@eschoolsafety.com
The Flippen Group	Automatic	09/24/2021	mbooth@execu-search.com
The FORGE for Families	Automatic	09/24/2021	michael.holt@flippengroup.com kathy.holt@flippengroup.com
The Gibson Lupus Resource Center	Automatic	09/24/2021	bethwee@forgeforfamilies.org
The Hanover Research Council, LLC	Automatic	09/24/2021	gibsonlupuscenter@gmail.com
The Harris Foundation	Automatic	09/24/2021	sisenga@hanoverresearch.com
The Healthy School Food Collaborative	Automatic	09/24/2021	pamela@theharrisfoundation.org
The I Love U Guys Foundation	Automatic	09/24/2021	black@thsfc.com jgraham@thsfc.com
The K.N.E.W. Solutions (Keschia Matthews)	Automatic	09/24/2021	carly@loveguys.org
The Kovacs Group	Automatic	09/24/2021	dr_k@theknewsolutions.com
The Life Excelerator, Inc.	Automatic	09/24/2021	jason@kovacsgroup.net
The McMikle Group, LLC	Automatic	09/24/2021	businessoffice@selfschools.com
The National Behavioral Intervention Team Association	Automatic	09/24/2021	jimmy@themcmiklegroup.com
The National Literacy Professional Development Consortium	Automatic	09/24/2021	Christopher.Simmons@TNGConsulting.com
The Ombudsmen Group	Automatic	09/24/2021	drmys@ gmail.com
The Outreach Program Education/Counseling Services	Automatic	09/24/2021	fmuhammad@myombudsmen.com
The Parent Coach	Automatic	09/24/2021	theoutreachpro@live.com
The Platform	Automatic	09/24/2021	monica@theparentcoach.com
The Process Manager (Meliton Moya, Ph.D.)	Automatic	09/24/2021	devale@devaleonline.com
The PRYDE Foundation	Automatic	09/24/2021	moya@theprocessmanager.com
The Resilient Group	Automatic	09/24/2021	lhamilton@theyrydefoundation.org
The Style Signature	Automatic	09/24/2021	admin@TheResilientGroup.org
The TEAMS Group, LLC	Automatic	09/24/2021	tara@thestylesignature.com
The Turning Point, Inc.	Automatic	09/24/2021	lg@theteamsgroup.com
The Village Learning Center, Inc	Automatic	09/24/2021	sarah.scherzer@tpti.net
The Woods Project (The Woods Project, Inc)	Automatic	09/24/2021	kconrad@villageiac.com
The Yates Company	Automatic	09/24/2021	jessi@thewoodsproject.org
Theresa Harris	Automatic	09/24/2021	jeffryates@gmail.com
thinkLaw (CS Educational Services, LLC)	Automatic	09/24/2021	tmharris23@yahoo.com
ThirdWay Solutions, LLC	Automatic	09/24/2021	hollymaria@thinklaw.us
Thomas Educational Solutions	Automatic	09/24/2021	jen@thirdwaysolutionsgroup.com
Thompson Educational Consulting, Inc.	Automatic	09/24/2021	ThomasEducationalSolutions@gmail.com
Thriv & GROE Academy, LLC	Automatic	09/24/2021	Athomp2206@aol.com
Thrive Academics	Automatic	09/24/2021	INFO@COSSEYSERVICES.US thrivegroe@gmail.com
Tier One Learning, LLC	Automatic	09/24/2021	bedwards@thriveacademics.com
Ties Required Plus	Automatic	09/24/2021	tligon@tier1learningsolutions.com
Timothy Project: Youth Mentoring Youth, Inc.	Automatic	09/24/2021	michm0406@sbcglobal.net
Tiphany Chambers Burrell	Automatic	09/24/2021	caram05@yahoo.com
TLE Inc (The Look Enterprises, Inc.)	Automatic	09/24/2021	tburrell@soloved316.org
TMI Solutions, LLC	Automatic	09/24/2021	jselmon@thelookenterprises.com
TNTP (The New Teacher Project, Inc.)	Automatic	09/24/2021	
Topaz Harel Inc	Automatic	09/24/2021	
TORIAZ LLC	Automatic	09/24/2021	admin@thafterschool.com
Total Seminars, LLC.	Automatic	09/24/2021	operations@toriazlcmaint.guru
Total Special Education Solutions, LLC	Automatic	09/24/2021	kathy@totalsem.com
TouchView Inc	Automatic	09/24/2021	amy@totalsem.net
Tour-A-Culture	Automatic	09/24/2021	frederick.bridges@icloud.com
Tovuti	Automatic	09/24/2021	touraculture@gmail.com
Transaption	Automatic	09/24/2021	scott.dunton@tovutiteam.com david.dickman@tovutiteam.com
Transformation7 by Tiffany A. Washington	Automatic	09/24/2021	info@transaption.com
Translation & Interpretation Network, LLC	Automatic	09/24/2021	tiffany@transformation7.com
Trenton Kirksey	Automatic	09/24/2021	rfp@tintranslation.com
Trezvant Academy, Inc	Automatic	09/24/2021	trentonk7@gmail.com
Trice Education Resources Inc.	Automatic	09/24/2021	trezvantlinda@yahoo.com
True Love Childcare	Automatic	09/24/2021	gotrice@att.net
TSC COGIC	Automatic	09/24/2021	excellence@tlchumble.org
Turning a New Page (Turning a New Page Educational Consultants LLC)	Automatic	09/24/2021	PPAULBRYANT@YAHOO.COM
Tutor Doctor	Automatic	09/24/2021	rick@turninganewpage.com
Tynker	Automatic	09/24/2021	ruby.stevens1@gmail.com
U. S. WHOLESALÉ PRODUCTS	Automatic	09/24/2021	venkat@tynker.com
U.S Electronics recycling Center Inc (Isaac F Sunday)	Automatic	09/24/2021	uswpsanantonio@gmail.com
U.S. Dream Academy, Inc	Automatic	09/24/2021	sunif1985@yahoo.com
UnboundEd Learning, Inc.	Automatic	09/24/2021	whull@usdreamacademy.oog
United Way of Greater Houston	Automatic	09/24/2021	jennifer.kim@unbounded.org
Universities Space Research Association	Automatic	09/24/2021	lhill@unitedwayhouston.org
Unlimited Visions Aftercare, Inc	Automatic	09/24/2021	
UNTAPPED Genius	Automatic	09/24/2021	regina@unlimitedvisions.org
UP Educational Consulting	Automatic	09/24/2021	charisseoyolokor@gmail.com
Uplift K12	Automatic	09/24/2021	upedconsulting@gmail.com
Urban Enrichment Institute	Automatic	09/24/2021	mshah@upliftk12.com
US Executive LLC	Automatic	09/24/2021	donations@ueinstitute.org
US LED LTD	Automatic	09/24/2021	ronnie.dempsey@us-executive.com
USATestprep, LLC	Automatic	09/24/2021	rleek@usled.com
ValidateME! (VALIDATE ME! LLC)	Automatic	09/24/2021	vendorforms@usatestprep.com briggit@usatestprep.com
Vanguard Trading & Services, LLC	Automatic	09/24/2021	elongueras@validate-me.org
Vantage Learning LLC (Vantage Learning USA LLC)	Automatic	09/24/2021	trading6789@gmail.com
Varsity Education	Automatic	09/24/2021	hwilson@vantage.com
Vaughn Media, LLC	Automatic	09/24/2021	RYAN@VARSITYED.COM
Velvet Rope Experience (VRE Business Solutions)	Automatic	09/24/2021	admin@vaughnmedialc.com
Vertex Computers Systems	Automatic	09/24/2021	Tiffany@VelvetRopeExperience.com
Victory Group	Automatic	09/24/2021	vertex.rfp@vertexc.com
Vida Education (Vida Consulting LLC)	Automatic	09/24/2021	victorygroup.vickegray@gmail.com
Vinnove Consulting Group	Automatic	09/24/2021	mosorio@vidaeducation.net
Virtuo Group Corporation	Automatic	09/24/2021	james@vinnove.com
	Automatic	09/24/2021	tblackwell@virtuogroup.com

Viewed

Viewed

Vista Higher Learning, Inc.	Automatic	09/24/2021	cleiva@vistahigherlearning.com
Visual Communication Services (Webbco Enterprises, LLC)	Automatic	09/24/2021	ermawebb@vcsoncall.com
VOX Global	Automatic	09/24/2021	
vRealm Inc.	Automatic	09/24/2021	ali.aldubaisi@therealm.com
VRJ & Associates, LLC	Automatic	09/24/2021	vanesiajohnson@hotmail.com
W. W. Norton & Company, Inc.	Automatic	09/24/2021	aanastasi@wnnorton.com
Walden University	Automatic	09/24/2021	
Waldorf Publishing LLC	Automatic	09/24/2021	info@waldorfpublishing.com
Washoe County School District	Automatic	09/24/2021	phomentowski@washoeschools.net
WaterLily Writing, LLC	Automatic	09/24/2021	pipeline@waterlilywriting.com
Watkins & Associates Consulting Services LLC.	Automatic	09/24/2021	mcwacsgroup@yahoo.com
WayOut Kids (Building Youth Through Music/ WayOut Kids)	Automatic	09/24/2021	jdee@rodneyracoon.com
Wellspring Family & Community Institute	Automatic	09/24/2021	djones.wellspring@gmail.com
Wendy Mackey	Automatic	09/24/2021	
Wendy Perry Coparenting Education (www.wendyperry.com)	Automatic	09/24/2021	wendyperryconsulting@gmail.com
Westat	Automatic	09/24/2021	shawnpetty@westat.com
When I grow up llc	Automatic	09/24/2021	dr.a@littlomedicalschool.com
Wi Code (School Papr LCC)	Automatic	09/24/2021	karmstrong@schoolpapr.com
Williams Education Consulting	Automatic	09/24/2021	awilliams@amberewilliams.com
Willow Tree Early Education Team	Automatic	09/24/2021	jerryparr@willowtreeteam.com
Workshop Houston	Automatic	09/24/2021	zach@workshophouston.org
World Class Rope Skipping	Automatic	09/24/2021	demarquiseps@gmail.com
Wright One Training	Automatic	09/24/2021	wrightonetraining@gmail.com
Write Wise Communications, LLC (Isbell)	Automatic	09/24/2021	alise@writewisecommunications.com
Writers in the Schools	Automatic	09/24/2021	jmcbride@witshouston.org
Writing with Design (The Learning Project)	Automatic	09/24/2021	amber@writingwithdesign.com
WRM Development	Automatic	09/24/2021	wrmackey@sbcglobal.net
Yawp Records LLC	Automatic	09/24/2021	andrew@yawprecords.com
Yolah - Yolandra Drake	Automatic	09/24/2021	yolandra@singleparentsecretsbook.com
Young Rembrandts (PPENCILS4LIFE LLC)	Automatic	09/24/2021	northhouston@youngrembrandts.com
Your Pro Medical Inc. (Your Pro Consultant Inc.)	Automatic	09/24/2021	admin@yourpromedical.org
Youth Advocacy TEAM	Automatic	09/24/2021	kristyedmond@gmail.com
Youth Debate League (MDG Gulf Coast, LLC)	Automatic	09/24/2021	sgrimes@youthdebateleague.org
Youthlight, Inc.	Automatic	09/24/2021	smccarthy@youthlightbooks.com
Yvette De Luna	Automatic	09/24/2021	evaluan@gmail.com
Z Smart, LLC	Automatic	09/24/2021	Keith@ZSmartCo.com
ZNA DESIGN (ZNA GROUP LLC)	Automatic	09/24/2021	
zSpace, Inc.	Automatic	09/24/2021	jking@zspace.com RFP@zspace.com

**Regular Board Meeting**

**7.A.**

<b>Meeting Date:</b>	November 17, 2021		
<b>Title:</b>	Highpoint East Middle School to C.A. Walker Construction		
<b>Submitted For:</b>	Kendra Jackson, Purchasing	<b>Submitted By:</b>	Yaritza Roman
<b>Recommended Action:</b>	Approve	<b>HCDE Goal(s):</b>	1. Impact education/respond to evolving needs 4. Provide cost savings by leveraging tax dollars
<b>Additional Resource Personnel:</b>	Rich Vela, John Prestigiacommo, Dr. Jesus Amezcua, Kendra Jackson, and Yaritza Roman	<b>Facilities/Technology Approval Needed?:</b>	

**Information**

**Posted Agenda Item:**

**Consider award of CSP# 21/073YR for new Highpoint East Middle School to C.A. Walker Construction in the amount of \$7,271,000**, including the base bid, Alternate 1A (Mitsubishi Variable Refrigerant Volume System), Alternate 6 (Replace Existing Wood Fence Along west Property Line with New Wood Fence), and Alternate 8 (Base Proposal Correction), and delegate authority to HCDE Superintendent or his designee to negotiate, finalize, and execute a construction contract with C.A. Walker Construction.

**Subject:**

New Highpoint East Middle School Construction Project

**Rationale:**

The process enacted was Competitive Sealed Proposals (CSP) to acquire proposals from vendors to construct a new Highpoint East Middle School for the Harris County Department of Education. Six hundred seventy-two (672) invitations were extended for proposals. Thirteen (13) responses were received from vendors. Each response was reviewed for compliance with the requirements of the CSP, were evaluated, and scored. One (1) vendor offering the best value to HCDE was recommended for an award.

**Fiscal Impact**

**Attachments**

Confirmation Letter  
Board Recommendation

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing Director	Kendra Jackson	11/05/2021 01:57 PM
Assistant Superintendent - Business	Jesus Amezcua	11/05/2021 02:24 PM
Form Started By: Yaritza Roman		Started On: 10/29/2021 02:26 PM
Final Approval Date: 11/05/2021		



Date: November 5<sup>th</sup>, 2021

Harris County Dept. of Education  
6300 Irvington Boulevard  
Houston, Texas 77022

Attn: Rich Vela  
Executive Director of Facilities

Re: CSP # 21-073YR New Highpoint East Middle School Project

Dear Mr. Vela,

This letter will acknowledge that C.A. Walker will accept a contract for the following:

Base Proposal	\$7,153,000
Alternate 01A - Mitsubishi Variable Refrigerant Volume System	\$182,000
Alternate 06 - Replace Existing Wood Fence Along West Property Line with New Wood Fence	\$36,000
Alternate 08 - Base Proposal Correction	(\$100,000)
<b>Total Contract Amount:</b>	<b>\$7,271,000</b>
<b>Project Duration:</b>	<b>360 Calendar Days</b>

The point of contact is:

Chris A. Walker & Tommy Walker  
1543 Silber Road  
Houston, TX 77055  
(713) 956-7070

A handwritten signature in blue ink that reads 'Chris A. Walker'. The signature is fluid and cursive, with a large initial 'C'.

Chris A. Walker  
President

**Harris County Department of Education  
Business Office /Purchasing Division  
Job (Bid-Proposal) **Recommendation Form**  
Program Review**

[This form is used to document due diligence by Recommendation Committee]

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**To:** Purchasing Division  
**From:** Recommendation Committee

**Dr. Jesus Amezcua  
Richard Vela  
Charles Scheibe (Lockwood, Andrews & Newnam, Inc.)  
Roger Brownlow (Cre8 Architects)**

Job (Bid or RFP#) and Name: 21/073YR New Highpoint East Middle School

Board Meeting Date: November 17, 2021

Date: October 29, 2021

**Procurement Requirements Available:**

Check One

Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$25,000 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (Requires Board Approval)

I certify that I have reviewed the attached Job (bid, CSP, RFQ or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid, CSP, RFQ or RFP) to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I certify that I am aware of the EDGAR requirements as amended on Dec. 26, 2014 under 2 CFR Part 200, and in specific the **conflict of interest requirements** for federal funds.



I certify that I am aware of Chapter 176 of the Local Government Code requirements for local government officers regarding **conflict of interest disclosures.**

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids, CSPs, RFQs or RFPs) prepared by all Buyers & Director)

**Justification:**

Job no. 21/073YR

This CSP was developed to procure construction services for the construction of a new Highpoint East Middle School.

**This job was competitively bid and advertised. The result of the bid generated the following responses:**

**Invitation to propose was sent to six hundred eighty (680) vendors.**

**HCDE received thirteen (13) responses.**

**Recommendation:**

**HCDE is recommending the following vendor for award:**

- **C.A. Walker Construction**

**Regular Board Meeting**

**7.B.**

**Meeting Date:** November 17, 2021

**Title:**

**Submitted By:** Venetia Baldwin

**Recommended Action:** Approve

**HCDE Goal(s):**

**Additional Resource**

**Facilities/Technology**

**Personnel:**

**Approval Needed?:**

**Information**

**Posted Agenda Item:**

**Consideration and Approval of a Resolution** Calling for the Defeasance and Redemption of Certain Harris County Department of Education Public Facility Corporation Lease Revenue Refunding Bonds, Series 2015; Directing the Redemption of Such Bonds; and Containing Other Matters Related Thereto and approval of related budget amendment.

**Subject:**

**Rationale:**

**Fiscal Impact**

**Attachments**

Resolution on 2016 Bonds

**Form Review**

Form Started By: Venetia Baldwin  
Final Approval Date: 11/05/2021

Started On: 11/05/2021 09:50 AM

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**Regular Board Meeting**

**7.C.**

**Meeting Date:** November 17, 2021

**Title:**

**Submitted By:** Venetia Baldwin

**Recommended Action:** Approve

**HCDE Goal(s):**

**Additional Resource**

**Facilities/Technology**

**Personnel:**

**Approval Needed?:**

**Information**

**Posted Agenda Item:**

**Consider approval of amendment to Resolution** granting COVID leave days approved by the Board on August 18, 2021.

**Subject:**

**Rationale:**

**Fiscal Impact**

**Attachments**

Resolution granting 8 COVID leave days

**Form Review**

Form Started By: Venetia Baldwin

Started On: 11/11/2021 08:23 AM

Final Approval Date: 11/11/2021

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**Regular Board Meeting**

**9.A.**

**Meeting Date:** November 17, 2021

**Title:**

**Submitted By:** Venetia Baldwin

**Recommended Action:** Approve

**HCDE Goal(s):**

**Additional Resource**

**Facilities/Technology**

**Personnel:**

**Approval Needed?:**

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**Information**

**Posted Agenda Item:**

**Consider approval of settlement and release agreement** relating to *Ethlokia Plumber ex rel. K.W. v. HCDE*, 4:20-cv-00672 (U.S. Dist. Ct. S. Dist. of Texas).

**Subject:**

**Rationale:**

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**Form Review**

Form Started By: Venetia Baldwin  
Final Approval Date: 10/25/2021

Started On: 10/25/2021 04:36 PM



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# Information Items

# Human Resources Information Items

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### Employee Count - October 2021

DIVISION	Full-Time								Part-Time								FT/PT
	A	I	O	P	S	T	TS	Total	A	AE	I	O	P	S	TS	Total	Total
Academic & Behavior School East	3	18	1	2	2	0	18	44	0	0	0	0	0	0	6	6	50
Academic & Behavior School West	3	22	0	2	2	0	17	46	0	0	0	0	0	0	5	5	51
Administration	6	0	0	0	4	0	0	10	0	0	0	0	0	0	0	0	10
Adult Education	11	1	1	0	11	0	0	24	1	144	0	1	0	0	0	146	170
Business Services	8	0	0	0	7	0	0	15	0	0	0	0	0	1	0	1	16
Center For Grants Development	5	0	0	0	1	0	0	6	0	0	0	0	0	0	0	0	6
Center Safe & Secure Schools	3	0	0	0	1	0	0	4	0	0	0	0	0	0	0	0	4
Choice Partners	13	0	0	0	6	0	0	19	0	0	0	0	0	0	0	0	19
Communications & Creative Services	3	0	0	0	0	6	0	9	0	0	0	0	0	0	0	0	9
Center For Afterschool, Summer & Enrichment	28	0	0	0	3	0	0	31	1	0	0	0	0	6	0	7	38
Educator Certification & Advancement	4	0	0	0	1	0	0	5	0	0	0	0	0	1	0	1	6
Facilities	5	0	37	0	6	0	0	48	0	0	0	0	0	0	0	0	48
Fortis Academy	1	1	0	2	1	0	4	9	0	0	0	0	0	0	0	0	9
Head Start	80	129	24	0	10	0	0	243	1	0	1	0	0	2	0	4	247
Highpoint East	3	5	0	2	3	0	20	33	0	0	1	0	0	0	1	2	35
Human Resources	7	0	0	0	3	0	0	10	0	0	0	0	0	1	0	1	11
Information Technology Services	0	0	0	0	1	23	0	24	0	0	0	0	0	0	0	0	24
Marketing & Client Engagement	5	0	0	0	1	0	0	6	0	0	0	0	0	0	0	0	6
Purchasing Support	4	0	0	0	3	0	0	7	0	0	0	0	0	0	0	0	7
Records Management	2	0	7	0	5	0	0	14	0	0	0	0	0	0	0	0	14
Research & Evaluation	7	0	0	0	1	0	0	8	0	0	0	0	0	0	0	0	8
School-Based Therapy Services	1	0	0	89	31	0	0	121	0	0	0	0	35	4	0	39	160
Schools	4	0	1	1	2	0	0	8	0	0	0	1	0	0	5	6	14
Teaching & Learning Center	5	0	0	0	4	0	0	9	0	0	0	0	0	1	0	1	10
<b>Total</b>	<b>211</b>	<b>176</b>	<b>71</b>	<b>98</b>	<b>109</b>	<b>29</b>	<b>59</b>	<b>753</b>	<b>3</b>	<b>144</b>	<b>2</b>	<b>2</b>	<b>35</b>	<b>16</b>	<b>17</b>	<b>219</b>	<b>972</b>

A = Administration  
 AE = Adult Education  
 I = Instructional Support  
 O = Operations Support  
 P = Professional Support  
 S = Administrative Support  
 T = Technology  
 TS = Teachers

Meeting Date: November 17, 2021

**Regular Board Meeting**

**11.E.**

**Meeting Date:** November 17, 2021  
**Title:** Construction Small Business Program  
**Submitted For:** Kendra Jackson, Purchasing      **Submitted By:** Kendra Jackson  
**Additional Resource Personnel:**

**Information**

**Posted Agenda Item:**

**The target is 15% of the total amount for the Construction Small Business Program.** The following targets were met:

<b>Project</b>	<b>Total amount of project</b>	<b>Total SBE</b>	<b>%</b>
ABS East School	\$11,400,000	\$1,917,520	16.82
Adult Ed	\$14,840,000	\$5,064,578	34.12

**Subject:**

Small Business Program

**Rationale:**

The target is 15% of the total amount for the Construction Small Business Program. The following targets were met:

<b>Project</b>	<b>Total amount of project</b>	<b>Total SBE</b>	<b>%</b>
ABS East School	\$11,400,000	\$1,917,520	16.82
Adult Ed	\$14,840,000	\$5,064,578	34.12

**Attachments**

Board report

**Form Review**

**Inbox**

Purchasing Director (Originator)  
 Form Started By: Kendra Jackson  
 Final Approval Date: 10/25/2021

**Reviewed By**

Kendra Jackson

**Date**

10/25/2021 09:22 AM  
 Started On: 10/25/2021 09:05 AM



## Construction Small Business Program (Target is 15%)

### Project AB East School

Subcontractor	Description	Amount	Percent	SBE
Commercial Flooring	Installation of resilient base linoleum tile flooring, athletic flooring, tile carpeting	\$195,000	1.7%	SBE
Quality Security Systems	Access control system alarm, and intrusion detection system	\$96,127	.84%	SBE
Canopy Landscape & Maintenance	Landscaping	\$153,050		HUB
Design Security Controls LLC	Intercommunications	\$110,225		HUB
MS Glass	Window and store front installation	169,000	1.48%	SBE
Texas Premier Drywall Systems	Acoustical ceilings	134,634	1.18%	SBE
Texas Underground Utilities Inc.	Storm drainage detention system, sanitary sewer, water utilities	1,322,759	11.6%	SBE
	<b>Total SBE</b>	<b>\$1,917,520</b>	<b>16.82%</b>	<b>SBE</b>
	<b>Total Contract</b>	<b>\$11,400,000</b>		





**Construction Small Business Program (Target = 15%)**

**Project Adult Ed Center**

Subcontractor	Description	Amount	Percent	SBE
Paradigm Construction	General Contractor	1,248,873	8.42%	SBE
Ace Fabricators	Structural Steel Framing	1,990,000	13.41%	SBE
MEK Floors	Tiling	71,225	.48%	SBE
Mesa Mechanical Ins	HVAC	936,300	6.31%	SBE
JL McGee Enterprises Inc.	Plumbing	818,180	5.51%	SBE
	<b>Total SBE</b>	<b>\$5,064,578</b>	<b>34.12%</b>	<b>SBE</b>
	<b>Total Contract</b>	<b>\$14,840,000</b>		